

**HISTORIC PRESERVATION COMMISSION AGENDA**  
**Wednesday, February 25, 2026 at 6:00 PM**

**MEETING MINUTES**

**1) Call to order**

Chair Marc Schellpfeffer called the meeting to order at 6:00 pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI.

Members Present: Megan Minter, Maura Overland, Destinee Udelhoven

Members Absent: Jackie Sale

Others Present: Village Administrator Nic Owen, Assistant Clerk Jean Culberson

**2) Public Comments on Non-Agenda Items**

No Comments.

**3) Agenda Items**

**a. Consideration of January 21, 2026 Meeting Minutes**

Udelhoven Motioned and Minter seconded to approve the January 21, 2026 meeting minutes. Motion carried by unanimous voice vote.

**b. Review Historic Designation Plaque Options**

Udelhoven presented two plaques for review. The Commission selected the 5X7 plaque with the bronze lettering and black background. The Building Department will be in charge of ordering the plaque and the property owner will be responsible for placing it on the property. Udelhoven to confirm wording on the plaque.

Schellpfeffer Motioned and Minter seconded to approve the 5 X 7 bronze black plaque. Motion carried by unanimous voice vote.

**c. Discussion on Historic Survey Public Introduction Meeting**

Udelhoven summarized the meeting and the topics to discuss.

**d. Final Thoughts on Downtown Zoning District and Local Register Sections of Zoning Code rewrite**

The Commission discussed the following draft code and recommended:

- Page 167 - remove the three current color palettes and adopt the Sherwin Williams Historic Paint Color palettes by Era. Applicants may choose their paint color choice within the era. New construction paint colors should complement surrounding structures. HPC recommendation and Plan Commission approval is required for black or colors not following the palettes. Signs are not required to follow the color palettes.
- Page 167 - remove the vinyl siding wording.
- Stepback removed for Main Street as long as there is articulation.
- Front setback of 50' or 40% for commercial use in the Downtown Mixed Use. Udelhoven Motioned to maintain the 50' for commercial and Overland seconded. Motion carried by voice vote with exception to Schellpfeffer who objected.
- HPC review of lot consolidation within and adjacent to properties on the register.
- HPC review over projects that are occurring directly or adjacent to the Historic District or structure.

**4) Future agenda items**

HPC Awards

Review the Public Meeting.

**5) Meeting adjournment.**

Minter Motioned, Overland seconded to Meeting adjournment at 6:57pm. Motion carried by unanimous voice vote.

Minutes by Assistant Clerk Jean Culberson