



## VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

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### **UTILITY COMMISSION AGENDA Tuesday, May 12, 2026 at 5:30 PM**

Municipal Building Board Room  
138 E. Main Street  
Mount Horeb, WI

- 1) Call to order
  - a. Roll Call
- 2) Public Comments on Non-Agenda Items\*
- 3) Consent Agenda
  - a. Consideration of February 10, 2026 Meeting Minutes
- 4) Agenda Items
  - a. Staff Presentation on Governance & Professional Standards Training
  - b. Consider Bank Account Information & Check Registers for February, March, April 2026
  - c. Electric Superintendent Reports for February, March, April 2026
  - d. Water Superintendent Reports for February, March, April 2026
  - e. Wastewater Superintendent Reports for February, March, April 2026
- 5) Meeting adjournment.

#### **\*Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.
- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at [niki.erickson@mounthorebwi.info](mailto:niki.erickson@mounthorebwi.info) (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



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### **UTILITY COMMISSION AGENDA Tuesday, February 10, 2026 at 5:30 PM**

#### **DRAFT MEETING MINUTES**

- 1) Call to order  
The Utility Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. President Temby called the meeting to order at 5:30pm.
  - a. Roll Call  
Present were Board Trustees Jason Fendrick and Tim White, Commission members Jack Temby, Mick McNall, Ken Scott, and Teri Vierima. Also present were Village Administrator Nic Owen and Finance Director/Treasurer Denise Schwenn. Commission member Ed Glover was absent.
- 2) Public Comments on Non-Agenda Items\*  
n/a
- 3) Consent Agenda
  - a. Consideration of January 13, 2026 Meeting Minutes  
McNall moved; Scott seconded a motion to approve the meeting minutes of January 13, 2026 as presented. Motion carried by voice vote.
- 4) Agenda Items
  - a. Approval of Resolution 2026-03 Resolution Authorizing Application for Rural Economic Development Loan  
After a brief discussion regarding the background of Resolution 2026-03, McNall moved; White seconded a motion to approve the corrected copy of Resolution 2026-03. Motion carried by voice vote. (Corrected and executed version will be provided with meeting minutes of tonight's meeting).
  - b. Consider Bank Account Information & Check Registers for January 2026  
White moved; Scott seconded a motion to approve the bank account information and check registers for January 2026 as provided. Motion carried by voice vote.
  - c. Electric Superintendent Report

Electric Superintendent Jordan Schmitz reviewed the monthly report for January 2026.

d. Water Superintendent Report

Water Superintendent Brian Schult reviewed the monthly report for January 2026. Schult also provided follow-up reporting on the final discussion with village resident Wade Kubina where staff addressed his concerns as presented in previous meetings, citing that all parties have reached agreement that concerns have been addressed properly and no outstanding issues remain.

e. Wastewater Superintendent Report

Wastewater Superintendent Mike Brace reviewed the monthly reports for January 2026.

5) Meeting adjournment.

There being no further business before the Commission, Fendrick moved; White seconded a motion to adjourn the meeting at 6:19pm. Motion carried by voice vote.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer

RESOLUTION 2026-03  
RESOLUTION AUTHORIZING APPLICATION FOR  
RURAL ECONOMIC DEVELOPMENT LOAN

Whereas, the Mount Horeb Electric Utility has been actively involved in economic development in order to improve the economic well being of its membership as well as that of the Village of Mount Horeb's area as a whole; and

Whereas, Southern Wisconsin Meat Cooperative has proposed acquisition of 213 and 215 E Main St to operate a meat processing facility, farm stop (year-round local food market), bakery, restaurant and commercial kitchen; and

Whereas, the total project is estimated to be \$2,000,000 and the Southern Wisconsin Meat Cooperative is in need of an additional \$ 967,000 to fund the project; and

Whereas, the Rural Business-Cooperative Service has available an economic development program of financial assistance to Intermediaries in the form of zero-interest loans to assist in business and community development; and

Whereas, the project is in compliance with 7CFR 4280 subpart B and specifically the project is for eligible purposes and is not restricted (7 CFR 4280.27 and 7 CFR 4280.3); and resolves to carry out the proposed project with Southern Wisconsin Meat Cooperative according to 7 CFR 4280; and

Whereas, the Mount Horeb Utility Commissioners have endorsed the proposed rural economic development project as described in the application and 4280.29 Supplemental Financing Required for the Ultimate Recipient project; and

Whereas, the Mount Horeb Utility Commissioners agree to the provisions of the regulation 4280-A and the 4280-5 loan agreement; and


Now therefore be it resolved, the Mount Horeb Utility Commissioners authorize their Manager to submit an application of \$967,000 for a Rural Economic Development Loan; and

Be it further resolved, that the Mount Horeb Utility Commissioners authorize their Manager to compile, complete, and execute the information and forms necessary to support this application. Furthermore, the Mount Horeb Utility Commissioners authorize the Village Administrator and Finance Director to requisition the zero-interest loan funds.

*I, Jack Temby, Chair of the Mount Horeb Utility Commission, do hereby certify that the above is a true and correct copy of the resolution as adopted by the Board of Directors of the Mount Horeb Utility Commission at its meeting held on February 10, 2026 at which meeting a quorum was present, and that said resolution now appears in the records of the Commission's minutes book without changes or alterations.*

*I, Jack Temby, Chair of the Mount Horeb Utility Commission, do hereby certify that the Mount Horeb Electric Utility has the legal authority to enter into a loan agreement under this program.*

February 10, 2026  
Date

  
Jack Temby, Utility  
Commission Chair

ATTEST:

Denise Schwenn  
Denise Schwenn, Finance Director

# Ethics Code

## 1. Statement of Purpose.

- (a) The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established in this Code of Ethics for all Village of Mount Horeb officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the Village, as well as any individuals who are candidates for elective office as soon as such individuals file nomination papers with the Village.
- (b) The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the Village of Mount Horeb and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the Village. The Village Board believes that a Code of Ethics for the guidance of elected and appointed officials and employees will help them avoid conflicts between their personal interests and their public responsibilities, will improve standards of public service and will promote and strengthen the faith and confidence of the citizens of this Village in their elected and appointed officials and employees. The Village Board hereby reaffirms that each elected and appointed Village official and employee holds his or her position as a public trust, and any intentional effort to realize substantial personal gain through official conduct is a violation of that trust. The provisions and purpose of this Ethics Code and such rules and regulations as may be established are hereby declared to be in the best interests of the Village of Mount Horeb.

## 2. Definitions.

The following definitions shall be applicable in this Chapter:

- (a) **Public Official.** Those persons serving in statutory elected or appointed offices provided for in Chapter 62 of the Wisconsin Statutes, and all members appointed to boards, committees and commissions established or appointed by the Village President and/or Village Board pursuant to this Code of Ordinances, whether paid or unpaid.
- (b) **Public Employee.** Any person excluded from the definition of a public official who is employed by the Village.
- (c) **Anything of Value.** Any gift, favor, loan, service or promise of future employment, but does not include reasonable fees and honorariums, or the exchange of seasonal, anniversary or customary gifts among relatives and friends.
- (d) **Business.** Means any corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, self-employed individual or any other legal entity which engages in profit-making activities.
- (e) **Personal Interest.** The following specific blood or marriage relationships:
  - (1) A person's spouse, mother, father, child, brother or sister; or
  - (2) A person's relative by blood or marriage who receives, directly or indirectly, more than one-half (½) support from such person or from whom such person receives, directly or indirectly, more than one-half (½) of his support.
- (f) **Significant Interest.** Owning or controlling, directly or indirectly, at least ten percent (10%) or Five Thousand Dollars (\$5,000.00) of the outstanding stock of at least ten percent (10%) or Five Thousand Dollars (\$5,000.00) of any business.

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- (g) **Financial Interest.** Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
  - (h) **Staff.** Any full- or part-time employee of the Village.

### 3. Statutory Standards of Conduct.

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes, as from time to time amended, are made a part of this Code of Ethics and shall apply to public officials and employees whenever applicable, to wit:

- (a) **Sec. 19.59.** State Ethics Law.
- (b) **Sec. 946.10.** Bribery of Public Officers and Employees.
- (c) **Sec. 946.11.** Special Privileges from Public Utilities.
- (d) **Sec. 946.12.** Misconduct in Public Office.
- (e) **Sec. 946.13.** Private Interest in Public Contract Prohibited.

### 4. Responsibility of Public Office.

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this State and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern. Their conduct in both their official and private affairs should be above reproach so as to foster respect for government.

### 5. Dedicated Service.

- (a) Officials and employees should adhere to the rules of work and performance established as the standard for their positions by the appropriate authority.
- (b) Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.
- (c) Members of the Village staff are expected to follow their appropriate professional code of ethics. Staff members shall file a copy of such professional ethics codes with the Village Clerk. The Village Clerk may notify the appropriate professional ethics board of any ethics violations involving Village employees covered by such professional standards.

### 6. Fair and Equal Treatment.

- (a) **Use of Public Property.** No official or employee shall use or permit the unauthorized use of Village-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as Village policy for the use of such official or employee in the conduct of official business, as authorized by the Village Board or authorized board, commission or committee.
- (b) **Use of Village Stationery.** No official or employee shall use, or permit the unauthorized use of, Village stationery for personal use.

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- (c) **Obligations to Citizens.** No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. No official or employee shall use or attempt to use his or her position with the Village to secure any advantage, preference or gain, over and above his rightful remuneration and benefits, for himself or for a member of his or her immediate family.
  - (d) **Political Contributions.** No official shall personally solicit from any Village employee, other than an elected official, a contribution to a political campaign committee for which the person subject to this Chapter is a candidate or treasurer.

## 7. Conflict of Interest.

### (a) Financial and Personal Interest Prohibited.

- (1) No official or employee of the Village, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this Chapter or which would tend to impair independence of judgment or action in the performance of official duties.
- (2) Any member of the Village Board who has a financial interest or personal interest in any proposed legislation before the Village Board shall disclose on the records of the Village Board the nature and extent of such interest; such official shall not participate in debate or vote for adoption or defeat of such legislation.
- (3) Any non-elected official who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the official has any influence or input or of which the official is a member that is to make a recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest. Such official shall not participate in debate or discussion or vote for adoption or defeat of such legislation.
- (4) Any Village employee who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the employee has any influence of input, or of which the employee is a member, that is a make to recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest.

- (b) **Disclosure of Confidential Information.** No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the Village, nor shall such information be used to advance the financial or other private interests of the official or employee or others.

### (c) Gifts and Favors.

- (1) No official or employee, personally or through a member of his immediate family, may solicit or accept, either directly or indirectly, from any person or organization, money or anything of value if it could be expected to influence the employee's official actions or judgments or be considered a reward for any action or inaction on the part of the official or employee.
- (2) No official or employee personally, or through a member of his immediate family, shall accept any gift, whether in the form of money, service, loan, thing or promise, from any person which could reasonably be expected to impair his independence of judgment or action in the performance of his duties or grant in the discharge of his duties any improper favor, service or thing of value. However, it is not a conflict of interest for any public official or employee to receive hospitality that is unsolicited and unrelated to government business, such as a meal, and that is not intended to influence the official.

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- (3) An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a Village official or employee. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality, as a properly reported political contribution, from citizens for the purpose of supporting the candidate's campaign. (The State Ethics Board has interpreted "hospitality" as it applies to state officials as including meals, beverages and lodging which a person offers at his residence and would have been offered if the recipient was not an official).
  - (4) Gifts received by an official or employee or his immediate family under unusual circumstances shall be referred to the Village Board within ten (10) days of receipt for recommended disposition. Any person subject to this Chapter who becomes aware that he is or has been offered any gift, the acceptance of which would constitute a violation of this Subsection, shall, within ten (10) days, disclose the details surrounding said offer to the Village Board. Failure to comply with this reporting requirement shall constitute an offense under this Chapter.
- (d) **Representing Private Interests Before Village Agencies or Courts.**
- (1) Non-elected Village officials and employees shall not appear on behalf of any private person (other than him or herself, his or her spouse or minor children) before any Village agency, board, commission or the Village Board if the official or employee or any board, commission or committee of which the official or employee is a member has any jurisdiction, discretion or control over the matter which is the subject of such representation.
  - (2) Elected Village officials may appear before Village agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations. However, the disclosure requirements of Subsection (a) above shall be applicable to such appearances.
- (e) **Ad Hoc Committee Exceptions.** No violation of the conflict-of-interest restrictions of this Section shall exist, however, where an individual serves on a special ad hoc committee charged with the narrow responsibility of addressing a specific issue or topic in which that individual, or the employer or a client of that individual, has an interest so long as the individual discloses to the Village Board that such interest exists.
- (f) **Contracts with the Village.** No Village official or employee who, in their capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his part shall enter into any contract with the Village unless, within the confines of Sec. 946.13, Wis. Stats.:
- (1) The contract is awarded through a process of public notice and competitive bidding or the Village Board waives the requirement of this Section after determining that it is in the best interest of the Village to do so.
  - (2) The provisions of this Subsection shall not apply to the designation of a public depository of public funds.

