



VILLAGE OF MOUNT HOREB

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**FINANCE AND PERSONNEL COMMITTEE AGENDA**

**Thursday, April 30, 2026 at 12:30 PM**

Municipal Building - Third Floor Conference Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
  - a. Roll Call
- 2) Agenda Items
  - a. Discuss Recruitment Process for Administrator. The Finance & Personnel Committee and Hiring Committee may convene in closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Finance & Personnel Committee and Hiring Committee may reconvene in open session and discuss and take action on the subject matter discussed in closed session.
  - b. Consideration of the Finance and Personnel Committee authorizes Public Administration Associates (PAA) to negotiate a contract with the selected candidate.
- 3) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



## AGENDA ITEM REPORT

### MEETING DATE

April 30, 2026

### PREPARED BY

### AGENDA ITEM # 2.b

Consideration of the Finance and Personnel Committee authorizes Public Administration Associates (PAA) to negotiate a contract with the selected candidate.

### BACKGROUND

Per email from Sue McDade 4/24/26;

**Niki** - a few reminders about the meeting notices:

- Post the formal afternoon interviews as you normally would for a meeting of the Finance and Personnel Committee. (perhaps the Board as well, since there are 4 members on this committee?)
- Closed Session should be included
- When they reconvene in open session to take formal action, the motion should read: "The Finance and Personnel Committee authorizes Public Administration Associates (PAA) to negotiate a contract with the selected candidate."
- We will start this conversation immediately, but a signed contract might not be ready until Monday.
- The next step is for the Board to approve the contract at the May 6 meeting. You might also want to include a closed session in case they want to discuss the details of the contract before voting.

### RECOMMENDATION

### ATTACHMENTS

None