

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
WEDNESDAY, AUGUST 6, 2025**

The Finance/Personnel Committee met in regular session in-person on the above date.

Call to Order/Roll Call: Committee Chair Ben Jones called the meeting to order at 5:30pm. Committee members present were Best, Fendrick, and Hook. Also present were Administrator Owen, Treasurer/Finance Director Schwenn and Village Clerk Gaffney.

Consideration of July 2, 2025 Meeting Minutes: Fendrick moved, Hook seconded to approve the minutes. Motion carried by unanimous voice vote.

Review of Quarter 2 2025 Permits & Impact Fees Report: Schwenn gave an overview of the report.

Finance Director Report: Schwenn presented her report.

Human Resources Manager Report: Murleau presented her report and spoke about the Administrator review process.

Consideration of Revised Employee Overtime Policy: The committee discussed the policy. Hook moved, Best seconded to approve the policy. Motion carried by unanimous voice vote.

Future Agenda Items: Suggested items were the budget and budget meeting times.

Meeting Adjournment: There being no further business before the Committee, Fendrick moved, Jones seconded to adjourn the meeting at 5:51pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk