



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

PUBLIC WORKS COMMITTEE AGENDA Monday, February 23, 2026 at 6:00 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
- 2) Roll Call
- 3) Public Comments on Non-Agenda Items*
- 4) Agenda Items
 - a. Consider approval of the December 15, 2025 Public Works Committee meeting minutes
 - b. Consider traffic patterns during school construction
 - c. Public Services Director's Report
- 5) Future agenda items
- 6) Set next meeting date and time
- 7) Meeting adjournment.

***Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.
- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at niki.erickson@mounthorebwi.info (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



AGENDA ITEM REPORT

MEETING DATE

February 23, 2026

PREPARED BY

AGENDA ITEM # 4.a

Consider approval of the December 15, 2025 Public Works Committee meeting minutes

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. PW Comm minutes 12.15.25



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PUBLIC WORKS COMMITTEE AGENDA

Monday, December 15, 2025 at 6:00 PM

DRAFT MEETING MINUTES

- 1) Roll Call
Public Works Committee members present were Rodney Albers, Sarah Best, Nate Guger and Richard Lust. Also present were Public Services Director Jeff Gorman, Village Administrator Nic Owen and Utility Office Coordinator Sara Alderson.
- 2) Call to order
The Public Works Committee Meeting was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E Main St, Mount Horeb, WI.
- 3) Public Comments on Non-Agenda Items*
- 4) Agenda Items
 - a. Consider approval of the October 27, 2025 Joint Public Works Committee and Utility Commission Meeting Minutes
Motion by Lust and seconded by Best to approve the minutes. Motion passed.
 - b. Consider street sweeper proposals for 2026 budget capital expenditures
Jeff Gorman presented proposals for a new street sweeper for the Public Works Department. The Public Works Staff demo'd four different machines and narrowed it down to two: a Pelican Mechanical model and a Schwarze Regenerative Air model. Jeff and his staff prefer the Schwarze model due to the large hopper size and ease of dumping, easy maintenance and good service support from the dealer and manufacturer, and the training will be provided. Jeff recommends option one on the estimate with the heavy-duty back hydraulic vac hose adding \$7,442 to the dealer's quote of \$356,059.50 for a total of \$363,501.50. Lust made a motion to approve the proposal including option 1. Guger seconded the motion. Motion passed.
 - c. Public Services Director's Report
Gorman gave an update on the current/completed projects and an update on staffing.
- 5) Future agenda items

No future agenda items at this time.

- 6) Set next meeting date and time

Next meeting will be Monday, January 26th at 6:00 pm.

- 7) Meeting adjournment.

Nate called for a motion to adjourn. Lust moved to adjourn and Best seconded. Motion passed. Meeting adjourned 6:23 pm.

Minutes by Sara Alderson, Utility Office Coordinator



AGENDA ITEM REPORT

MEETING DATE

February 23, 2026

PREPARED BY

AGENDA ITEM # 4.b

Consider traffic patterns during school construction

BACKGROUND

With the upcoming plan of construction at the Primary Center on Academy Street, the Police Dept. and school have been collaborating on looking ahead to student safety. The main driveway will be closed for construction during the 2026-2027 school year. This makes student pick up and drop off an issue in the interim. The plan is to turn Academy Street into a one-way street between S. Second St. and S. Fourth St. Academy St. will act as the drop-off lane with traffic barriers and two lanes (one for drop-off and one for through traffic). Once approved, information will be shared with those living on Academy Street. The temporary change will last from July 2026 through August 2027 (dependent on construction). This has been discussed with the school, Village Administrator, Public Services and Pellitteri Waste. The plan is to go through the Public Safety Committee, Public Works Committee, then Village Board for approval.

