VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 3, 2025

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Jones, Schellpfeffer, Fendrick, and Best. Trustees White and Gauger were absent. Also present were Administrator Nic Owen and Village Clerk Alyssa Gaffney.

Public Comments: Village resident Cathy Scott voiced her concerns about the public comments process and inquired about the Urban County Consortium resolution.

Consent Agenda: Jones moved, Schellpfeffer seconded to approve the following consent agenda items: August 6, 2025 Meeting Minutes; Resolution 2025-11 "Annual Bank Authorization"; Pay Request #1 for Contract 25-100-Nesheim Water Main Rehabilitation Project; Pay Request #5 for Contract 25-101-2025 Street Improvements Project; Renewal of PILOT Agreement with Wisconsin Illinois Senior Housing, Inc (Ingleside Senior Living, Inc); Façade Improvement Grant Application, Lassen Commercial Buildings, 209-211 W Main Street; Street Use Permit Application for October 3rd-5th from the Mount Horeb Chamber of Commerce for Fall Village Market Event on October 4th-5th, 2025; Revised Employee Overtime Policy. Motion carried by unanimous voice vote.

Consider Proclamation for Trustee Brett Halverson: Czyzewski explained the proclamation and read it aloud. Jones moved, Fendrick seconded to approve the proclamation. Motion carried by unanimous voice vote.

Presentation by Fire Chief Minter on 2026 Mount Horeb Area Fire Department Budget: Chief Minter presented their 2026 budget and fielded questions from the board. The board members discussed and gave their input.

Recommendation to Village Fire District Representative on Budget Vote: Fendrick moved, Schellpfeffer seconded to recommend the representative vote in favor of the budget as presented. Motion carried by unanimous voice vote.

Recommendation of Project Plan for Tax Incremental District Number 6: Owen and Fish-Peterson explained this item. The board members gave their input. Jones moved, Schellpfeffer seconded to recommend approval. Motion carried by unanimous voice vote.

<u>Consideration of Resolution 2025-12 "Resolution Requesting Exemption from Dane County Library Tax":</u> Owen explained this item. Czyzewski <u>moved</u>, Fendrick seconded to approve the resolution as discussed. Motion carried by unanimous voice vote.

<u>Consider Lukken property park concept plans A and B:</u> Owen explained this item. The board discussed the options. Schellpfeffer <u>moved</u>, Jones seconded to recommend concept B with the addition of basketball court with Futsal striping and removal of permeable parking lot pavers, assuming it does not implicate having to dedicate more space for stormwater management. Motion carried by unanimous voice vote.

<u>Consideration of Resolution 2025-13 "3-year Renewal of Dane County Urban County Consortium:</u> Owen explained the resolution. Jones <u>moved</u>, Schellpfeffer seconded to approve the renewal. Motion carried by unanimous voice vote.

<u>Consideration of Public Comment Notice for Agendas:</u> Czyzewski explained this item. The board members gave their input and directed staff to draft a policy, as discussed.

<u>Committee reports:</u> All committee reports were given, with no action taken.

<u>Village President's report</u>: Czyzewski thanked Halverson for his service to the community. He also spoke about budget needs, the strategic plan, comprehensive plan, revolving loan fund, and his written report.

<u>Village Administrator's report</u>: Owen spoke about Good Morning Mount Horeb and the Lukken Farm.

<u>Village Clerk's report</u>: Gaffney spoke about he WEC conference she will be attending at the end of the month.

<u>Adjournment:</u> With no further business before the board, Schellpfeffer <u>moved</u>, Best seconded to adjourn @ 9:33pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk