

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
OCTOBER 1, 2025**

The Village Board met in regular session in-person on the above date in the Board Room of the Mount Horeb Municipal Building.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 7:00pm. The Pledge of Allegiance was recited. Present were Trustees Jones, White, Fendrick, and Best. Trustees Schellpfeffer and Gauger were absent. Also present were Administrator Nic Owen, Village Attorney Bryan Kleinmaier, and Village Clerk Alyssa Gaffney.

Public Comments: Village resident Steven Sopkak voiced his concerns about the Lukken Farm Park development and when public comments should be stated during a meeting. Village resident Bethaney Bacher-Gresock stated her appreciation for moving the location of public hearing notices on the village website. She also voiced her concerns about the Lukken Farm Park development.

Consent Agenda: Jones moved, Best seconded to approve the following consent agenda items: September 3, 2025 Meeting Minutes; Pay Request #2 for Contract 25-100 – Nesheim Water Main Rehabilitation Project; Suggested Trick or Treat hours of 5-8pm on Halloween, Friday, October 31st; SIP Amendment Steve Brown Apartments, Front Street Station Apartments, 120 S First Street; Extraterritorial CSM, Bilse Family LLC, Lange Rd, Town of Springdale. Motion carried by unanimous voice vote.

Consideration of Development Plan for Park at Lukken Farm: Sarah Dreier, Landscape Architect from JSD, presented the proposed plan and fielded questions from the board. Public Services Director Jeff Gorman was also present and fielded questions from the board. Best moved, White seconded to approve the development plan. Motion carried by unanimous voice vote.

Consideration of Recommendation on Room Tax Rate and Entity Percentage: Trustee Jones explained this item. The board discussed the options to change the rates and percentages to. Jones moved, White seconded to change the room tax rate to 8% and the split for the Chamber and Village to 80/20, respectively. Motion carried by unanimous voice vote.

Consideration of Public Comment Notice for Agendas: Czyzewski explained this item. Trustee Jones presented the draft policy he created. The board discussed and gave their input. Jones will make the recommended changes to the policy and bring it back to the next meeting for consideration.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Czyzewski spoke about the need for new Youth-In-Government students, reminders about submitting reports, development and zoning questions, and a variety of information used to calculate levy limits.

Village Administrator's report: Owen spoke about the DOT meeting for the Hwy corridor study and the public hearing notice section on the village website.

Village Clerk's report: Gaffney spoke about the WEC conference she recently attended.

Adjournment: With no further business before the board, White moved, Fendrick seconded to adjourn @ 9:02pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk