



## VILLAGE OF MOUNT HOREB

E. Main Street

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### **UTILITY COMMISSION AGENDA Tuesday, September 9, 2025 at 5:30 PM**

#### **MEETING MINUTES**

- 1) Call to order  
The Utility Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Jack Temby called the meeting to order at 5:30 pm.
  - a. Roll Call  
Members present were Jack Temby, Ed Glover, Mike McNall, and Trustee Jason Fendrick. Citizen members Ken Scott and Teri Vierima and Trustee Tim White were absent.
- 2) Public Comments  
Village resident Casey Bingham, 103 Longview Avenue was present to speak to the Commission. Mr. Bingham presented comments regarding his disappointing experience after having a sewer backup incident which was caused by work done by S&L Underground in his neighborhood. Bingham wanted the Commission to be aware of his concerns, citing that the issue had been resolved, albeit very slowly. Administrator Owen noted that his process at the time of Bingham's original inquiry included fact-finding steps, documentation and follow-up. Owen indicated that he felt he acted in a reasonable timeframe. Chairman Temby confirmed with Bingham that he was not asking for any further action, noted the Commission's appreciation for being made aware of Bingham's concerns, and stated that he felt confident that staff would do their best to expedite follow-up on issues such as this in the future. No further action was taken.
- 3) Consent Agenda
  - a. Consideration of August 12, 2025 Meeting Minutes  
McNall moved, Fendrick seconded a motion to approve the August 12, 2025 meeting minutes. Motion carried.
- 4) Agenda Items
  - a. Consider Bank Account Information & Check Registers for August 2025  
McNall moved, Glover seconded a motion to approve the August 2025 bank account and check register information. Motion carried.
  - b. Consideration of Limiter Rate Approval

Electric Superintendent Jordan Schmitz presented information and discussion to request the addition of a new electric utility billing rate specific to EV charging locations (Kwik Trip). This billing type would calculate the EV charging rate more fairly for the business. If the Commission agrees to this rate 'rider', the request would move to WPPI for presentation to the PSC for final approval. After commission member discussion, Glover moved, Fendrick seconded to approve the creation of this new rating option. Motion carried.

- c. Electric Department report  
Superintendent Schmitz reviewed the August 2025 Electric Utility Report.
- d. Water Superintendent report  
Superintendent Schult reviewed the August 2025 Water Utility Report.
- e. Wastewater Superintendent Report  
Superintendent Brace reviewed the August 2025 Wastewater Utility Reports.
- f. Water Department Follow Up Re: RPZ Valve and Cross-Connection Inspection Procedure  
Water Superintendent Schult provided information regarding the RPZ (Reduced Pressure Zone) Valve and Cross-Connection Inspection Procedure, which is a direct follow-up to a July 2025 public comments inquiry regarding the water system safety and protocols in the Village. Administrator Owen and Schult provided information regarding found website data reporting discrepancies. Commission member questions and discussion followed, resulting in a confirmed best plan of action, which Schult will manage and monitor.

5) Meeting adjournment.

There being no further business before the Commission, Glover moved; McNall seconded a motion to adjourn the meeting at 6:24 PM. Motion carried.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer