



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

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**PUBLIC WORKS COMMITTEE AGENDA**  
**Monday, September 22, 2025 at 6:00 PM**

Municipal Building Board Room  
138 E. Main Street  
Mount Horeb, WI

- 1) Call to order
- 2) Roll Call
- 3) Public Comments
- 4) Agenda Items
  - a. Consider approval of the July 28, 2025 meeting minutes.
  - b. Consider amendment to 2026 Public Services Dept. capital budget requests
  - c. Update on facility analysis and space needs study
  - d. Public Services Director's Report
- 5) Future agenda items
- 6) Set next meeting date and time
- 7) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



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### **PUBLIC WORKS COMMITTEE AGENDA**

**Monday, July 28, 2025 at 6:00 PM**

#### **DRAFT MEETING MINUTES**

- 1) Call to order
- 2) Roll Call  
The Public Works Committee meeting was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Richard Lust, Sarah Best, Rodney Albers and Marc Schellpfeffer. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman and Utility Office Coordinator Sara Alderson. Nate Gauger was absent.
- 3) Agenda Items  
Motion by Richard Lust and seconded by Rodney Albers to approve the June 2, 2025, meeting minutes. Motion passes
  - a. Consider June 2, 2025 meeting minutes
  - b. Update on facility analysis and space needs study  
Jeff Gorman, Public Services Director, gave an update on the first meeting with Angus Young and Kraus Anderson that was held on July 1st. The meeting centered on the current space and future space needs of the Public Services facilities. The study/analysis will also include the Utilities Building as well. The next meeting regarding the facility analysis will be on July 29, 2025, at 8:30 am.
  - c. Consider traffic issues at Lillehammer Lane and Three Wood Dr.  
Gorman gave an overview of the traffic issues at Lillehammer Lane/Three Wood Drive/Eggum Road. Chief Vierck has been receiving complaints from neighborhood residents of speeding and failing to stop at the stop sign at the intersection. The residents are asking for speed bumps to slow traffic down. Chief Vierck asked about putting up the flashing stop lights. Chief also asked about rumble strips and speed bumps. Jeff got a quote from Deckers Supply for three flashing light rings for the stop signs for a total of \$4900. Jeff will also talk more with Chief Vierck and get more information on portable rubber speed bumps. This is not in this year's budget. It will need to be added to next year's budget, if needed.
  - d. Consider 2026 Capital Budget Requests

Jeff reviewed the 2026 Capital Budget Requests and asked for a recommendation of approval for these items. The projects total an estimated \$2.5 million. He also reviewed the Capital Budget Requests for the next 5 years. Sarah Best made a motion to recommend approval of the 2026 Capital Budget Requests. Lust seconded the motion. Motion passed.

- e. Discuss Village compost site policies  
Gorman reviewed the Village compost site policies. The Mount Horeb School District and a property management company have been dumping their tree trimmings, brush and other shrub clippings at the Village site. The policy states it is for village residents. Discussion was had regarding whether they should be able to continue to dump their trimmings and clippings at the site. It cost the Village \$11,000 to grind all the brush waste this summer.
- f. Public Services Director's Report  
Director Gorman gave his monthly report for the Public Services Department and answered questions.

4) Future agenda items

- Update on facility analysis
- Follow up on traffic solutions at Lillehammer and Three Wood
- Follow up regarding MHASD and a property management company dumping at the compost site

5) Meeting adjournment.

Lust made a motion to adjourn the meeting. Best seconded. Motion passed. Meeting adjourned at 6:53 pm

Minutes by Sara Alderson, Utility Office Coordinator



## AGENDA ITEM REPORT

### MEETING DATE

September 22, 2025

### PREPARED BY

### AGENDA ITEM # 4.b

Consider amendment to 2026 Public Services Dept. capital budget requests

### BACKGROUND

We were finally able to look at and demo some different sweepers this summer, including mechanical sweepers, pure vacuum and regenerative air sweepers. Based on our research and equipment demonstrations, several of the sweepers are near the \$400,000 price range. We still need to do more research and look at more manufacturers, but I am recommending increasing the budget item for 2026 from \$300,000 to \$400,000 to cover the cost of all sweepers that we are considering.

