



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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VILLAGE BOARD AGENDA

Wednesday, December 3, 2025 at 7:00 PM

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll call
- 4) Public Comments on Non-Agenda Items*
- 5) Consent Agenda
 - a. Consideration of November 5, 2025 Meeting Minutes
 - b. Consideration of November 5, 2025 Joint Finance & Personnel and Village Board Meeting Minutes
 - c. Consideration of November 19, 2025 Meeting Minutes
 - d. Consider Pay Request 25-100-4 FINAL, Nesheim Water Main Rehabilitation, S&L Underground
 - e. Consider Pay Request 25-101-6 FINAL, Street Project 2025; Rule Construction
 - f. Approval of Finance & Personnel Committee decision regarding Dog & Cat Licensing Fees Increase
 - g. Appointment of Aaron Fendrick to Youth in Government Program
 - h. Recommendation of Facade and Building Improvement Grant for Olson's Flowers/Melrose on Main, 400 E Main
 - i. Consider Alcohol License Application for Melrose on Main, LLC, 400 E Main Street
 - j. Consider Alcohol License Agent Application for Kristen Dresen, Melrose on Main, LLC, 400 E Main Street
 - k. Consideration of Resolution 2025-17 AUTHORIZATION OF PEDESTRIAN FACILITIES FOR LRIP GRANT APPLICATION
- 6) Agenda Items
 - a. Consideration of Award for Assessor Contract: Tyler Technologies

- b. Conditional Use Permit Application, Certified Survey Map, Site Plan and Design review for the expansion of the Mount Horeb Elementary School in the R-1 Single Family Zoning District from the Mount Horeb Area School District, 207 Academy Street
 - 1. Consideration of Conditional Use Permit Application from the Mount Horeb Area School District
 - 2. Consideration of Certified Survey Map to Combine lots for the Mount Horeb Elementary School, 207 Academy Street
 - 3. Consideration of Site Plan and Design Review for Addition at Mount Horeb Elementary School, 207 Academy Street
- 7) Committee Reports:
 - a. Community Development Authority
 - b. Dane County Cities & Villages Association Report
 - c. Finance/Personnel
 - d. Historic Preservation Committee Report
 - e. Library Board
 - f. Mount Horeb Area Chamber of Commerce
 - g. Mount Horeb Area Joint Fire Department
 - h. Parks, Recreation, and Forestry Commission
 - i. Plan Commission
 - j. Public Safety Committee
 - k. Public Works Committee
 - l. School Liaison
 - m. Sustainability and Natural Resources Committee
 - n. Tourism Commission
 - o. Utility Commission
- 8) Village President's report
 - a. Written Report
- 9) Village Administrator's report
- 10) Village Clerk's report
- 11) Meeting adjournment.

***Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.

- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at niki.erickson@mounthorebwi.info (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.