



VILLAGE OF MOUNT HOREB

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Mount Horeb, WI 53572

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PARKS, RECREATION, AND FORESTRY COMMISSION AGENDA

Tuesday, June 23, 2026 at 5:30 PM

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to Order
- 2) Roll Call
- 3) Public Comments on Non-Agenda Items*
- 4) Consent Agenda
 - a. Consideration of May 26, 2026 Meeting Minutes
- 5) Agenda Items
 - a. Consider the issue of sale/transfer of Village owned land for stormwater purposes
 - b. Update on the Mount Horeb Recreation Complex fundraising agreement
 - c. Update on the Grundahl Park concession, restroom and storage building
- 6) Department Reports
 - a. Recreation Director's Report
 - b. Public Services Director's Report
- 7) Future Agenda Items
- 8) Set Next Meeting Date and Time
- 9) Meeting Adjournment

***Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.
- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do

so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at niki.erickson@mounthorebwi.info (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

May 26, 2026, 5:30 pm Municipal Building Board Room

PRESENT: Kelley, Webber, Hogseth, White, Adler, Healy

ABSENT: Mertz

OTHERS PRESENT: Hochkammer, Gorman – Village of Mount Horeb

PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were none.

CONSIDERATION OF THE APRIL 28, 2026 MEETING MINUTES

Webber moved, White seconded to approve the minutes. Motion carried.

CONSIDER FUNDRAISING AGREEMENT WITH DENNIS COOLEY FOR RECREATION COMPLEX

Dennis Cooley presented his fundraising proposal and draft agreement. Dennis will be retiring from his full-time job at Southwest Tech. and is looking for a fundraising project, post-retirement. His proposed fee is 5% of money raised and he proposed to gift back 1% for donor stewardship and donor recognition.

Cooley anticipates this being a 3-4 year project with a goal to raise 6.5 million dollars. Hochkammer added that Village staff does not have the time or expertise to handle a large fundraising project. He also added that we are not only fundraising to build the facilities but also to maintain them into the future.

Kelley asked if the park plans that were in the proposal were approved by the Village Board. Adler confirmed that it was approved unanimously by the Village Board and gave some background on the public input process for developing the master plan.

Healy asked if there is money budgeted in 2026 for the fundraising project and made a motion to refer this agreement to the Finance and Personnel Committee to review.

Gorman and Hochkammer stated that there is very little cost to the Village, only a fee for setting up a fund for money raised. Those costs could be taken out of the Park Development Fund. Kelley said she is primarily concerned about the cost to develop the park, not the cost of fundraising. Kelley seconded the motion on the floor. The motion failed 4-2. Webber moved, Adler seconded to recommend the Cooley proposal to the Village Board. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEM 5A

Mike Krentz appeared before the Commission and asked where the park development cost of \$12.5 million came from since the JSD estimate was approximately \$14 million.

Gorman stated that some cost estimates in the original JSD budget have been reduced or eliminated. The \$12.5 million is the Village's best estimated cost at this time and that is the figure that was given to Cooley.

STAFF PRESENTATION ON GOVERNANCE & PROFESSIONAL STANDARDS TRAINING

Since some members have already heard the presentation. Those that have not agreed to review the presentation online.

ACCEPTANCE OF DONATION FROM MOUNT HOREB LION'S CLUB

Adler made a presentation at a recent Lion's Club meeting regarding the proposed, new concession, storage and restroom building at Grundahl Park. The club was please to donate \$1000 toward the project.

CONSIDER WALTZ PARK SIGN REVISION

Webber moved, Adler seconded to approve option #4 for the park sign color scheme. Motion carried.

UPDATE ON GRUNDAHL PARK CONCESSION/STORAGE BUILDING

Adler said they are currently working on the site plan and grading plan. There were some minor changes that had to be made to the building location. Once those plans are in place, we can start seeking bids.

