



## VILLAGE OF MOUNT HOREB

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### **FINANCE AND PERSONNEL COMMITTEE SPECIAL MEETING AGENDA**

**Wednesday, April 15, 2026 at 5:30 PM**

#### **MEETING MINUTES**

- 1) Call to order  
The Finance & Personnel Committee met on the above date in the 3rd Floor Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Ryan Czyzewski called the meeting to order at 5:30pm.
  - a. Roll Call  
Present were Village Board President Ryan Czyzewski, Trustees Ben Jones, Sarah Best, and Jason Fendrick; and Citizen members Mike Healy and Jeff Hook. Also present were Interim Administrator Jon Hochkammer, Human Resources Director Andrea Murleau, and Finance Director/Treasurer Denise Schwenn.
- 2) Agenda Items
  - a. Discussion of Recruitment Process for Administrator  
Sue McDade, Partner/Vice President of Public Administration Associates, provided a brief update of the ongoing recruitment process for Village Administrator, identifying the primary goals for this evening's meeting.
- 3) Closed Session  
Fendrick moved; Hook seconded a motion to adjourn the meeting to closed session for the consideration of candidates for the Village Administrator position.  
Roll call vote:  
Aye (6): Czyzewski, Jones, Best, Fendrick, Healy, Hook  
No (0): none  
Result: Motion passed.
  - a. Discuss Recruitment Process for Administrator. The Finance & Personnel Committee and Hiring Committee may convene in closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Finance & Personnel Committee and Hiring Committee may reconvene in open session and discuss and take action on the subject matter discussed in closed session.

4) Meeting adjournment.

After closed-session deliberations concluded, Healy moved; Best seconded a motion to adjourn the meeting. Motion carried by voice vote. Meeting adjourned at 6:48 PM.

Minutes by Denise Schwenn, Finance Director/Treasurer