



VILLAGE OF MOUNT HOREB

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SPECIAL VILLAGE BOARD & FINANCE/PERSONNEL COMMITTEE AGENDA

Monday, February 23, 2026 at 11:00 AM

MEETING MINUTES

1) Call to order

The Village Board and the Finance & Personnel Committee met on the above date in the 3rd Floor Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Village President Ryan Czyzewski called the meeting to order at 11:00am.

a. Roll Call

Present were Village Board President Ryan Czyzewski, Trustees Ben Jones, Sarah Best, Jason Fendrick, and Tim White; and Finance & Personnel Committee Citizen Members Mike Healy and Jeff Hook. Also present were Administrator Nic Owen, Human Resources Director Andrea Murleau, and Finance Director/Treasurer Denise Schwenn.

2) Agenda Items

a. Interview with Public Administration Associates for the Administrator Position

After brief introductions, Kevin Brunner and Jon Hochkammer of Public Administration Associates, LLC (PAA) provided a summary presentation of their proposal to provide an administrator candidate search including provision of an interim administrator, process and timeline for candidate search, and costs breakdown. Committee and Board members conducted an interview-style discussion following their presentation. President Czyzewski thanked Brunner and Hochkammer for their time and they were excused from the meeting.

3) Closed Session

Fendrick moved; Healy seconded a motion to enter into closed session for further discussion and deliberation on Interview with Public Administration Associates. Motion carried by vote:

Czyzewski-Yes

Jones-Yes

Best-Yes

Fendrick-Yes

Healy-Yes

Hook-Yes

White-Yes

- a. Interview of Executive Recruitment Firms for the Administrator Position. The Finance & Personnel Committee and Village Board may convene in closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Finance & Personnel Committee and Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session.
- 4) Meeting adjournment.
After closed-session deliberations concluded, Healy moved; Jones seconded a motion to adjourn the meeting. Motion carried by voice vote. Meeting adjourned at 11:56pm.

Minutes by Denise Schwenn, Finance Director/Treasurer