## 8. Advisory Opinions.

When an official or employee has doubt as to the applicability of a provision of this Ethics Code to a particular situation or definition of terms used in this Chapter, he should apply to the Village Administrator for an advisory opinion from the Village Attorney and will be guided by that opinion when given. The official or employee shall have the opportunity to present his interpretation of the facts at issue and of the applicability provisions of this Chapter before such advisory decision is made. This Chapter shall be operative in all instances covered by its provisions except when superseded by an applicable statutory provision and statutory action is mandatory, or when the application of a statutory provision is discretionary, but determined by the Village Attorney to be more

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appropriate or desirable. Advisory requests and opinions shall be kept confidential, except when disclosure is authorized by the requestor, in which case the request and opinion may be made public.

## **9. Hiring Relatives.**

- (a) This Section governs the proposed hiring of individuals for full-time or part-time work as Village employees who are members of the immediate family of Village employees or elected officials. "Immediate family" includes those relatives by blood or marriage defined in Section 2(e) as personal interests.
- (b) Hiring an immediate family member of any current Village employee or elected Village official will be considered only if that individual has the knowledge and skills, experience or other job-related qualifications that warrant consideration for the position. A person cannot be hired for either full-time or part-time employment in a position immediately supervised by a member of that person's immediate family.
- (c) This Section does not apply to non-elected officials who are asked to accept appointment as members of a Village Board, commission or committee; non-elected officials, however, will be expected to disqualify themselves from participation in matters under consideration which may affect the hiring, retention, classification or compensation of their immediate family if currently employed or being considered for employment by the Village.

## **10. Employees Covered by Collective Bargaining Agreements.**

In the event an employee, covered under a collective bargaining agreement, is allegedly involved in an Ethics Code violation, the terms and conditions set forth in the applicable collective bargaining agreement shall prevail in the administration and interpretation of this Ethics Code Chapter.

## **11. Employee Protection.**

No appointing authority, agent of an appointing authority or supervisor may initiate or administer, or threaten to initiate or administer, any retaliatory action against a Village employee following an employee's disclosure of information related to the violation of any federal or state law, rule or regulation, the mismanagement or abuse of authority, a substantial waste of public funds, or a danger to public health and safety. Nothing in this Section restricts the right of the Village as an employer to take appropriate disciplinary action against an employee who knowingly makes an untrue statement or discloses information, the disclosure of which is specifically prohibited by federal or state law, rule or regulation.

# Wisconsin's Ethics Laws Recognizing and Avoiding Conflicts of Interest

## 2023 Local Government 101

Presented by  
**Claire Silverman, Legal Counsel**  
**Maria Davis, Assistant Legal Counsel**

*League of Wisconsin Municipalities, Ph. 608-267-2380*

### I. INTRODUCTION

- A. **Coverage.** This outline provides an overview of state laws that guide the actions of municipal officials when those officials (or a member of their family or an organization with which they are associated) have a financial or other special interest in a governmental matter. In particular, this outline provides an overview of the state ethics code applicable to local officials, the statute governing private interests in public contracts, statutory provisions defining official misconduct, and the compatibility doctrine.
- B. **Identifying Potential Conflict Situations.** The state statutes contain minimum standards of ethical conduct by local government officials. The statutes relating to ethics and conflicts of interest are interrelated and can be quite complicated.

Problems in this area can be avoided primarily by using common sense and applying the “smell test.” Stated broadly, when an official, a member of the official's family or a business organization with whom the official is associated is involved in a municipal matter, the official needs to step back and question whether there are problems concerning his or her involvement in the matter. The official may want to discuss the situation with the municipal attorney. Local officials may also contact the League's attorneys to discuss ethics issues.

Sometimes it is not clear whether a conflict, as defined by state law, exists. In these gray areas, the official needs to balance the benefits of involvement (e.g., representing the electors, using the official's expertise) against the drawbacks (e.g., how it would look, the risk of violating a law). Sometimes, even if it may be legal to act on a matter, you may not feel comfortable doing so or it may not look good to do so.

### II. STATE CODE OF ETHICS FOR LOCAL GOVERNMENT OFFICIALS (Sec. 19.59, Stats.)

- A. **Background.** The state code of ethics for local officials was created in the 1991 legislative session and took effect in 1992. The law applies to “local governmental units,” including

counties, cities, villages and towns, as well as special purpose districts, such as town sanitary districts. Sec. 19.42(7u), Stats. The law also covers joint bodies and subunits of local governmental units. The law was overseen by the State of Wisconsin Government Accountability Board (GAB). Effective June 30, 2016, 2015 Wis. Act 118 replaces the Government Accountability Board with separate commissions governing Ethics and Elections.

B. **Municipal Officials Affected.** The state ethics code applies to “local public officials” who hold “local public office.” Sec. 19.42(7w) and (7x), Stats.

1. “Local public office” includes elected municipal officers; city and village managers, appointed municipal officers and employees who serve for a specified term; and officers and employees appointed by the governing body or executive or administrative head who serve at the pleasure of the appointing authority.
2. The term does not include independent contractors and persons who perform only ministerial (i.e., non-discretionary) tasks, such as clerical workers. In addition, the term omits officials and employees who are appointed for indefinite terms and are only removable for cause, such as police chiefs and fire chiefs.

C. **Prohibited Conduct.** The state ethics law for local officials, sec. 19.59, Stats., prohibits the following conduct:

1. **Use of Office for Private Gain.** Public officials are prohibited from using their offices to obtain financial gain or anything of substantial value for the private benefit of themselves, their immediate families, or organizations with which they are associated. Sec. 19.59(1)(a), Stats.
2. **Offering or Receiving Anything of Value.** No person may give and no public official may receive “anything of value” if it could reasonably be expected to influence the local public official’s vote, official action or judgment, or could reasonably be considered as a reward for any official action or inaction. Sec. 19.59(1)(b), Stats.

Note: This outline does not cover sec 19.59(1)(br). That section was created as part of a larger law aimed at campaign finance reform but the courts held the law was unconstitutional, and that particular section was held to be unseverable from the larger law. See *Wisconsin Right to Life, Inc. v. Schober*, 366 F.3d 485 (7th Cir. 2004) and *Wisconsin Realtors Ass’n v. Ponto*, 233 F. Supp. 2d 1078 (W.D. Wis. 2002).

3. **Taking Action Affecting a Matter in Which Official Has Financial Interest.** Local officials may not take official action substantially affecting a matter in which the official, an immediate family member, or an organization with which the official is associated has a substantial financial interest. Nor may an official use his or her office in a way that produces or assists in the production of a substantial benefit for the official, immediate family member or organization with which the official is associated. Sec. 19.59(1)(c), Stats.

- a. Exceptions. The prohibitions under no. 3 above do not prohibit local officials from taking lawful actions concerning payments for employee salaries, benefits, or expense reimbursements. The above prohibitions also do not prohibit local officials from taking action “to modify” an ordinance. Sec. 19.59(1)(d), Stats.

The State of Wisconsin Ethics Commission’s guidelines suggest that local officials can take action in situations where they are part of a similarly situated class of interests and their interest is not significantly greater or less than other members of that class or where the law will have general application (e.g., like an ordinance). For purposes of this exception, the Ethics Commission distinguishes between making and applying policy. See attached Ethics Guideline 1240, Mitigating Conflicting Interests.

**D. Definitions:**

1. “Immediate Family” means an official's spouse or relative by marriage, lineal descent or adoption who receives, directly or indirectly, more than one-half of his or her support from the official or contributes, directly or indirectly, that amount for the official's support. Sec. 19.42(7), Stats.
2. “Organization” is broadly defined to cover “any corporation, partnership, proprietorship, firm, enterprise, franchise, association, trust or other legal entity other than an individual or body politic.”
3. “Associated” with an Organization. An official is “associated” with an organization for purposes of the state ethics law when the individual or a member of the individual's immediate family is an officer, director or trustee, or owns at least 10% of the organization. An individual is not associated with an organization merely because the individual is a member or employee of an organization or business. Sec. 19.42(2), Stats.
4. “Anything of value” means any money or property, favor, service, payment, advance, forbearance, loan, or promise of future employment, but does not include compensation and expenses paid by the state, fees and expenses which are permitted and reported under s. 19.56, political contributions which are reported under ch. 11, or hospitality extended for a purpose unrelated to state business by a person other than an organization. Sec. 19.42(1).

- E. **Conflict Response: Withdrawal.** Ethics Commission guidelines provide that when a matter in which a local official should not participate comes before a board, commission or other body which the official is a member of, the official should not participate in any portion of the body’s meeting involving discussion, deliberations, or votes related to the matter. When, because of a potential conflict of interest, an official withdraws from the body’s discussion, deliberation, and vote, the body’s minutes should reflect the absence. See Ethics 1232.

- F. **Local Ordinances.** Municipalities can adopt ethics ordinances that:

- require disclosure of economic interests

- establish ethics boards
- prescribe standards of conduct
- establish forfeitures not exceeding \$1,000

- G. **Ethics Advisory Opinions.** Local officials may request advisory ethics opinions from the municipal ethics board or, if there is none, from the municipal attorney.
- **Effect of Opinion.** The local ethics board or attorney may issue a written advisory opinion. If the official follows the advice in the opinion, it is evidence of intent to comply with the law.
- H. **Penalties & Enforcement.** Any person who violates the state ethics law may be required to forfeit up to \$1,000. The law is enforced by the district attorney.
- I. **Interpretation.** The state code of ethics for local officials has not been interpreted in published court decisions. However, the State Ethics Commission has guidelines which are available online at <https://ethics.wi.gov/Pages/Resources/ResourcesOverview.aspx>.

The guidelines include the following:

1. *Citizen's Guide to Standards of Conduct for Local Officials* (ETH- 1202).
2. *Receipt of Items and Services (for Municipal Judges)* (ETH-1215).
3. *Local Officials' Receipt of Food, Drink, Favors and Services* (ETH-1219). Local officials may accept and retain: (a) food, drink, lodging, items and services that are unrelated to their public service and could not reasonably be expected to influence official's vote, official actions or judgment, nor reasonably be considered a reward for any official action or inaction; b) payment or reimbursement for costs relating to their work as public officials; and c) mere tokens and items or services of only nominal, insignificant or trivial value. Ethics 1219 further provides that a local official should not accept or retain: (a) any item or service, including food, drink, and travel of more than nominal value that is offered because of their public position; (b) any item or service that could reasonably be expected to influence their vote, official actions or judgment; (c) any item or service that could be reasonably be considered a reward for official action or inaction; and (d) discounted transportation, traveling accommodations or communication services for which the supplier would normally charge.
4. *Nepotism* (ETH-1233) (this applies to state officials but may be of interest to local officials).
5. *Disposition and Reporting of Gifts* (ETH-1235).
6. *Mitigating Conflicting Interests: Private Interest vs. Public Responsibility* (ETH-1240). Ethics guideline 1240 states that an official may participate in actions of their municipality even though the action may affect the official, a member of the official's family, or an organization with which the official is associated, as long as: (a) the action affects a class of similarly-situated interests; (b) the interest of the official, an immediate family member, or an organization with which the official is associated is not significant when compared to other members of the class; and (c) the action's effect on the interests of the official, an

immediate family member or an organization with which the official is associated is not significantly greater or less when compared to other members of the class.

