



VILLAGE OF MOUNT HOREB

E. Main Street

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FINANCE AND PERSONNEL COMMITTEE AGENDA

Wednesday, May 6, 2026 at 5:30 PM

MEETING MINUTES

- 1) Call to order
The Finance & Personnel Committee met in regular session on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.
 - a. Roll Call
Committee Chair Ben Jones called the meeting to order at 5:35 pm. Present were Committee members Ben Jones, Michelle Kelley, Mike Healy and Jeff Hook. Sarah Best was absent. Also present were Interim Village Administrator Jon Hochkammer, Treasurer/Finance Director Denise Schwenn and Deputy Treasurer/Governance Coordinator Niki Erickson.
- 2) Public Comments on Non-Agenda Items*
Brian LaDow, 209 E. Main St., voiced his concerns about the Norsk lease.
- 3) Consent Agenda
 - a. Consideration of April 1, 2026 Meeting Minutes
 - b. Consideration of April 15, 2026 Special Meeting Minutes

Motion by Hook, seconded by Jones to approve the consent agenda.
Motion carried.
- 4) Agenda Items
 - a. Discussion of 2026 Leases & Rents
Schwenn went through the list of current leases and rents being collected by the Village — Center Ground Studios, Utility Offices, Community/Senior Center, Landmark, Verizon, Norsk, and the Lukken farm and land. The committee would like to have a discussion with the Friends of Norsk regarding their lease, including capital improvements and possibly a business plan. The committee would also like to address the utility rent, before budget time. These items will be included in future agenda items.
 - b. Discussion of Mount Horeb Energy Plan

Healy spoke as to how the Village has been working on a potential energy plan. He explained how electric vehicles and solar energy could be helpful and more predictable for costs and on the financial side of things. The energy plan will be shared with the department heads to get feedback, and possibly discussed before the budget process. There will be another discussion regarding the energy plan for when the new Administrator starts.

c. Discussion of Reserve Fund Balance and 2026 Financial Management Plan

Discussion was made about possible alternate revenue sources for the Village. Hochkammer suggested that small changes with TIF's could help. A referendum - considering wheel tax, was also mentioned. Jones would like to have all Financial Policy manuals put in the next meeting's packet to discuss again.

d. Presentation of Final 2026 Summary of 2025 Vendor Review

Schwenn presented the summary of vendors and answered questions.

e. Staff Presentation on Governance & Professional Standards Training

Hochkammer presented an overview guide of professional standards training and how to avoid conflicts. He gave examples of situations and gave the advice that statutes are the minimum, and you can always do more.

f. Finance Director Report

Schwenn went through her monthly report and answered questions.

g. Human Resources Manager Report

Murleau went through her monthly report and answered questions.

5) Future agenda items

- Lease discussion with Friends of Norsk
- Mount Horeb Energy Plan
- Alternate revenue sources for the Village -Financial Policy Manuals
- AI Policy

6) Meeting adjournment.

Motion by Healy, seconded by Hook to adjourn the meeting at 6:56 pm. Motion carried.

Minutes by Niki Erickson, Deputy Treasurer/Governance Coordinator