UPDATE ON BIKE FRIENDLY COMMUNITY APPLICATION

Scott Roethle presented information on the application process and reviewed the proposed pedestrian and bicycle safety plan that was approved by the Public Safety Committee. The safety plan will help with the designation of a bike friendly community. Adler asked Gorman if he had any concerns with the plan. Gorman said he did not other than budget implications in the future. Adler moved, White seconded to recommend the plan to the Village Board. Motion carried.

RECREATION DIRECTOR'S REPORT

Dudley was not present but included a report in the meeting packet.

PUBLIC SERVICES DIRECTOR'S REPORT

Gorman reviewed his report.

FUTURE AGENDA ITEMS

Mount Horeb Recreation Complex
Grundahl concession/storage building

SET NEXT MEETING DATE AND TIME

June 23, 2026 at 5:30pm

ADJOURN

Webber moved, Hogseth seconded to adjourn the meeting at 6:28pm



AGENDA ITEM REPORT

MEETING DATE

June 23, 2026

PREPARED BY

AGENDA ITEM # 5.a

Consider the issue of sale/transfer of Village owned land for stormwater purposes

BACKGROUND

The developer of the Hidden Ridge Development is seeking permission to use a portion of Jaycee Park for stormwater purposes. The .27 acre parcel (attached in the meeting docs) is Village-owned land but not dedicated park land. Currently, the Village does not use the land for any particular park purpose. The Village should decide to either sell the land, transfer the land, maintain ownership of the land but allow the developer to use the land or not allow the developer to use the land and maintain it as park land.

RECOMMENDATION

ATTACHMENTS

1. Jaycee Park parcel
2. Hidden Ridge development





AGENDA ITEM REPORT

MEETING DATE

June 23, 2026

PREPARED BY

Jeff Gorman, Public Services
Director

AGENDA ITEM # 5.b

Update on the Mount Horeb Recreation Complex fundraising agreement

BACKGROUND

RECOMMENDATION

ATTACHMENTS

None



AGENDA ITEM REPORT

MEETING DATE

June 23, 2026

PREPARED BY

Jeff Gorman, Public Services
Director

AGENDA ITEM # 5.c

Update on the Grundahl Park concession, restroom and storage building

BACKGROUND

RECOMMENDATION

ATTACHMENTS

None



Village of Mount Horeb

Recreation Department

105 North Grove Street
Mount Horeb, WI 53572

Phone (608) 437-3400 | Email: jill.dudley@mounthorebwi.info

PARKS, RECREATION, AND FORESTRY COMMISSION

June 23, 2026

Recreation Director's Report

1. June Program Numbers:

<u>Program Name</u>	<u>2026 Participants</u>	<u>2025 Participant Numbers</u>
4's Grass Volleyball League	15 teams	15 teams
Adult Tennis (NEW)	5	N/A (new program)
Babysitting Class	12	9
Coach Pitch	76	84
Disc Golf	6	10
Fit For Life	32	30
Gymnastics	77	89
Line Dancing Sess. 1 (NEW)	22	N/A (new program)
Mountain Biking Sess. 1 & 2	14	13
Pottery (tinker and try)	8	9
Clay June Classes	14	16
Rugby (NEW)	31	N/A (new program)
Kids Camp (Sess. 1)	13	16
Kids Camp (Sess. 2)	5	8
Speedball	83	115
Swim Lessons (Sess. 1)	113	114
Swim Lessons (Sess. 2)	104	109
Tree Climbing (6/18)	25	24
Ultimate Frisbee	5	13
Viking Soccer Camp	30	58
Youth Track	124	131
Yoga Sess. 1 & 2 (NEW)	32	N/A (new program)
YEL! Woodworking	9	18
Zumba (NEW for summer)	10	N/A (have not run in the summer)

2. Upcoming July Programs: Adult Intermediate Tennis, Art Cart EXTRA, Cheerleading Camp, Kayak Classes, Line Dancing (Sess. 2), Clay/Pottery Classes, Rec Soccer, Smiling Trolls Summer Camp (Sess. 3 & 4), Swim Lessons (Sess. 3 & 4), Tree Climbing (7/30), Water Exercise (Sess. 3 & 4), YEL Classes (coding, video game design, fencing, mad scientist, and project runway), Youth Pickleball, Youth Tennis, and Youth Volleyball Camp.