7. *Letters of Reference* (ETH-1244).
8. *Seminars & Conferences* (ETH 1222). This guideline is aimed at state public officials but is good advice. Generally, officials attending seminars and conferences may accept the meals and refreshments provided or approved by the event's organizer and approved by the local governmental unit. An official should generally not accept food, drink or entertainment offered outside of the conference or activities at hospitality suites, receptions or similar activities.

### III. PRIVATE INTERESTS IN PUBLIC CONTRACTS (Section 946.13, Stats.)

A. **General Prohibition.** To protect against self dealing by public officials, sec. 946.13, Stats., generally prohibits municipal officials from having a private financial interest in a public contract. Thus, local governing body members are generally prohibited from entering into a contract for goods, services, construction or employment with the municipality.

1. **Prohibition Against Official Action.** A public official may not participate in the making of a contract in his or her official capacity if the official has a direct or indirect financial interest in the contract. Sec. 946.13(1)(b).

Since this is a prohibition on official action, abstaining from voting on the contract will prevent violation.

2. **Prohibition Against Private Action.** A public official may not in his or her private capacity negotiate or bid for or enter into a contract in which the public official has a direct or indirect financial interest if the official is "authorized or required by law to participate in his capacity as such officer or employee in the making of that contract." Sec. 946.13(1)(a).

This latter provision is a prohibition on private action and a public official cannot avoid violating it merely by abstaining from voting because all that is necessary for a violation to occur is that the official be authorized to vote on or exercise discretion with regard to a contract in which the official has a private financial interest and the official has negotiated, bid for, or entered into the contract.

3. **Exceptions:**
  - a. \$15,000. Contracts in which receipts and disbursements do not, in the aggregate, exceed \$15,000 in any one year. This means that a municipal governing body member can enter into a total of \$15,000 in business with the municipality in any calendar year.
  - b. Bankers. Bankers who receive less than \$10,000 per year for serving on the city council or village board are exempted, unless the banker's compensation is directly dependent on procuring public business.

- c. Attorneys. Partners in a law firm that serves as legal counsel to the municipality who receive less than \$10,000 per year for serving on the city council or village board are exempted, unless the individual has an interest in the law firm greater than 2% of its net profit or loss; the individual participates in the making of a contract between the municipality and the law firm; or the individual's compensation from the law firm is directly dependent on procuring public business.
  - d. 2% of stock. There is an exception from sub. (1)(b), the prohibition on official action, for persons who own no more than 2% of the stock of the corporation involved.
4. **Penalty:** Violation of the statute is a Class I felony and subjects the person to a fine of not more than \$10,000, imprisonment for not more than 3 years and 6 months, or both.

#### IV. INCOMPATIBILITY DOCTRINE.

- A. **Common law Prohibition.** The same person cannot hold two offices or an office and a position where, from a public policy perspective, it is improper for one person to discharge the duties of both posts. The Wisconsin Court of Appeals has held that serving in an office and a position, where one post is superior to the other, is improper from a public policy perspective. For example, in *Otradovec v. City of Green Bay*, 118 Wis. 2d 393 (Ct. App. 1984), the court held that a common council member could not work as an assistant appraiser in the city assessor's office.
- 1. **Result.** If a second office is taken that is incompatible with an existing office, the first office is vacated. In the case of office/position incompatibility, the outcome is unclear – person runs risk of losing first post, but court might allow choice.
  - 2. **General Rule of Thumb:** Municipal governing body members may not hold other municipal offices or positions, unless specifically authorized by statute. This is because the governing body exercises control over such matters as the salaries, duties, and removal or discipline of most other municipal officers and employees.
  - 3. **Statutory Exceptions.**
    - a. Elected city, village and town officers can also serve as volunteer firefighters, EMTs or first responders when annual compensation from one or more of those positions, including fringe benefits, does not exceed \$25,000 if the municipality has a population of 5,000 or less or \$15,000 if the municipality has a population greater than 5,000. Sec. 66.0501(4). Wis. Stat. § 66.0501(4).
    - b. Governing body members can serve on local boards and commissions if they receive no compensation other than a per diem and other board/commission members also receive the per diem. Wis. Stat. § 66.0501(2).
    - c. Village trustees may be paid an hourly wage for serving as an employee if wages do not exceed \$15,000 each year. Amounts may be paid in addition to compensation

for serving as trustee or as volunteer firefighter, emergency medical services practitioner, or emergency medical responder. Wis. Stat. § 61.327.

- d. Municipal governing body members may serve as county board supervisor. Wis. Stat. § 59.10(4).

### **Related Statutory Provisions.**

1. Section 66.0501(2) generally prohibits governing body members from taking municipal jobs. Under the statute:
  - a. Governing body members are prohibited, during the term for which the member is elected, from taking new municipal jobs created during their term of office even if they resign.
  - b. A governing body member may be appointed to an office or position which was not created during the member's term in office as long as the member resigns first.
  - c. Governing body members may run at any time for new or existing elective office, but the compatibility doctrine applies if elected and the official would be required to choose between the two offices. Individuals may run for two elected local offices at the same time. Sec. 8.03(2m).
  - d. Governing body members may be appointed to serve on local boards and commissions (e.g., library board and plan commission) where no additional remuneration is paid to such officers except that such officers may be paid a per diem if other members of the board or commission are paid a per diem.
2. Section 59.10(4), Stats., provides that municipal governing body members may serve as county board supervisors.

## **V. OTHER STATUTORY PROHIBITIONS**

- A. **Misconduct in Office.** Section 946.12 is a criminal statute that prohibits public officers and employees from intentionally performing, or refusing to perform, certain acts. A violation of sec. 946.12 is punishable by up to two years in prison, a fine of up to \$10,000, or both.
  1. Section 946.12(1) prohibits a public official from intentionally failing or refusing to perform a “known mandatory, nondiscretionary, ministerial duty of his office or employment within the time or in the manner required by law.”
  2. Section 946.12(2) prohibits a public official from doing an act which he or she knows is forbidden by law to do in an official capacity.
  3. Section 946.12(3) provides that a public official may not, by an act of commission or omission, exercise a discretionary power in a manner inconsistent with the duties of office

or the rights of others, with an intent to obtain a dishonest advantage for himself or another.

- B. **Bribery.** Section 946.10(2) prohibits public officials from taking bribes. Section 12.11 prohibits public officials from promising an official appointment or anything of value to secure votes.
- C. **Sale to Employees Prohibited.** No municipal department or member of a municipal governing body may sell or procure for sale any municipal article, material or product to city or village employee; except meals, public services and special equipment necessary to protect the employee's safety and health. Sec. 175.10. This statute is designed to prohibit governmental acquisition of products for resale to government employees.

## VI. A FINAL WORD

**Ordinances and Common Law Rules Relating to Ethics.** This outline focuses on state statutes that establish minimum standards of ethical conduct for public officials. These laws provide a good starting point for local officials seeking to assure themselves that they are acting appropriately. However, municipal officials should be mindful of other relevant laws governing ethical issues. These include ordinances, local rules of procedure and the common law (i.e., published court decisions).

For example, the Wisconsin Supreme Court has held that members of a legislative body or municipal board are disqualified to vote on propositions in which they have a direct pecuniary interest adverse to the municipality. *Board of Supervisors of Oconto County v. Hall*, 47 Wis. 208 (1879). Additionally, many municipalities have adopted *Robert's Rules of Order*. (Newly Revised, 10<sup>th</sup> ed) as their local rules of procedure. Section 45 of *Robert's* provides at p. 394: "No member should vote on a question in which he has a direct personal or pecuniary interest not common to other members of the organization." (Note: There are several editions of *Robert's Rules of Order* and so it is important to know which edition your municipality is using.)

**MOUNT HOREB UTILITIES  
FOR THE MONTH ENDING 02/28/2026**

<b>Checking Account Information</b>
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**Transfers In/(Out):**

Sales Tax Payment	\$ (9,889.78)
Transfer from Village - sales tax	\$ 110.20
WPPI Monthly Payment	\$ (460,378.16)
Transfer to Village - Vouchers	\$ (242,463.71)
Transfer to Village - Payroll	\$ (157,802.81)
Transfer to Village - Garb/Recyc, Ins, PILOT, Interfund	\$ -
Transfer to Special Funds	\$ -
WDOR License fee assessment	\$ -
Safe Drinking Water Loan-Expense Reimbursement	\$ -

**Checking Account Balance**

Electric Utility	2,376,703.42
Water Utility	892,236.65
Sewer Utility	2,804,711.79
<b>Total Checking Account Balance</b>	<u><u>6,073,651.87</u></u>

<b>Special Funds Account Information</b>
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**Transfers In/Out:**

None

\*February balances based on estimates due to ongoing December 2025 audit in process.

**Special Funds Account Balance**

Electric Utility-General	(25,370.51)
Electric Utility-Special Redemption Fund	129,069.52
Electric Utility-Depreciation Reserve Fund	2,333,754.97 *
Electric Utility-Debt Service Reserve Fund	-
Electric Utility-Construction Fund	1,378,842.18
<b>Electric Utility Balance</b>	<u><u>\$ 3,816,296.16</u></u>

Water Utility-General	146,123.20
Water Utility-Special Redemption Fund	268,154.34
Water Utility-Verizon Security Deposit	15,497.00
Water Utility-Depreciation Reserve Fund	493,486.84
Water Utility-Debt Service Reserve Fund	419,081.81
<b>Water Utility Balance</b>	<u><u>\$ 1,342,343.19</u></u>

Sewer Utility-General	(1,746,487.27)
Sewer Utility-Special Redemption Fund	1,015,754.14
Sewer Utility-Debt Service Reserve Fund	-
Sewer Utility-Environmental Impact Fee	53,682.40
Sewer Utility-Replacement Fund	1,690,326.88
Sewer Utility-Depreciation Reserve Fund	373,996.29
<b>Sewer Utility Balance</b>	<u><u>\$ 1,387,272.44</u></u>

**Total Special Funds Investment Account** \$ 6,545,911.79

W/T Bond payments - Water & Wastewater Bond Interest	\$ -
Transfer to Village-PILOT/WWTP/Other	\$ -
Transfer from Village -	\$ -
Bond Issuance, Waterworks System Revenue Bond	\$ -

\*RECORDED VALUE PRIOR TO PROFILE 60 CALCULATION; DJS

Report Criteria:

Report type: GL detail  
 Vendor.Vendor number = {<->} 2461  
 Check.Type = {<->} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>136058</b>									
02/26	02/05/2026	136058	33190	MOUNT HOREB TELEPHONE C	10701124	910-592100-30	191.65	191.65	PHONE/INTERNET
02/26	02/05/2026	136058	33190	MOUNT HOREB TELEPHONE C	10701124	920-592100-30	127.77	127.77	PHONE/INTERNET
02/26	02/05/2026	136058	33190	MOUNT HOREB TELEPHONE C	10701272	930-585100-30	234.69	234.69	PHONE/INTERNET
02/26	02/05/2026	136058	33190	MOUNT HOREB TELEPHONE C	10702297	920-592100-30	135.18	135.18	PHONE/INTERNET
02/26	02/05/2026	136058	33190	MOUNT HOREB TELEPHONE C	10702297	930-585100-30	135.18	135.18	PHONE/INTERNET
02/26	02/05/2026	136058	33190	MOUNT HOREB TELEPHONE C	10702297	910-592100-30	180.23	180.23	PHONE/INTERNET
Total 136058:								1,004.70	
<b>136059</b>									
02/26	02/05/2026	136059	96320	OPEN POINT LLC	1881	910-592300-20	1,450.00	1,450.00	OPENPOINT
Total 136059:								1,450.00	
<b>136062</b>									
02/26	02/12/2026	136062	96431	AQUATIC INFORMATICS INC	116686	930-585100-30	2,432.86	2,432.86	SOFTWARE SERVICE AND SUP
Total 136062:								2,432.86	
<b>136063</b>									
02/26	02/12/2026	136063	96758	CALVIN HUYNH	2026-02-11	910-114555-000	500.00	500.00	WPPI/MHU SCHOLARSHIP 2026
Total 136063:								500.00	
<b>136064</b>									
02/26	02/12/2026	136064	5651	CENEX FLEETCARD-(UTILITIES	330042CL	910-593300-30	589.04	589.04	JANUARY FUEL
02/26	02/12/2026	136064	5651	CENEX FLEETCARD-(UTILITIES	330042CL	920-593300-30	222.16	222.16	JANUARY FUEL
Total 136064:								811.20	
<b>136065</b>									
02/26	02/12/2026	136065	5652	CENEX FLEETCARD-(WASTEWE	330043	930-582800-30	227.81	227.81	FUEL