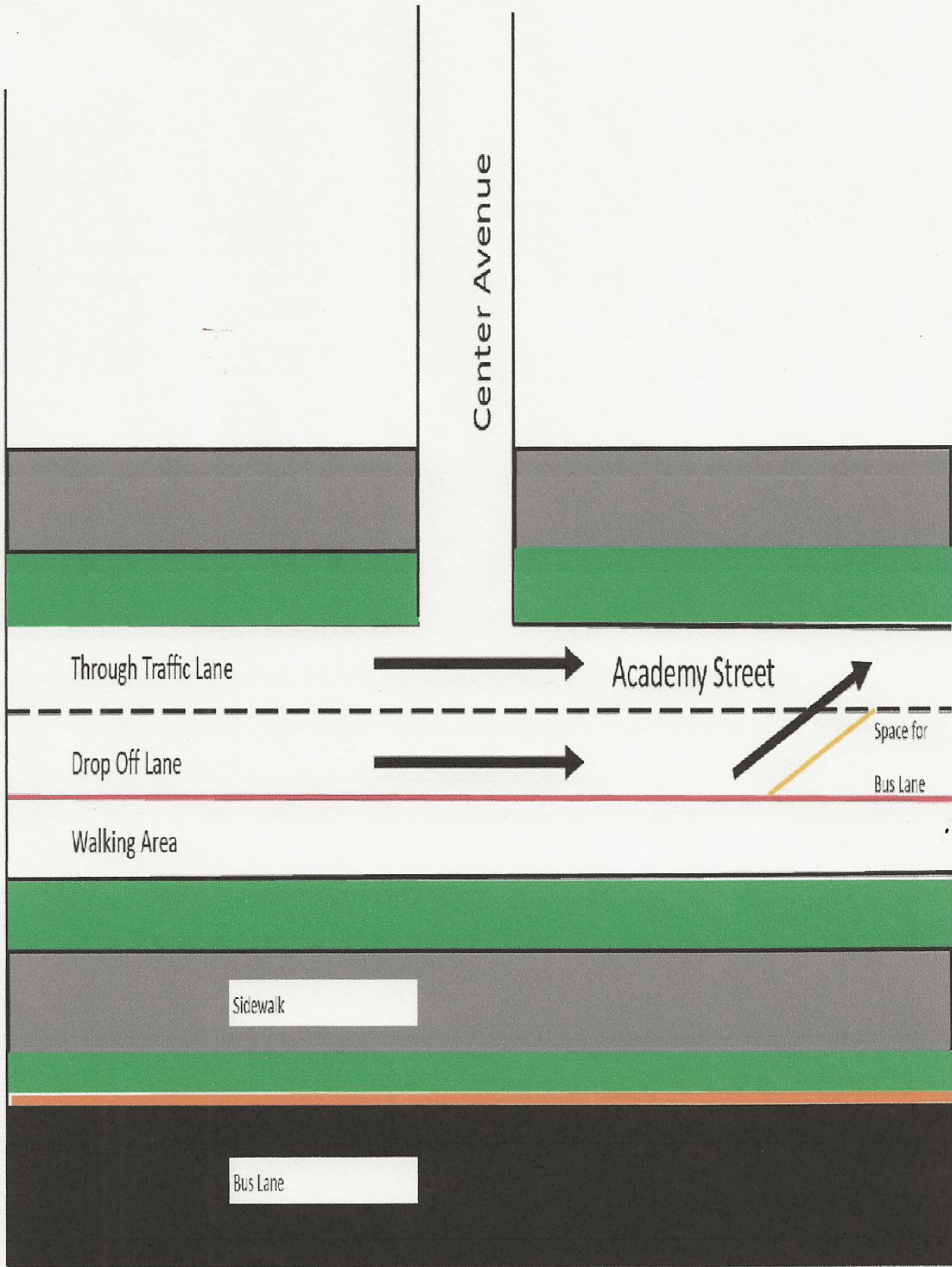
RECOMMENDATION

ATTACHMENTS

1. Academy St traffic pattern

Second Street

Center Avenue





AGENDA ITEM REPORT

MEETING DATE

February 23, 2026

PREPARED BY

AGENDA ITEM # 4.c

Public Services Director's Report

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. pw comm report 2.23.26



Village of Mount Horeb

Public Services Department

138 E Main St
Mount Horeb, WI 53572
Phone (608) 437-3351/Fax (608) 437-3190
www.mounthorebwi.info

Public Works Committee

February 23, 2026

Public Services Director's Report

- Peter Castro filled our vacant Crewperson position. He started on January 26.
- We have a verbally accepted offer for our mechanic position. The candidate is completing the drug screen this week and we anticipate the start date to be February 23.
- Our crew was able to pick up and haul a lot of leaves in mid-January after the snow melted. We will still have a lot to pick up this spring.
- Our new street sweeper has been ordered and the anticipated delivery date is in April if all goes well.
- Our crew has logged 423 regular hours and 378 overtime hours plowing, hauling and salting this winter at a cost of \$34,000. We have used approximately 550 tons of salt this winter. There have been issues getting salt deliveries in a timely manner this winter due to a shortage of trucks for hauling.
- We have been clearing brush and branches away from the street right of way in several areas throughout the Village this month.
- The crew removed the street light mounted snowflakes from Main Street on Feb. 9.
- We will be removing all of our parking signs, posts and anchors from the public parking lot on Front/First Streets. Krupp Construction is planning to get started on the Steve Brown apartments in March and they plan to fence the site on February 26.
- Nic and I met with our engineers, Smithgroup, on February 9 to review our proposed street reconstruction project for 2026 which includes S. First St. and Henry St. Smithgroup needed a few details finalized in order to continue with the plan development. They anticipate a public hearing date at the March 23 Public Works Committee meeting.