VILLAGE OF MOUNT HOREB
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COMMUNITY DEVELOPMENT AUTHORITY AGENDA
Wednesday, November 8, 2023 at 6:00 PM

MEETING MINUTES

1) Call to order

Todd Fritz called the meeting or order at 6:00 PM. Members present were Todd Fritz, Ben Vondra, Ryan Czyzewski, Barb Case & Karen Tetzlaff. Also present were Kristin Fish-Peterson, Village Administrator, Nic Owen & Office Assistant, Katie Jelle. Members absent were Marc Schellpfeffer & Andy Baber.

2) Consent Agenda

There were no questions or comments regarding the information provided. Motion by Czyzewski to approve the Minutes & Consent Agenda, second by Vondra.

a. Consideration of October 11, 2023 Meeting Minutes

b. Economic Development Director's report

c. Mount Horeb Area School District report

d. Mount Horeb Area Chamber of Commerce report

3) Agenda Items

a. Economic Development Topic: Downtown Redevelopment Planning

Fish-Peterson presented a map of downtown business property values. She gave updates on the TID District and the future costs, revenue & fund balance. Fish-Peterson presented potential opportunities within TID #5.

Fish-Peterson read a letter from Rachel, Mt Horeb Chamber of Commerce. Rachel would like the CDA to co-op with the Chamber of Commerce on some marketing opportunities & beautification within the Village. The current TID allows for Street Scaping which could include bike racks & benches. Events & Marketing are not currently covered under the TID unless an amendment is made. Czyzewski suggested that a Business Improvement District may be an option. All members agreed that the CDA should proceed & talk with business owners.

b. Recomendation: Updates to Residential Improvement Program

Owen did some revisions to the existing Residential Improvement Program. He added retaining walls and a scoring matrix. Czyzewski asked for a couple of adjustments to the original plan. He asked for the form to be fillable rather than handwritten. It was decided that Owen & Fish-Peterson would score the applications. The CDA will make the final decision. Tetzlaf motioned to approve the changes. Vondra second. Motion carried.

c. Update/Discussion: Downtown Parking Study

Owen thanked the CDA members for being at the Open House. He gave an update on the Downtown Parking Study. There has been 1 meeting between the work group & MSA. MSA is going to make some recommendations on other parking options for Downtown. Fish-Peterson is going to help gather information from Downtown Businesses.

d. Update: Downtown Property Purchase

Owen told the CDA that there is an Appraiser working on this, and we should have a report this month.

4) Meeting adjournment.

Czyzewski motioned to adjourn. Tetzlaff second. Motion carried.