3. Our Cops and Bobbers event on June 6 went very well this year. We had approximately 80 participants join us for a morning of fishing alongside local police officers and firefighters. The turnout was strong and created a great community atmosphere, with families spending time together and children enjoying the opportunity to interact with first responders in a fun and relaxed setting. Overall, we were very pleased with both the participation and the positive engagement throughout the event.

4. In collaboration with the Mount Horeb Police Department and Mount Horeb Area School District, we are currently accepting registrations for three e-scooter and e-bike safety workshops this summer. Each session will be 1.5 hours in length and offered free of charge. Our goal is for these clinics to help youth better understand the rules governing these devices and how to safely and responsibly operate them within the Village.
5. We are currently offering discounted tickets to several popular attractions, including Noah's Ark, Mt. Olympus, Mikwaukee Zoo, and Land of Natura. To date, we have sold a total of 20 tickets. We are continuing to promote these opportunities and anticipate additional sales throughout the summer season.
6. We currently have 14 paid private pool party rentals booked for the summer season. At this same point last year, we had 11 paid rentals, so we are already ahead of last year's pace. This increase in bookings indicates continued interest in our private rental opportunities and suggests strong community demand for using the aquatic center for birthdays, family gatherings, and other special events. We will continue to promote pool party rentals throughout the remainder of the season and anticipate additional reservations in the coming weeks.
7. To date, we have sold 240 family pool passes and 52 individual pool passes. At this same point last year, we had sold 211 family passes and 53 individual passes. The continued growth in family memberships is encouraging and demonstrates strong community interest in the Mount Horeb Family Aquatic Center and the value families place on having access to the facility throughout the summer. We will continue to promote pool memberships and anticipate additional pass sales as the season progresses and more residents take advantage of the warm weather and aquatic programming opportunities.
8. We currently have 14 paid advertisement signs as part of the bundle package displayed at both Grundahl and Sunrise Parks, along with nine additional paid advertisements for signs located at Grundahl Park only. Of the 23 total advertisers, eight are new businesses this year. This reflects an increase from last year's total of 17 paid advertisements and demonstrates growing community interest in the program, which we anticipate will continue. Additionally, we may consider expanding the program to include an option for families to purchase a sign featuring their family name.
9. We are experiencing increasing scheduling challenges with our ball fields as we work to accommodate requests from both the Youth Baseball Association and Youth Softball Association. As a result, several youth baseball games are being played at the Red Mouse in Cross Plains due to limited field availability for practices and games within the Village. In addition, we continue to face difficulties identifying adequate space for our flag football program, which begins in August. This challenge has been compounded by the loss of two flag fields at the Primary Center, with no additional Village fields currently available to absorb the demand. This remains an ongoing concern and further highlights the need for the Lukken property as a potential solution for additional outdoor recreational space.



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MOUNT HOREB

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Public Services Department

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PARKS, RECREATION AND FORESTRY COMMISSION

June 23, 2026

PUBLIC SERVICES DIRECTOR'S REPORT

- The waterslide pump at the aquatic center failed to push water at start-up. ASC Pumping Equipment is scheduled to replace the pump on June 19.
- The electric motor that runs the bathhouse attic exhaust also died two weeks ago. We were able to install a new motor within two days.
- Pool operation and chemical levels have been running very well.
- I attended HAZMAT training on June 4. The training was hosted by the Mt Horeb Police Dept. and included many first responders from Dane County.
- We have been extremely busy cleaning up from the storms on May 16 and June 10. There are still a lot of limbs to prune and trees to eventually remove as a result. I anticipate that we will be working on this for at least a month. I will be applying for financial assistance through Wisconsin Emergency Management.
- The Summer Frolic went well from our end.