



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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COMMUNITY DEVELOPMENT AUTHORITY AGENDA

Wednesday, May 10, 2023 at 6:00 PM

MEETING MINUTES

- 1) Call to order
 - a. Roll Call
Mark Schellpfeffer called the meeting to order at 6:05 pm. Present were Todd Fritz, Ryan Czyzewski, Ben Vondra, Mark Schellpfeffer, Karen Tetzlaff and Andy. Also present was Kristin Fish Peterson and Office Assistant, Katie Jelle. Members absent were Jessica Vezakis, Nate Gauger and Barbara Case.
- 2) Consent Agenda
 - a. Consideration of April 12, 2023 Meeting Minutes
 - b. Economic Development Director's report
 - c. Mount Horeb Area School District report
 - d. Mount Horeb Area Chamber of Commerce report
There were no questions or comments about the information provided. Motion by Fritz to approve the minutes and consent agenda, second by Czyzewski. Motion carried.
- 3) Agenda Items
 - a. Review of Village Code of Ethics
Ryan discussed and explained the code and why they should be reviewed.
 - b. Economic Development Topic 7: Perspectives on Downtown Parking
Kristin presented her research and findings on the reason and need for parking in Mt Horeb. She included the amount of parking in Mt Horeb, Land requirements per Parking Space, Peak Parking Periods, Conventional & Smart Growth Parking Policies, Parking Management Strategies & Impacts & Developing a Plan. Marc would like to plan for parking now rather than later as the Village develops. Todd asked for

clarity on how to gather the data needed. Ryan shared his knowledge and opinion based on his experience from working with the Village Board and the Chamber. Rachel from the Chamber spoke on what they have found from doing surveys and asked the CDA what information they would like to have in the future.

- c. Recommendation: Facade Improvement Program Application: 114 and 118 W Main Street, MJ Upward Properties

Mark presented the application for 114 & 118 W Main Street and explained what the plans are. Ryan clarified that this type of project is exactly what the Facade Improvement Program is intended for. Ryan made a motion to approve, seconded by Ben. Motion carried.

- 4) Meeting adjournment.

Motion by Ben to adjourn, second by Fritz. Motion Carried.