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 136065:								227.81	
<b>136067</b>									
02/26	02/12/2026	136067	13855	FINK'S PAVING & EXCAVATING I	6319	920-565100-30	672.03	672.03	TRUCK AND GRAVEL MAIN BRE
Total 136067:								672.03	
<b>136070</b>									
02/26	02/12/2026	136070	41010	PUBLIC SERVICE COMMISSION	2506-I-03930	910-592300-20	116.92	116.92	PSC RG-3 RATE
Total 136070:								116.92	
<b>136071</b>									
02/26	02/12/2026	136071	261	STUART C IRBY CO	S014411484.	910-115410-000	201.60	201.60	CF22'S
02/26	02/12/2026	136071	261	STUART C IRBY CO	S014411484.	910-557200-30	91.59	91.59	CF22'S
02/26	02/12/2026	136071	261	STUART C IRBY CO	S014411484.	910-556200-30	56.10	56.10	HEX TOOLS
Total 136071:								349.29	
<b>136080</b>									
02/26	02/19/2026	136080	18260	HALLADA AUTOGROUP INC	46710	920-139200-00	56,753.50	56,753.50	2026 FORD TRANSIT CARGO V
Total 136080:								56,753.50	
<b>136085</b>									
02/26	02/19/2026	136085	33130	MOUNT HOREB UTILITIES	2026-02 UTI	910-556200-30	215.79	215.79	ELECTRIC
02/26	02/19/2026	136085	33130	MOUNT HOREB UTILITIES	2026-02 UTI	920-562200-20	9,478.15	9,478.15	WATER
02/26	02/19/2026	136085	33130	MOUNT HOREB UTILITIES	2026-02 UTI	930-582100-20	11,600.13	11,600.13	SEWER
Total 136085:								21,294.07	
<b>136087</b>									
02/26	02/19/2026	136087	261	STUART C IRBY CO	S014474800.	910-115410-000	990.75	990.75	WR'S, CF22'S, MA BOLTS, STRA
02/26	02/19/2026	136087	261	STUART C IRBY CO	S014474800.	910-115400-000	268.80	268.80	WR'S, CF22'S, MA BOLTS, STRA
02/26	02/19/2026	136087	261	STUART C IRBY CO	S014474800.	910-557200-30	296.25	296.25	WR'S, CF22'S, MA BOLTS, STRA
02/26	02/19/2026	136087	261	STUART C IRBY CO	S014474800.	910-556200-30	264.00	264.00	CHAINSAW CHAPS

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 136087:								1,819.80	
<b>902029</b>									
02/26	02/05/2026	902029	3099	CLASSY CLEANERS	2890	910-593000-30	138.40	138.40	ELECTRIC
02/26	02/05/2026	902029	3099	CLASSY CLEANERS	2890	920-593000-30	34.60	34.60	WATER
Total 902029:								173.00	
<b>902031</b>									
02/26	02/05/2026	902031	8640	DIGGERS HOTLINE INC	260 1 23201	910-592100-30	1,054.08	1,054.08	1ST PREPAYMENT-DIGGERS
02/26	02/05/2026	902031	8640	DIGGERS HOTLINE INC	260 1 23201	920-592100-30	790.56	790.56	1ST PREPAYMENT-DIGGERS
02/26	02/05/2026	902031	8640	DIGGERS HOTLINE INC	260 1 23201	930-585100-30	790.56	790.56	1ST PREPAYMENT-DIGGERS
Total 902031:								2,635.20	
<b>902034</b>									
02/26	02/05/2026	902034	44670	RESCO	3100080	910-556200-30	141.01	141.01	PULLING TAPE
02/26	02/05/2026	902034	44670	RESCO	3100104	910-556200-30	192.29	192.29	SECONDARY STRIP TOOL
02/26	02/05/2026	902034	44670	RESCO	3100246	910-556200-30	587.33	587.33	WINTER GLOVES
Total 902034:								920.63	
<b>902036</b>									
02/26	02/05/2026	902036	484	STATEWIDE ENERGY EFFICIEN	2026-02	910-225300-00	2,948.96	2,948.96	ENERGY EFFICIENCY PROGRA
Total 902036:								2,948.96	
<b>902042</b>									
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931763238	910-556200-30	780.42	780.42	FLUKE AND ANIMAL COVER UP
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931807391	910-115410-000	885.60	885.60	36 ST LIGHT GEL BLOCKS
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931807391	910-557400-30	221.40	221.40	36 ST LIGHT GEL BLOCKS
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931814064	910-115400-000	11,957.65	11,957.65	ELBOWS, ELBOW ARRESTERS,
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931814064	910-556200-30	2,769.80	2,769.80	GLUE, TAPE, PHOTOEYES, AND
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931829656	910-556200-30	386.95	386.95	SR AND JR LOCKS
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931838478	910-115400-000	5,851.60	5,851.60	40-ST LIGHTS
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931845227	910-556200-30	310.85	310.85	METER JUMPERS
02/26	02/19/2026	902042	4045	BORDER STATES INDUSTRIES I	931866803	910-557200-30	231.12	231.12	PRIMARY SPLICES

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 902042:								23,395.39	
<b>902044</b>									
02/26	02/19/2026	902044	14485	FORSTER ELECTRICAL ENGIN	27219	910-110712-000	818.75	818.75	M25-25E
02/26	02/19/2026	902044	14485	FORSTER ELECTRICAL ENGIN	27256	910-592300-20	70.00	70.00	TRANSFORMER SPECS
02/26	02/19/2026	902044	14485	FORSTER ELECTRICAL ENGIN	27257	910-592300-20	180.00	180.00	OIL SAMPLE REVIEW
02/26	02/19/2026	902044	14485	FORSTER ELECTRICAL ENGIN	27267	910-110712-000	7,292.13	7,292.13	NORTH RD PERMITTING
02/26	02/19/2026	902044	14485	FORSTER ELECTRICAL ENGIN	27268	910-592300-20	63.75	63.75	TESTING COORDINATION
Total 902044:								8,424.63	
<b>902047</b>									
02/26	02/19/2026	902047	1258	MILLENNIUM COMM & ELECTRI	#CM-25-134	910-556200-30	348.80-	348.80-	CREDIT MEMO FOR RETURN
02/26	02/19/2026	902047	1258	MILLENNIUM COMM & ELECTRI	#CM-25-140	910-556200-30	339.00-	339.00-	CREDIT MEMO FOR RETURN
02/26	02/19/2026	902047	1258	MILLENNIUM COMM & ELECTRI	26-148305-1	910-556200-30	342.55	342.55	20- 2" EL COUPLINGS
02/26	02/19/2026	902047	1258	MILLENNIUM COMM & ELECTRI	26-148305-2	910-115410-000	103.25	103.25	4" COUPLINGS
02/26	02/19/2026	902047	1258	MILLENNIUM COMM & ELECTRI	26-148305a-	910-115410-000	908.55	908.55	400' 2" UGUARD
Total 902047:								666.55	
<b>902051</b>									
02/26	02/19/2026	902051	8	WOLF PAVING & EXCAVATING	54285	920-565100-30	960.00	960.00	COLD PATCH FOR WATER MAIN
Total 902051:								960.00	
<b>902053</b>									
02/26	02/26/2026	902053	31623	ICS MEDICAL ANSWERING SER	2515000471	910-592100-30	91.53	91.53	TELEPHONE ANSWERING SVC
02/26	02/26/2026	902053	31623	ICS MEDICAL ANSWERING SER	2515000471	920-592100-30	68.65	68.65	TELEPHONE ANSWERING SVC
02/26	02/26/2026	902053	31623	ICS MEDICAL ANSWERING SER	2515000471	930-585100-30	68.65	68.65	TELEPHONE ANSWERING SVC
02/26	02/26/2026	902053	31623	ICS MEDICAL ANSWERING SER	2515000481	910-592100-30	66.03	66.03	TELEPHONE ANSWERING SVC
02/26	02/26/2026	902053	31623	ICS MEDICAL ANSWERING SER	2515000481	920-592100-30	49.53	49.53	TELEPHONE ANSWERING SVC
02/26	02/26/2026	902053	31623	ICS MEDICAL ANSWERING SER	2515000481	930-585100-30	49.53	49.53	TELEPHONE ANSWERING SVC
Total 902053:								393.92	
<b>902054</b>									
02/26	02/26/2026	902054	1137	INFOSEND INC	304194	910-592300-20	823.20	823.20	BILL PRINTING/MAILING
02/26	02/26/2026	902054	1137	INFOSEND INC	304194	920-592300-20	617.41	617.41	BILL PRINTING/MAILING

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
02/26	02/26/2026	902054	1137	INFOSEND INC	304194	930-585200-20	617.41	617.41	BILL PRINTING/MAILING
Total 902054:								2,058.02	
<b>902055</b>									
02/26	02/26/2026	902055	841	LV LABORATORIES LLC	7503	930-582710-30	983.00	983.00	LAB SERVICES
Total 902055:								983.00	
<b>902057</b>									
02/26	02/26/2026	902057	883	SMITHGROUP JJR LLC	0183114	920-565100-30	2,060.00	2,060.00	WATER
02/26	02/26/2026	902057	883	SMITHGROUP JJR LLC	0185664	920-134300-00	15,080.00	15,080.00	NESHEIM
02/26	02/26/2026	902057	883	SMITHGROUP JJR LLC	ARIV000443	920-134300-00	4,756.20	4,756.20	NESHEIM
02/26	02/26/2026	902057	883	SMITHGROUP JJR LLC	ARIV000443	930-583100-30	31,929.50	31,929.50	SANITARY SEWER REPAIRS
Total 902057:								53,825.70	
<b>902058</b>									
02/26	02/26/2026	902058	48768	STRAND ASSOCIATES INC	0234731	930-583100-30	21,387.78	21,387.78	STEWART PARK EAST FORCE
02/26	02/26/2026	902058	48768	STRAND ASSOCIATES INC	0235541	930-583200-30	392.35	392.35	SANITARY GIS UPDATES
02/26	02/26/2026	902058	48768	STRAND ASSOCIATES INC	0235542	930-585500-20	1,399.82	1,399.82	ADAPTIVE MANAGEMENT ANN
Total 902058:								23,179.95	
<b>26021301</b>									
02/26	02/13/2026	26021301	58071	WI DEPT OF REVENUE	02122026	910-224100-00	9,889.78	9,889.78	SALES TAX PAYMENT-JANUARY
Total 26021301:								9,889.78	
Grand Totals:								217,886.91	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110712-000	8,110.88	.00	8,110.88
910-114555-000	500.00	.00	500.00

GL Account	Debit	Credit	Proof
910-115400-000	18,078.05	.00	18,078.05
910-115410-000	3,089.75	.00	3,089.75
910-211100-000	687.80	54,519.70-	53,831.90-
910-224100-000	9,889.78	.00	9,889.78
910-225300-000	2,948.96	.00	2,948.96
910-556200-300	6,047.09	687.80-	5,359.29
910-557200-300	618.96	.00	618.96
910-557400-300	221.40	.00	221.40
910-592100-300	1,583.52	.00	1,583.52
910-592300-200	2,703.87	.00	2,703.87
910-593000-300	138.40	.00	138.40
910-593300-300	589.04	.00	589.04
920-134300-000	19,836.20	.00	19,836.20
920-139200-000	56,753.50	.00	56,753.50
920-211100-000	.00	91,805.74-	91,805.74-
920-562200-200	9,478.15	.00	9,478.15
920-565100-300	3,692.03	.00	3,692.03
920-592100-300	1,171.69	.00	1,171.69
920-592300-200	617.41	.00	617.41
920-593000-300	34.60	.00	34.60
920-593300-300	222.16	.00	222.16
930-211100-000	.00	72,249.27-	72,249.27-
930-582100-200	11,600.13	.00	11,600.13
930-582710-300	983.00	.00	983.00
930-582800-300	227.81	.00	227.81
930-583100-300	53,317.28	.00	53,317.28
930-583200-300	392.35	.00	392.35
930-585100-300	3,711.47	.00	3,711.47
930-585200-200	617.41	.00	617.41
930-585500-200	1,399.82	.00	1,399.82
Grand Totals:	219,262.51	219,262.51-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