### RECOMMENDATION

### ATTACHMENTS

1. capital improvement plan PW 26.30

**Mount Horeb Public Services Dept.  
Capital Improvement Plan - Public Works  
2026-2030**

ITEM	2025	2026	2027	2028	2029	2030
Street Projects	1,880,000	2,068,300	906,000	365,000	115,000	
Street Maintenance	100,000	100,000	125,000	150,000	200,000	200,000
Hwy. 92 pavement project - DOT			75,000			
Replace two rusted metal doors at shop	14,000					
Replace 12' snow pusher for cleaning downtown	19,000					
Exterior improvements to community center	25,000					
Facility needs study - Village Garage	25,000					
Replace Village Garage overhead doors	50,000					
Replace 2014 John Deere 2032 utility tractor/mower		30,000				
Replace retaining wall at Comm. Center		30,000				
Replace 2019 Tennant street sweeper		400,000				
Replace 33 lighted snowflakes		25,000				
Replace 2008 leaf vac			350,000			
Replace 2013 Western Star dump truck/plow				225,000		
Replace 2017 Ford F-350 1-ton dump truck			85,000			
Replace 2018 John Deere Gator utility vehicle				10,000		
Repair/replace salt storage shed (on hold)						
Replace 2015 International 7400 patrol truck					260,000	
Replace 2015 International 7600 patrol truck						260,000
<b>TOTALS</b>	<b>2,113,000</b>	<b>2,653,300</b>	<b>1,541,000</b>	<b>750,000</b>	<b>575,000</b>	<b>460,000</b>



## AGENDA ITEM REPORT

### MEETING DATE

September 22, 2025

### PREPARED BY

### AGENDA ITEM # 4.c

Update on facility analysis and space needs study

### BACKGROUND

### RECOMMENDATION

### ATTACHMENTS

1. 80850\_Mt Horeb Combined Utility and Public Services Building Concept Plan\_091825









# Village of Mount Horeb

## Public Services Department

138 E Main St  
Mount Horeb, WI 53572  
Phone (608) 437-3351/Fax (608) 437-3190  
[www.mounthorebwi.info](http://www.mounthorebwi.info)

### Public Works Committee

September 22, 2025

### Public Services Director's Report

1. Staffing update:
  - Stuart Wolf, our new mechanic/crewman started August 18. Stuart was working as a mechanic at the Wilderness Resort/Golf and also operated his own repair shop and tractor repair from his home. He has a lot of experience in diesel repair and fleet maintenance. He also was a sub-contractor for the Village of DeForest, plowing snow, picking up leaves and picking up brush and yard waste.
  - We have hired Robert DeRoeck as our new Arborist/Parks Crewman. He will be starting September 8. He is currently a park ranger at Governor Dodge State Park. Robert has a BS from Michigan State University in Sustainable Parks, Recreation and Tourism and has worked for Dane County as a Restoration and Lands Management Specialist. He also served in the Navy and spent four years serving in Japan.
2. Street construction on Blue Mounds St. and W. Garfield St. was completed ahead of schedule.
3. The fall bulk trash and recycling event is scheduled for Saturday, September 20.
4. Our staff completed painting yellow curbs throughout the Village and is currently working on crosswalks and parking stalls in the downtown area. We should have this wrapped up soon.
5. Finks Concrete removed approximately 1400 sq ft of sidewalk. Our crew followed behind them and removed any troublesome tree roots. The sidewalks have been repoured and we are currently filling in and seeding around them.
6. Our mechanic, Stuart, was preparing the leaf vac for the fall season and noticed that the impeller bearing is shot. He will have to remove the entire propeller and replace at least one bearing, if not both. That item should have been caught by our mechanic last winter before storing it.
7. Our crew set up cones and barricades for the Ironman event that was held on September 7. We have submitted a reimbursement for our labor in the amount of \$1658.

8. We completed several areas of street patching with hot mix asphalt in September. A total of 28 tons of asphalt mix was used.