

HISTORIC PRESERVATION COMMISSION AGENDA
Wednesday, April 22, 2026 at 6:00 PM

Minutes

1) Call to order

Chair Marc Schellpfeffer called the meeting to order at 6:00 pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI.

Members Present: Megan Minter, Maura Overland, Jackie Sale, Destinee Udelhoven

Others Present: Assistant Clerk Jean Culberson

2) Public Comments on Non-Agenda Items

None.

3) Agenda Items

a. New Member Introduction

Moved to May Meeting.

b. Consideration of February 25, 2026 Meeting Minutes

Udelhoven Motioned to approved the February 25, 2026 meeting minutes with two corrections to item d: HPC review of lot consolidation within and adjacent to properties on the register. Remove the wording: Properties not wanting to be designated are allowed to appeal.

Overland seconded and Motion carried by unanimous voice vote.

c. Recommendation of Certificate of Appropriateness Potterton Building at 105 E Main Street.

Schellpfeffer clarified that the item will be considered a Downtown Mixed-Use design review and will follow the new adopted code. Property owner Keric Potterton presented the request to paint the existing blue paint on the building and the second-floor window trim the color black. The Commission discussed the project and color. Udelhoven recommended to stay within the color palette or keep the existing color. Recommendation carried by unanimous straw poll vote.

d. Recommendation of Downtown Design Alteration Review for 101 E Main Street

Applicant Karen Johnson presented the request to replace the current awnings with black-gold stripe fabric and paint the second-floor window frames black. The Commission discussed the project and color. Schellpfeffer recommended keeping the existing color of the upper floor window frames or selecting a lighter color from the palette and finding the canopy fabric acceptable.

Recommendation carried by a straw poll vote 4 agree and 1 opposed.

e. Consideration of local designation for 312 S 4th Street

Owner Ryan Stowe summarized the application and the description of the house.

Sale Moved that the Village of Mount Horeb place the property at 312 South Fourth Street on the Municipal Register of Historic Places. Minter seconded and Motion carried by unanimous voice vote.

4) Future agenda items

New Member Introduction

Update on the Historic Survey

5) Meeting adjournment

Schellpfeffer thanked Sale, Minter, and Overland for their service.

Minter Motioned, Overland seconded to Meeting adjournment at 6:40pm. Motion carried by unanimous voice vote.

Minutes by Clerk Jean Culberson