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Report Criteria:

Only merchant vendors included  
 Report type: GL detail  
 Vendor.Vendor number = 2461  
 Check.Type = {<->} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>26021801</b>									
<b>ADOBE SYSTEMS INCORPORATED</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6417-335259	930-583200-30	19.99	19.99	GIS SOFTWARE
Total ADOBE SYSTEMS INCORPORATED:								19.99	
<b>AMARIL UNIFORM COMPANY</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	1609-IV2900	910-593000-30	149.86	149.86	CLOTHING ALLOWANCE GARR
02/26	02/18/2026	26021801	2461	U.S. BANK	1609-IV2907	910-593000-30	2,188.57	2,188.57	CLOTHING ALLOWANCE 4 GUY
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-IV2911	910-593000-30	1,844.37	1,844.37	CLOTHING ALLOWANCE BO AN
Total AMARIL UNIFORM COMPANY:								4,182.80	
<b>AMAZON.COM LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-111-240	910-556200-30	49.99	49.99	BELT
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-111-419	910-556200-30	93.15	93.15	GLASSES AND EAR PLUGS
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-111-424	910-556200-30	43.02	43.02	BELTS FOR HVAC
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-111-582	910-592100-30	65.49	65.49	BLIND
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-111-599	910-556200-30	1,254.01	1,254.01	BOOT DRYERS, TAPE, FLUKES,
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-111-942	910-556200-30	222.00	222.00	HOLE SEALS
Total AMAZON.COM LLC:								1,727.66	
<b>ARAMARK UNIFORM &amp; CAREER APPAREL LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-614073	930-585600-30	163.53	163.53	UNIFORM SERVICES
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								163.53	
<b>AUTO VALUE - MOUNT HOREB</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6417-704041	930-582800-30	46.25	46.25	OIL CHANGE
Total AUTO VALUE - MOUNT HOREB:								46.25	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>BRUNT WORKWEAR</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-299574	910-593000-30	384.98	384.98	BOOTS COREY AND JORDY
Total BRUNT WORKWEAR:								384.98	
<b>CARLTON INDUSTRIES INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-495336	910-556200-30	263.84	263.84	SECONDARY TAGS
Total CARLTON INDUSTRIES INC:								263.84	
<b>COMPLETE OFFICE OF WISCONSIN INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-65142	920-592100-30	52.99	52.99	JUGS OF WATER
Total COMPLETE OFFICE OF WISCONSIN INC:								52.99	
<b>CORE &amp; MAIN LP</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-X59946	910-110712-000	11,448.00	11,448.00	72-12S METERS
02/26	02/18/2026	26021801	2461	U.S. BANK	7887-Y41525	920-565100-30	247.36	247.36	8" WATER MAIN BAND
Total CORE & MAIN LP:								11,695.36	
<b>ECONOPRINT INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	7887-134800	920-592100-30	579.25	579.25	ECONOPRINT OFFICE SUPPLIE
Total ECONOPRINT INC:								579.25	
<b>ELECTRICAL TESTING LABORATORY LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-44686	910-556200-30	721.88	721.88	GLOVE AND SLEEVE TESTING
Total ELECTRICAL TESTING LABORATORY LLC:								721.88	
<b>GEMPLER'S - DIV OF GHC SPECIALTY BRANDS</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	4019-000497	930-585600-30	138.60	138.60	CAN LINERS, PAPER TOWELS
02/26	02/18/2026	26021801	2461	U.S. BANK	4019-000497	930-582710-30	189.90	189.90	LAB, WORK GLOVES
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								328.50	
<b>HAMPTON INN EAU CLAIRE</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	9992-807652	910-592610-33	298.18	298.18	ROOM FOR BO APP CLASS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total HAMPTON INN EAU CLAIRE:								298.18	
<b>HOME DEPOT</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-WH202	910-556200-30	83.91	83.91	CHAINSAW CHAINS
Total HOME DEPOT:								83.91	
<b>HOME PAGES LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-AMP56	910-592100-30	270.00	270.00	TEXT MARKETING PROGRAM
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-AMP56	920-592100-30	202.50	202.50	TEXT MARKETING PROGRAM
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-AMP56	930-585100-30	202.50	202.50	TEXT MARKETING PROGRAM
Total HOME PAGES LLC:								675.00	
<b>KALAHARI RESORT</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-011410	910-556200-30	313.00	313.00	ROOM FOR MEUW CONFEREN
Total KALAHARI RESORT:								313.00	
<b>MILLER &amp; SONS INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	7887-317146	920-562300-30	17.88	17.88	DISTILLED WATER FOR LAB
Total MILLER & SONS INC:								17.88	
<b>MOUNT HOREB AUTO SUPPLY INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	7559-634069	930-583200-30	373.98	373.98	GENERATOR BATTERIES - SPW
Total MOUNT HOREB AUTO SUPPLY INC:								373.98	
<b>NILE XPEDITE SOLUTIONS OF WI LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	4019-2217	930-582710-30	1,155.00	1,155.00	WET TESTING DELIVERY SERVI
Total NILE XPEDITE SOLUTIONS OF WI LLC:								1,155.00	
<b>O'REILLY AUTO PARTS</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	7559-4406-4	930-583300-30	13.69	13.69	TRAILER GENERATOR OIL
Total O'REILLY AUTO PARTS:								13.69	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>PITNEY BOWES GLOBAL FINANCIAL SERVICES</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-332173	910-592100-30	95.01	95.01	POSTAGE METER
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-332173	920-592100-30	71.27	71.27	POSTAGE METER
02/26	02/18/2026	26021801	2461	U.S. BANK	6917-332173	930-585100-30	71.27	71.27	POSTAGE METER
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:								237.55	
<b>PREMIER COOPERATIVE</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	1609-362017	910-556200-30	20.47	20.47	PROPANE AND WASHER FLUID
02/26	02/18/2026	26021801	2461	U.S. BANK	6218-362953	910-556200-30	15.77	15.77	TAPE AND 3/4 IMPACT BITS
02/26	02/18/2026	26021801	2461	U.S. BANK	6218-5	910-593300-30	1,945.15	1,945.15	TRUCK 22, 23, 27 OIL AND FILT
02/26	02/18/2026	26021801	2461	U.S. BANK	6218-633712	910-593300-30	157.02	157.02	TRUCK 24 BATTERY
02/26	02/18/2026	26021801	2461	U.S. BANK	7232-011326	930-582700-30	13.98	13.98	GBT FLUSH FITTINGS
02/26	02/18/2026	26021801	2461	U.S. BANK	7232-011326.	930-582700-30	77.54	77.54	GBT FLUSH FITTINGS
02/26	02/18/2026	26021801	2461	U.S. BANK	7232-012726	930-582710-30	27.90	27.90	LAB ICE
02/26	02/18/2026	26021801	2461	U.S. BANK	7559-013026	930-585600-30	26.67	26.67	CLEANING SUPPLIES
Total PREMIER COOPERATIVE:								2,284.50	
<b>RINGCENTRAL INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	4019-364004	930-585100-30	429.23	429.23	PHONE SERVICE
Total RINGCENTRAL INC:								429.23	
<b>SJ ELECTRIC SYSTEMS LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	4019-CD996	930-583300-30	721.00	721.00	METER CALIBRATIONS
Total SJ ELECTRIC SYSTEMS LLC:								721.00	
<b>SLATE REOCK FR LLC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	1609-129723	910-593000-30	448.95	448.95	CLOTHING ALLOWANCE
Total SLATE REOCK FR LLC:								448.95	
<b>SLOAN IMPLEMENT COMPANY INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	5459-417868	910-556200-30	46.40	46.40	CHAINSAW MIX AND OIL
02/26	02/18/2026	26021801	2461	U.S. BANK	5459-418792	910-556200-30	44.24	44.24	CHAINSAW FILES, CAP, OIL
02/26	02/18/2026	26021801	2461	U.S. BANK	6218-419415	910-556200-30	22.99	22.99	WINTER BAR OIL

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total SLOAN IMPLEMENT COMPANY INC:								113.63	
<b>SUMMIT COMPANIES</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	4019-370452	930-585600-30	277.25	277.25	FIRE EXTINGUISHER INSPECTI
Total SUMMIT COMPANIES:								277.25	
<b>UNITED LABORATORIES INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-INV450	910-556200-30	518.68	518.68	LUBE AND FROST MELTER
Total UNITED LABORATORIES INC:								518.68	
<b>UNITED STATES CELLULAR CORPORATION</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-077772	910-592100-30	31.50	31.50	TABLETS
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-077772	920-110790-000	97.45	97.45	TABLETS/PHONE
02/26	02/18/2026	26021801	2461	U.S. BANK	2527-077772	930-583100-30	25.49	25.49	TABLETS/PHONE
Total UNITED STATES CELLULAR CORPORATION:								154.44	
<b>VIKING HARDWARE INC</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	7887-390668	920-562300-30	1.45	1.45	WELL #3 SCADA LINE REPLACE
Total VIKING HARDWARE INC:								1.45	
<b>WI WASTEWATER OPERATORS' ASSOCIATION</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	6417-012926	930-585430-30	217.36	217.36	MIDWEST EXPO DALE AND ERI
Total WI WASTEWATER OPERATORS' ASSOCIATION:								217.36	
<b>WISCONSIN STATE LABORATORY OF HYGIENE</b>									
02/26	02/18/2026	26021801	2461	U.S. BANK	7887-830536	920-564100-30	31.00	31.00	MONTHLY FLUORIDE SPLIT SA
02/26	02/18/2026	26021801	2461	U.S. BANK	7887-833228	920-564100-30	31.00	31.00	MONTHLY SPLIT FLUORIDE SA
Total WISCONSIN STATE LABORATORY OF HYGIENE:								62.00	
Total 26021801:								28,563.71	
Grand Totals:								28,563.71	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110712-000	11,448.00	.00	11,448.00
910-211100-000	.00	23,040.43-	23,040.43-
910-556200-300	3,713.35	.00	3,713.35
910-592100-300	462.00	.00	462.00
910-592610-335	298.18	.00	298.18
910-593000-300	5,016.73	.00	5,016.73
910-593300-300	2,102.17	.00	2,102.17
920-110790-000	97.45	.00	97.45
920-211100-000	.00	1,332.15-	1,332.15-
920-562300-300	19.33	.00	19.33
920-564100-300	62.00	.00	62.00
920-565100-300	247.36	.00	247.36
920-592100-300	906.01	.00	906.01
930-211100-000	.00	4,191.13-	4,191.13-
930-582700-300	91.52	.00	91.52
930-582710-300	1,372.80	.00	1,372.80
930-582800-300	46.25	.00	46.25
930-583100-300	25.49	.00	25.49
930-583200-300	393.97	.00	393.97
930-583300-300	734.69	.00	734.69
930-585100-300	703.00	.00	703.00
930-585430-300	217.36	.00	217.36
930-585600-300	606.05	.00	606.05
Grand Totals:	28,563.71	28,563.71-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<->} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

**MOUNT HOREB UTILITIES  
FOR THE MONTH ENDING 03/31/2026**

<b>Checking Account Information</b>	
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**Transfers In/(Out):**

Sales Tax Payment	\$ (9,195.39)
Transfer from Village - sales tax	\$ 199.26
WPPI Monthly Payment	\$ (446,834.77)
Transfer to Village - Vouchers	\$ (200,700.72)
Transfer to Village - Payroll	\$ (171,699.56)
Transfer to Village - Garb/Recyc, Ins, PILOT, Interfund	\$ -
Transfer to Special Funds	\$ -
WDOR License fee assessment	\$ -
Safe Drinking Water Loan-Expense Reimbursement	\$ -

**Checking Account Balance**

Electric Utility	1,098,054.82
Water Utility	1,914,860.57
Sewer Utility	3,020,544.20
<b>Total Checking Account Balance</b>	<b>6,033,459.60</b>

<b>Special Funds Account Information</b>	
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**Transfers In/Out:**

None

\*March balances based on estimates due to ongoing December 2025 audit in process.

