

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL AD HOC ADMINISTRATOR RECRUITING
COMMITTEE MINUTES
THURSDAY, APRIL 30, 2026**

The Finance/Personnel Ad Hoc Administrator Recruiting Committee met in special session in-person on the above date.

Call to Order/Roll Call: Village President Ryan Czyzewski called the meeting to order at 12:46pm. Present were Committee members Ben Jones, Michelle Kelley, Sarah Best, Jeff Hook, Mike Healy, and Andrea Murleau. Also present was Sue McDade from Public Administration Associates.

Discuss Recruitment Process for Administrator. The Finance & Personnel Ad Hoc Administrator Recruiting Committee may convene in closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Finance & Personnel Ad Hoc Administrator Recruiting Committee may reconvene in open session and discuss and take action on the subject matter discussed in closed session: Jones moved, Healy seconded to convene to closed session at 12:49pm. Motion carried by unanimous roll call vote. Committee member Denise Schwenn joined the meeting at 12:52pm. The committee conducted interviews with the candidates. Kevin Brunner from Public Administration Associates joined the meeting at 1:18pm. The committee discussed the candidate interviews once finished. Best left the meeting at 5:34pm.

Consideration of the Finance and Personnel Ad Hoc Administrator Recruiting Committee to authorize Public Administration Associates to negotiate a contract with the selected candidate: Healy moved, Hook seconded to reconvene to open session at 7:11pm. Jones moved, Kelley seconded to authorize Public Administration Associates to negotiate a contract with the selected candidate. Motion carried by unanimous voice vote.

Meeting Adjournment: There being no further business before the Committee, Healy moved, Jones seconded to adjourn the meeting at 7:14pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk
Assisted by Ryan Czyzewski, Village President