**Special Funds Account Balance**

Electric Utility-General	(54,009.22) *
Electric Utility-Special Redemption Fund	158,056.43
Electric Utility-Depreciation Reserve Fund	2,341,590.74 *
Electric Utility-Debt Service Reserve Fund	-
Electric Utility-Construction Fund	1,383,471.75
<b>Electric Utility Balance</b>	<b>\$ 3,829,109.70</b>

Water Utility-General	109,595.95
Water Utility-Special Redemption Fund	302,059.13
Water Utility-Verizon Security Deposit	15,549.03
Water Utility-Depreciation Reserve Fund	499,157.19
Water Utility-Debt Service Reserve Fund	420,488.91
<b>Water Utility Balance</b>	<b>\$ 1,346,850.21</b>

Sewer Utility-General	(1,878,688.01)
Sewer Utility-Special Redemption Fund	1,123,728.52
Sewer Utility-Debt Service Reserve Fund	-
Sewer Utility-Environmental Impact Fee	53,862.64
Sewer Utility-Replacement Fund	1,708,744.93
Sewer Utility-Depreciation Reserve Fund	384,282.23
<b>Sewer Utility Balance</b>	<b>\$ 1,391,930.31</b>

**Total Special Funds Investment Account** **\$ 6,567,890.22**

W/T Bond payments - Water & Wastewater Bond Interest	\$ -
Transfer to Village-2025 Interfund TrueUp	\$ 64,480.44
Transfer from Village -	\$ -
Bond Issuance, Waterworks System Revenue Bond	\$ -

\*RECORDED VALUE PRIOR TO PROFILE 60 CALCULATION; DJS

Report Criteria:

Report type: GL detail  
 Vendor.Vendor number = {<->} 2461  
 Check.Type = {<->} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>136106</b>									
03/26	03/05/2026	136106	3063	KRISTIN or JEFF SHIELDS	2026-03	910-223200-00	2,177.72	2,177.72	UTILITY REFUND-CREDIT BALA
03/26	03/05/2026	136106	3063	KRISTIN or JEFF SHIELDS	2026-03	920-223200-00	174.65	174.65	UTILITY REFUND-CREDIT BALA
03/26	03/05/2026	136106	3063	KRISTIN or JEFF SHIELDS	2026-03	930-223200-00	88.17-	88.17-	UTILITY REFUND-CREDIT BALA
Total 136106:								2,264.20	
<b>136109</b>									
03/26	03/05/2026	136109	33190	MOUNT HOREB TELEPHONE C	10703477	930-585100-30	234.69	234.69	PHONE/INTERNET
03/26	03/05/2026	136109	33190	MOUNT HOREB TELEPHONE C	10703596	910-592100-30	180.24	180.24	PHONE/INTERNET
03/26	03/05/2026	136109	33190	MOUNT HOREB TELEPHONE C	10703596	920-592100-30	135.17	135.17	PHONE/INTERNET
03/26	03/05/2026	136109	33190	MOUNT HOREB TELEPHONE C	10703596	930-585100-30	135.17	135.17	PHONE/INTERNET
03/26	03/05/2026	136109	33190	MOUNT HOREB TELEPHONE C	10707382	910-592100-30	191.65	191.65	PHONE/INTERNET
03/26	03/05/2026	136109	33190	MOUNT HOREB TELEPHONE C	10707382	920-592100-30	127.77	127.77	PHONE/INTERNET
Total 136109:								1,004.69	
<b>136110</b>									
03/26	03/05/2026	136110	96320	OPEN POINT LLC	1898	910-592300-20	1,450.00	1,450.00	OPENPOINT
Total 136110:								1,450.00	
<b>136112</b>									
03/26	03/05/2026	136112	2040	REBECCA and JOSH THOMPSON	10123831	910-556200-30	368.19	368.19	REIMB FENCE REPAIRS-ELEC
Total 136112:								368.19	
<b>136113</b>									
03/26	03/05/2026	136113	261	STUART C IRBY CO	S014202230.	910-115400-000	23,800.00	23,800.00	PSE-9 SWITCHGEAR
Total 136113:								23,800.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>136114</b>									
03/26	03/05/2026	136114	96464	VERONA SAFETY SUPPLY	127644	930-585610-30	3,584.35	3,584.35	FALL PROTECTION - SRL
Total 136114:								3,584.35	
<b>136117</b>									
03/26	03/05/2026	136117	58079	WISCONSIN RURAL WATER AS	S7561	920-593000-30	575.00	575.00	WRWA FEES
Total 136117:								575.00	
<b>136123</b>									
03/26	03/12/2026	136123	5651	CENEX FLEETCARD-(UTILITIES	331906CL	910-593300-30	731.73	731.73	FEB FUEL
03/26	03/12/2026	136123	5651	CENEX FLEETCARD-(UTILITIES	331906CL	920-593300-30	188.21	188.21	FEB FUEL
Total 136123:								919.94	
<b>136135</b>									
03/26	03/12/2026	136135	41010	PUBLIC SERVICE COMMISSION	2601-I-03930	910-110712-000	26.69	26.69	NORTH RD AND DC FAST CHAR
03/26	03/12/2026	136135	41010	PUBLIC SERVICE COMMISSION	2601-I-03930	910-592300-20	481.85	481.85	NORTH RD AND DC FAST CHAR
Total 136135:								508.54	
<b>136140</b>									
03/26	03/19/2026	136140	29450	AIRGAS INC	5523308815	910-556200-30	144.95	144.95	GAS TANK LEASE
Total 136140:								144.95	
<b>136142</b>									
03/26	03/19/2026	136142	5652	CENEX FLEETCARD-(WASTEWA	331907CL	930-582800-30	389.88	389.88	FLEET FUEL
Total 136142:								389.88	
<b>136150</b>									
03/26	03/19/2026	136150	96769	SHARE CORPORATION	331886	910-556200-30	643.78	643.78	SPRAY, RATCHETS, CLAMP
Total 136150:								643.78	
<b>136153</b>									
03/26	03/26/2026	136153	55460	BAKER TILLY US, LLP	BT3527250	910-592300-20	9,323.60	9,323.60	2025 UTILITY AUDIT SVCS

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
03/26	03/26/2026	136153	55460	BAKER TILLY US, LLP	BT3527250	920-592300-20	6,992.70	6,992.70	2025 UTILITY AUDIT SVCS
03/26	03/26/2026	136153	55460	BAKER TILLY US, LLP	BT3527250	930-585200-20	6,992.70	6,992.70	2025 UTILITY AUDIT SVCS
Total 136153:								23,309.00	
<b>136157</b>									
03/26	03/26/2026	136157	2051	MARK IT	209443	930-585600-30	227.64	227.64	OPERATOR'S CLOTHING
Total 136157:								227.64	
<b>136158</b>									
03/26	03/26/2026	136158	31268	MARTELLE WATER TREATMEN	31137	920-563100-30	3,413.28	3,413.28	CHEMICALS FOR ALL WELLS
Total 136158:								3,413.28	
<b>136159</b>									
03/26	03/26/2026	136159	33130	MOUNT HOREB UTILITIES	2026-03 UTI	910-556200-30	232.87	232.87	ELECTRIC
03/26	03/26/2026	136159	33130	MOUNT HOREB UTILITIES	2026-03 UTI	920-562200-20	10,246.88	10,246.88	WATER
03/26	03/26/2026	136159	33130	MOUNT HOREB UTILITIES	2026-03 UTI	930-582100-20	11,732.79	11,732.79	SEWER
Total 136159:								22,212.54	
<b>136160</b>									
03/26	03/26/2026	136160	521	THE O'BRION AGENCY LLC	100784	910-592100-30	16.80	16.80	PAPER
03/26	03/26/2026	136160	521	THE O'BRION AGENCY LLC	100784	920-592100-30	12.60	12.60	PAPER
03/26	03/26/2026	136160	521	THE O'BRION AGENCY LLC	100784	930-585100-30	12.60	12.60	PAPER
Total 136160:								42.00	
<b>136161</b>									
03/26	03/26/2026	136161	96464	VERONA SAFETY SUPPLY	128439	930-585610-30	1,060.50	1,060.50	CONFINED SPACE EQUIPMENT
03/26	03/26/2026	136161	96464	VERONA SAFETY SUPPLY	128440	930-585610-30	3,391.40	3,391.40	CONFINED SPACE EQUIPMENT
Total 136161:								4,451.90	
<b>902060</b>									
03/26	03/05/2026	902060	96443	ANIXTER INC	6670956-00	910-115400-000	18,660.00	18,660.00	500 MCM WIRE, 4/0 WIRE, 6/2 W
03/26	03/05/2026	902060	96443	ANIXTER INC	6670956-00	910-115410-000	678.75	678.75	500 MCM WIRE, 4/0 WIRE, 6/2 W
03/26	03/05/2026	902060	96443	ANIXTER INC	6670956-00	910-557200-30	678.75	678.75	500 MCM WIRE, 4/0 WIRE, 6/2 W

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 902060:								20,017.50	
<b>902061</b>									
03/26	03/05/2026	902061	3099	CLASSY CLEANERS	2928	910-593000-30	138.40	138.40	ELECTRIC
03/26	03/05/2026	902061	3099	CLASSY CLEANERS	2928	920-593000-30	34.60	34.60	WATER
Total 902061:								173.00	
<b>902063</b>									
03/26	03/05/2026	902063	33251	MUNICIPAL ELECTRIC UTILITIE	021526-62	910-556200-30	10,350.00	10,350.00	2026 ANNUAL TRAINING FEES
Total 902063:								10,350.00	
<b>902065</b>									
03/26	03/05/2026	902065	48768	STRAND ASSOCIATES INC	0234403	930-585510-20	1,087.38	1,087.38	ADAPTIVE MANAGEMENT PLAN
Total 902065:								1,087.38	
<b>902067</b>									
03/26	03/12/2026	902067	4045	BORDER STATES INDUSTRIES I	931882440	910-556200-30	331.00	331.00	1/0 TERMINALS
03/26	03/12/2026	902067	4045	BORDER STATES INDUSTRIES I	931889206	910-556200-30	25.60	25.60	20A FUSES
03/26	03/12/2026	902067	4045	BORDER STATES INDUSTRIES I	931944493	910-557200-30	237.96	237.96	1/0 SPLICES
03/26	03/12/2026	902067	4045	BORDER STATES INDUSTRIES I	932029298	910-557200-30	222.72	222.72	#2 SPLICES
Total 902067:								817.28	
<b>902070</b>									
03/26	03/12/2026	902070	3150	JONES EXCAVATING SOLUTION	1659	920-565100-30	2,376.50	2,376.50	BROKEN WATER MAIN 8TH AN
Total 902070:								2,376.50	
<b>902071</b>									
03/26	03/12/2026	902071	29435	LINCOLN CONTRACTORS SUP	J83814	910-139800-00	14,923.50	14,923.50	PULL BEHIND AIR COMPRESSO
03/26	03/12/2026	902071	29435	LINCOLN CONTRACTORS SUP	J83814	920-139800-00	14,923.50	14,923.50	PULL BEHIND AIR COMPRESSO
Total 902071:								29,847.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>902075</b>									
03/26	03/12/2026	902075	484	STATEWIDE ENERGY EFFICIEN	2026-03	910-225300-00	2,871.89	2,871.89	ENERGY EFFICIENCY PROGRA
Total 902075:								2,871.89	
<b>902076</b>									
03/26	03/19/2026	902076	6933	CRESCENT ELECTRIC SUPPLY	S513812805.	910-115400-000	12,750.00	12,750.00	3,000'- 2" FLEX PIPE
Total 902076:								12,750.00	
<b>902077</b>									
03/26	03/19/2026	902077	14485	FORSTER ELECTRICAL ENGIN	27311	910-110712-000	620.00	620.00	COORDINATION TOWN HALL R
03/26	03/19/2026	902077	14485	FORSTER ELECTRICAL ENGIN	27373	910-110712-000	1,353.75	1,353.75	NORTH RD PERMITTING
Total 902077:								1,973.75	
<b>902078</b>									
03/26	03/19/2026	902078	1258	MILLENNIUM COMM & ELECTRI	26-148305b-	910-115410-000	1,812.97	1,812.97	2" U GUARD
Total 902078:								1,812.97	
<b>902080</b>									
03/26	03/19/2026	902080	95949	SJ ELECTRIC SYSTEMS LLC	CD99608443	930-583200-30	482.20	482.20	OAK TREE TROUBLESHOOTIN
Total 902080:								482.20	
<b>902086</b>									
03/26	03/26/2026	902086	1137	INFOSEND INC	305940	920-593000-30	190.35	190.35	BILL PRINTING/MAILING
03/26	03/26/2026	902086	1137	INFOSEND INC	305940	910-592300-20	816.68	816.68	BILL PRINTING/MAILING
03/26	03/26/2026	902086	1137	INFOSEND INC	305940	920-592300-20	612.52	612.52	BILL PRINTING/MAILING
03/26	03/26/2026	902086	1137	INFOSEND INC	305940	930-585200-20	612.52	612.52	BILL PRINTING/MAILING
Total 902086:								2,232.07	
<b>902088</b>									
03/26	03/26/2026	902088	95949	SJ ELECTRIC SYSTEMS LLC	CD99609356	930-583200-30	8,822.04	8,822.04	92 LS PUMP REPAIR
Total 902088:								8,822.04	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>26031601</b>									
03/26	03/16/2026	26031601	58071	WI DEPT OF REVENUE	2026-03-09	910-224100-00	9,195.39	9,195.39	SALES TAX PAYMENT-FEBRUA
Total 26031601:								9,195.39	
Grand Totals:								194,118.85	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110712-000	2,000.44	.00	2,000.44
910-115400-000	55,210.00	.00	55,210.00
910-115410-000	2,491.72	.00	2,491.72
910-139800-000	14,923.50	.00	14,923.50
910-211100-000	.00	115,437.43-	115,437.43-
910-223200-000	2,177.72	.00	2,177.72
910-224100-000	9,195.39	.00	9,195.39
910-225300-000	2,871.89	.00	2,871.89
910-556200-300	12,096.39	.00	12,096.39
910-557200-300	1,139.43	.00	1,139.43
910-592100-300	388.69	.00	388.69
910-592300-200	12,072.13	.00	12,072.13
910-593000-300	138.40	.00	138.40
910-593300-300	731.73	.00	731.73
920-139800-000	14,923.50	.00	14,923.50
920-211100-000	.00	40,003.73-	40,003.73-
920-223200-000	174.65	.00	174.65
920-562200-200	10,246.88	.00	10,246.88
920-563100-300	3,413.28	.00	3,413.28
920-565100-300	2,376.50	.00	2,376.50
920-592100-300	275.54	.00	275.54
920-592300-200	7,605.22	.00	7,605.22
920-593000-300	799.95	.00	799.95
920-593300-300	188.21	.00	188.21
930-211100-000	88.17	38,765.86-	38,677.69-
930-223200-000	.00	88.17-	88.17-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
930-582100-200	11,732.79	.00	11,732.79
930-582800-300	389.88	.00	389.88
930-583200-300	9,304.24	.00	9,304.24
930-585100-300	382.46	.00	382.46
930-585200-200	7,605.22	.00	7,605.22
930-585510-200	1,087.38	.00	1,087.38
930-585600-300	227.64	.00	227.64
930-585610-300	8,036.25	.00	8,036.25
<b>Grand Totals:</b>	<u>194,295.19</u>	<u>194,295.19-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

Report Criteria:

Only merchant vendors included  
 Report type: GL detail  
 Vendor.Vendor number = 2461  
 Check.Type = {<-} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
<b>26031801</b>									
<b>ADOBE SYSTEMS INCORPORATED</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6417-338191	930-583100-30	19.99	19.99	GIS MAPPING
Total ADOBE SYSTEMS INCORPORATED:								19.99	
<b>AMAZON.COM LLC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-111-456	910-556200-30	26.98	26.98	CHAINSAW CARBURETOR
Total AMAZON.COM LLC:								26.98	
<b>CORE &amp; MAIN LP</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	7887-Y43719	920-134600-00	123.00	123.00	PRO-RATED 3/4" WATER METE
03/26	03/18/2026	26031801	2461	U.S. BANK	7887-Y57774	920-134600-00	436.00	436.00	3/4" WATER METERS WARRANT
Total CORE & MAIN LP:								559.00	
<b>ECONOPRINT INC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-136571	910-592100-30	347.40	347.40	METER, TRANSFORMER, PURC
Total ECONOPRINT INC:								347.40	
<b>ELECTRICAL TESTING LABORATORY LLC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-44876	910-556200-30	360.00	360.00	BLANKET AND HOSE TESTING
Total ELECTRICAL TESTING LABORATORY LLC:								360.00	
<b>ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-900209	930-583100-30	557.14	557.14	WW-GIS
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-900209	920-110790-000	1,139.29	1,139.29	W-GIS
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-900209	910-592100-30	2,085.71	2,085.71	ELEC-GIS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE:								3,782.14	
<b>FINGER PUBLISHING INC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-184713	910-592100-30	16.65	16.65	PUB HRG-ZONING CODE
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-184713	920-592100-30	12.50	12.50	PUB HRG-ZONING CODE
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-184713	930-585100-30	12.50	12.50	PUB HRG-ZONING CODE
Total FINGER PUBLISHING INC:								41.65	
<b>HAMPTON INN EAU CLAIRE</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	9992-802427	910-592610-33	503.56	503.56	ROOM FOR BO APP CLASS
Total HAMPTON INN EAU CLAIRE:								503.56	
<b>HILTON HOTEL</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	1609-338687	910-556200-30	392.00	392.00	GARRETT ROOM FOR METER T
Total HILTON HOTEL:								392.00	
<b>MADISON GAS &amp; ELECTRIC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-840044	910-556200-30	949.89	949.89	ELECTRIC
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-840044	920-564100-30	520.27	520.27	WATER
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-840044	930-582100-20	1,341.52	1,341.52	SEWER
Total MADISON GAS & ELECTRIC:								2,811.68	
<b>MOUNT HOREB AUTO SUPPLY INC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2075-635858	910-593300-30	133.61	133.61	MINI EXCAVATOR PARTS
03/26	03/18/2026	26031801	2461	U.S. BANK	2075-635880	910-593300-30	13.21	13.21	BACKHOE FILTERS
03/26	03/18/2026	26031801	2461	U.S. BANK	2075-635880	920-593300-30	8.81	8.81	BACKHOE FILTERS
03/26	03/18/2026	26031801	2461	U.S. BANK	2618-634957	910-593300-30	84.11	84.11	BATTERY AND COOLANT MINI
03/26	03/18/2026	26031801	2461	U.S. BANK	2618-634957	920-593300-30	84.11	84.11	BATTERY AND COOLANT MINI
03/26	03/18/2026	26031801	2461	U.S. BANK	6218-634528	910-593300-30	140.24	140.24	BATTERY FOR SKIDDER
03/26	03/18/2026	26031801	2461	U.S. BANK	6218-634528	920-593300-30	46.75	46.75	BATTERY FOR SKIDDER
03/26	03/18/2026	26031801	2461	U.S. BANK	7232-635408	930-582800-30	59.72	59.72	HYDRAULIC HOSE REPAIR -VA
03/26	03/18/2026	26031801	2461	U.S. BANK	7559-364576	930-582700-30	28.98	28.98	OIL DRY
03/26	03/18/2026	26031801	2461	U.S. BANK	7559-634815	930-583200-30	29.90	29.90	LIGHT BULBS - LIFT STATIONS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total MOUNT HOREB AUTO SUPPLY INC:								629.44	
<b>NCL OF WISCONSIN INC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6417-531584	930-582710-30	395.91	395.91	LAB SUPPLIES
Total NCL OF WISCONSIN INC:								395.91	
<b>O'REILLY AUTO PARTS</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	7559-4406-4	930-582800-30	13.69-	13.69-	REFUND
03/26	03/18/2026	26031801	2461	U.S. BANK	7559-4406-4	930-582800-30	12.98	12.98	MOTOR OIL
Total O'REILLY AUTO PARTS:								.71-	
<b>PREMIER COOPERATIVE</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6417-021326	930-582700-30	115.65	115.65	MISC SUPPLIES/BATTERIES
03/26	03/18/2026	26031801	2461	U.S. BANK	6417-021626	930-582700-30	8.79	8.79	CALCULATOR BATTERY
03/26	03/18/2026	26031801	2461	U.S. BANK	7232.021126	930-582700-30	12.98	12.98	SCUM BOX PLUG
03/26	03/18/2026	26031801	2461	U.S. BANK	7232-021626	930-582800-30	25.06	25.06	VACTOR NOZZLE FITTINGS
03/26	03/18/2026	26031801	2461	U.S. BANK	7559-021326	930-585600-30	14.98	14.98	CLEANING SUPPLIES
03/26	03/18/2026	26031801	2461	U.S. BANK	7887-000000	920-562300-30	7.79	7.79	SINK AERATOR 2.16.26
Total PREMIER COOPERATIVE:								185.25	
<b>RINGCENTRAL INC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	4019-364218	930-585100-30	429.23	429.23	PHONE SERVICE
Total RINGCENTRAL INC:								429.23	
<b>UNITED LABORATORIES INC</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-INV454	910-556200-30	915.28	915.28	GRUNGE WIPES
Total UNITED LABORATORIES INC:								915.28	
<b>UNITED STATES CELLULAR CORPORATION</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-078474	910-592100-30	31.50	31.50	TABLETS
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-078474	920-110790-000	96.85	96.85	TABLETS
03/26	03/18/2026	26031801	2461	U.S. BANK	2527-078474	930-583100-30	25.49	25.49	TABLETS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total UNITED STATES CELLULAR CORPORATION:								153.84	
<b>USA BLUE BOOK</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6417-009721	930-582700-30	1,516.32	1,516.32	LONGOPAC - SCREENING/GRIT
Total USA BLUE BOOK:								1,516.32	
<b>VESTIS UNIFORMS AND WORKPLACE SUPPLIES</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	6917-614074	930-585600-30	127.18	127.18	UNIFORM SERVICES
Total VESTIS UNIFORMS AND WORKPLACE SUPPLIES:								127.18	
<b>WISCONSIN RURAL WATER ASSOCIATION</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	7121-074219	930-585430-30	131.35	131.35	WRWA - OPS/MAINT CLASS
03/26	03/18/2026	26031801	2461	U.S. BANK	7559-CVB29	930-585430-30	125.26	125.26	D. JOHNSON-TRAINING
Total WISCONSIN RURAL WATER ASSOCIATION:								256.61	
<b>WISCONSIN STATE LABORATORY OF HYGIENE</b>									
03/26	03/18/2026	26031801	2461	U.S. BANK	7887-835753	920-564100-30	31.00	31.00	MONTHLY FLUORIDE SPLIT SA
Total WISCONSIN STATE LABORATORY OF HYGIENE:								31.00	
Total 26031801:								13,483.75	
Grand Totals:								13,483.75	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-211100-000	.00	6,000.14-	6,000.14-
910-556200-300	2,644.15	.00	2,644.15
910-592100-300	2,481.26	.00	2,481.26
910-592610-335	503.56	.00	503.56
910-593300-300	371.17	.00	371.17
920-110790-000	1,236.14	.00	1,236.14

GL Account	Debit	Credit	Proof
920-134600-000	559.00	.00	559.00
920-211100-000	.00	2,506.37-	2,506.37-
920-562300-300	7.79	.00	7.79
920-564100-300	551.27	.00	551.27
920-592100-300	12.50	.00	12.50
920-593300-300	139.67	.00	139.67
930-211100-000	13.69	4,990.93-	4,977.24-
930-582100-200	1,341.52	.00	1,341.52
930-582700-300	1,682.72	.00	1,682.72
930-582710-300	395.91	.00	395.91
930-582800-300	97.76	13.69-	84.07
930-583100-300	602.62	.00	602.62
930-583200-300	29.90	.00	29.90
930-585100-300	441.73	.00	441.73
930-585430-300	256.61	.00	256.61
930-585600-300	142.16	.00	142.16
Grand Totals:	<u>13,511.13</u>	<u>13,511.13-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

GL Account	Debit	Credit	Proof
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Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

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We are Publicly Owned and Operated

# Mount Horeb Utilities

Jordan Schmitz  
Electric Superintendent

301 Blue Mounds. Mt. Horeb, WI 53572  
(608) 437-3300 or (608) 437-3084

## Electric: February 2026

- 5 New Underground Services
- NO Outages
- Tree trimming daily
- Yearly meter testing began
- Setting up jobs for spring
- Utility audit was done
- Big trucks all passed their dielectric testing
- MEUW safety class for the crew
- Moved 3 phase ped and transformer along with 1 phase transformer for new customer



We are Publicly Owned and Operated

# Mount Horeb Utilities

Jordan Schmitz  
Electric Superintendent  
301 Blue Mounds. Mt. Horeb, WI 53572  
(608) 437-3300 or (608) 437-3084

## Electric: March 2026

- 6 New Underground Services
- 3 Outages (Storm-1, Equipment Failure-1, Contractor Dig In-1)
- Yearly meter testing finished
- Moved 3 phase equipment and a single-phase transformer for customer
- 5 street light faults fixed
- Bryan Moyer passed his journeyman test and after another week of class will be our 4<sup>th</sup> journeyman on the crew.
- Audiograms
- OMS (Outage Management System) is being used and tested before going Village wide
- Looking into ordering new big bucket truck due to 2-year order timeline



We are Publicly Owned and Operated

# Mount Horeb Utilities

Jordan Schmitz  
Electric Superintendent  
301 Blue Mounds. Mt. Horeb, WI 53572  
(608) 437-3300 or (608) 437-3084

## Electric: April 2026

- 2 New Underground Services
- No outages
- 4 street light faults fixed
- OMS (Outage Management System) will hopefully be up and running next month
- Interim administrator on board and helped with the hiring process for new administrator
- Finished digging pipe in at North Rd and doing clean up.
- Disconnects started up for the year
- Crew has begun to start spring clean up from jobs last fall
- New air compressor showed up
- Plenty of jobs to get done in all areas right now
- OCR failure but no outage due to line being backfed



We are Publicly Owned and Operated

## Mount Horeb Water Utility

Brian Schult

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9431 or (608) 437-3084

Direct (608) 437-9431

Cell # (608) 636-5763

In the month of February, we switched out more radio-read boxes to flex-net.

We dug and repaired a broken curb stop at 306 Brian Street.

We worked on the PSC report.

We put our new water van out for bid. Hallada Motors, Middleton Ford and Rosen Ford were our 3 bids. This included 2026 Ford Transit van, shelving unit and safety lighting package.

We repaired a broken water main at 508 Green Street. The sewer dept. vac truck assisted us at this repair.

We had quite a few highwater alerts from WPPI to follow up on

We did our 9 bacti and 1 flouride split sample for the month along with our 4 quarterly raw sample at each well.

Thank You,

Brian Schult



We are Publicly Owned and Operated

## Mount Horeb Water Utility

Brian Schult

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

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Cell # (608) 636-5763

In the month of March, we switched out more radio-read boxes to flex-net.

We fixed a broken water main on 205 N. 8<sup>th</sup> street.

We took delivery of our new water van this month, Hallada Motors was the lowest price. The truck that has been replaced will go out to Wisconsin Surplus for auction.

Shane and I attended the WRWA conference in Green Bay the end of March.

Tom Goethel from CTW Corporation has been in contact with us regarding the rehab of well #5. This project was budgeted to take place in 2025 and did not happen. They are scheduled to start working on the well the week of April 20.

We had quite a few highwater alerts from WPPI to follow up on.

We did our 9 bacti and 1 flouride split sample for the month.

Thank You,

Brian Schult



We are Publicly Owned and Operated

## Mount Horeb Water Utility

Brian Schult

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9431 or (608) 437-3084

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Cell # (608) 636-5763

In the month of April, we flushed hydrants there are 460 hydrants in the system.

Well #5 did get pulled this month by CTW Corporation. This is an oil lubed well. The motor on the well head and the pump located at the bottom of the well have been sent to their shop to be gone through. The casing pipe is located at well and after looking at the condition of the pipe Tom has recommended that there is approximately 7 pipe sections that need replacing due to pitting in the pipe. This well was scheduled to be pulled in 2025 in the budget but due to CTW running behind schedule they are getting to it now. Hopefully the well will be up and running in the month of May.

The reservoir at well #5 has been cleaned, sanitized and inspected. This is something done every 5 years per DNR. Water Tower Clean and Coat from Lodi did this service for us.

We had quite a few highwater alerts from WPPI to follow up on.

We did our 9 bacti, 4 raw, 4 inorganics and 1 flouride split sample for the month.

Thank You,

Brian Schult



# Mount Horeb Wastewater

**Monthly Report for February 2026**

Submitted 03/05/2026

The plant is running well; we are operating below all permitted limits.

Government Affairs – I attended the Government Affairs Seminar; topics of discussion included PFAS, Phosphorus compliance, Municipal legislative updates, and DNR updates.

Dale and Eric attended the Midwest Expo Wastewater Operator Seminar where discussion topics included nutrient removal, sludge management, PFAS, and data reporting.

One pump at our Hwy 92 lift station had failed which required repair, we were without the pump for about three weeks, LW Allen completed the repair and reinstalled this week.

SSO Follow up – As a result of the SSO reported in December, the DNR requested that we submit sections of our CMOM Program that outline and instruct the operation and maintenance activities at the effected lift station. Those materials were submitted on Feb 24, and we have been notified that no further follow up is required at this time.

We responded to one call out this month, the back-up was on the resident's side.



# Mount Horeb Wastewater

**Monthly Report for March 2026**

Submitted 04/09/2026

The plant is running well; we are operating below all permitted limits.

Adaptive Management landowner agreement draft is currently being reviewed and should be finalized in the coming weeks.

We hosted a group of high school students; provided a full tour of the facility and overview of the treatment process as well and the day-to-day operations of the collections system, lab, and facility.

A Sanitary Sewer User Survey is being developed and will be sent out once completed; this is intended to provide a better understanding of how our largest water users may impact the collections system and/or treatment process.

We had one operator attend the Wisconsin Rural Water Association annual conference; these events are perfect for picking up new industry knowledge, connecting with peers, and the CEUs needed to maintain our professional certifications.

I met with the design engineers and reps from the Dane County Parks to discuss the force main upgrade in Stewart Lake Park. We're at approximately 30% design/planning, there's been some preliminary work completed to better understand the best construction methods. Bid documents/contract are being drawn up currently. We expect this project to begin in October.

We cleaned 2620' of sanitary mains, televised 1266,' and inspected 6 man holes.

There were no call-outs in March.



# Monthly Wastewater Utility Operations Report

March 2026

Submitted to the Utility Commission 04/09/2026

**Monthly average influent flow: 432,000 gpd**      Design average flow: 790,000 gpd

## **Biological Oxygen Demand (5 day)**

**BOD5** Influent: **295.1 mg/l** mo. average      Daily maximum: **352 mg/l**

Effluent: **3.2 mg/l** mo. average      Daily maximum: **4 mg/l**

**Permit limit: 22 mg/l mo. average**      Times exceeded **0**

Effluent mo. average lbs/day: **11.1**

**Permit limit: 145 lbs/day monthly average**      Times exceeded: **0**

## **Total Suspended Solids**

**TSS-** Influent: **387.8 mg/l** mo. average      Daily maximum: **515 mg/l**

Effluent: **5.2 mg/l** mo. average      Daily maximum: **8.0 mg/l**

**Permit limit: 22 mg/l mo. average**      Times exceeded: **0**

Effluent mo. average lb/day: **20.5**

**Permit limit: 145 lbs/day mo. average**      Times exceeded: **0**

**Ammonia Nitrogen-** Effluent monthly average: **<.08 mg/l**

**Permit limit: 4.0 mg/l monthly average**      Times exceeded: **0**

**Total Phosphorus-** Effluent monthly average: **.26 mg/l**

**Permit limit: 1.0 mg/l monthly average**      Times exceeded: **0**

Six Month Rolling Avg (May-Oct): **.33 mg/L**

**Six Month Avg Limit: .60 mg/L**

**Chloride-** Effluent weekly average: **395.3 mg/l** (4 consecutive samples for the week)

**Permit limit: 520 mg/l weekly average**      Times exceeded: **0**

**Dissolved Oxygen-** Effluent daily minimum: **9.81 mg/l**

**Permit limit: 6 mg/l daily minimum**      Times exceeded: **0**



# Mount Horeb Wastewater

**Monthly Report for April 2026**

Submitted 05/07/2026

The plant is running well; despite the severe weather and increased flow we experienced in April, we are operating below all permitted limits.

April 30 marked the end of our second 6-month term with the modified phosphorus limit of .60 mg/L, our result for that time period was .32 mg/L.

We had our biosolids storage tanks emptied with the contents being land applied on local farm lands. We currently have the storage capacity to support our sludge processing operations until fall application season.

Legislation referred to as *2025 Act 201* was signed into law on 04/06/2026; this bill deals directly with PFAS from a variety of angles and specifically deals with sewage sludge (biosolids). One key aspect is that it releases funds through a grant program to be used for analysis, monitoring, or remediation. How and when those funds will be distributed has yet to be determined, but will be administered through the DNR. The bill also seeks to reestablish monitoring requirements through general permitting, as well as concentration thresholds related to land application. As a result, the DNR will be revising their Interim Strategy this summer to provide more guidance to treatment facilities. In the short term this should not impact our utility, as we already have PFAS monitoring requirements in our individual permit, but I will continue to keep an eye on the regulations and provide updates periodically.

Planning for the Stewart Park force main project continues, considerations are being made regarding an open-cut installation as an alternative to directional boring; the area does have some bedrock that impedes the path of installation and open-cutting some, or all, of that area could be a more effective method of install.

We cleaned 4620' of sanitary mains, televised 2835,' and inspected 9 manholes.

There were two call-outs in April; one was a slow basement drain on the resident's side and the other was concern for a water valve box cover in the road.

Randy Langer, consulting engineer from Strand Associates, who worked primarily with the Wastewater Utility and whose key contributions include the design and construction of the current treatment facility, development of the Adaptive Management Program, and preparation/submission of various important reports, applications, and correspondences directly with the DNR, has decided to pursue other professional opportunities. I want to publicly acknowledge the service and knowledge he provided the Village for many years.



# Monthly Wastewater Utility Operations Report

April 2026

Submitted to the Utility Commission 05/07/2026

**Monthly average influent flow: 580,000 gpd**      Design average flow: 790,000 gpd

## **Biological Oxygen Demand (5 day)**

**BOD5** Influent: **342.4 mg/l** mo. average      Daily maximum: **310 mg/l**

Effluent: **2.5 mg/l** mo. average      Daily maximum: **4 mg/l**

**Permit limit: 22 mg/l mo. average**      Times exceeded **0**

Effluent mo. average lbs/day: **12.1**

**Permit limit: 145 lbs/day monthly average**      Times exceeded: **0**

## **Total Suspended Solids**

**TSS-** Influent: **297.6 mg/l** mo. average      Daily maximum: **416 mg/l**

Effluent: **4.4 mg/l** mo. average      Daily maximum: **8.2 mg/l**

**Permit limit: 22 mg/l mo. average**      Times exceeded: **0**

Effluent mo. average lb/day: **22.7**

**Permit limit: 145 lbs/day mo. average**      Times exceeded: **0**

**Ammonia Nitrogen-** Effluent monthly average: **<.08 mg/l**

**Permit limit: 4.0 mg/l monthly average**      Times exceeded: **0**

**Total Phosphorus-** Effluent monthly average: **.27 mg/l**

**Permit limit: 1.0 mg/l monthly average**      Times exceeded: **0**

Six Month Rolling Avg (Nov-Apr): **.32 mg/L**

**Six Month Avg Limit: .60 mg/L**

**Chloride-** Effluent weekly average: **321.5 mg/l** (4 consecutive samples for the week)

**Permit limit: 520 mg/l weekly average**      Times exceeded: **0**

**Dissolved Oxygen-** Effluent daily minimum: **9.13 mg/l**

**Permit limit: 6 mg/l daily minimum**      Times exceeded: **0**