



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

Phone: (608) 437-6884 Fax: (608) 437-3190

Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info

UTILITY COMMISSION AGENDA Tuesday, July 14, 2026 at 5:30 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
 - a. Roll Call
- 2) Public Comments on Non-Agenda Items*
- 3) Consent Agenda
 - a. Consideration of June 9, 2026 Meeting Minutes
- 4) Agenda Items
 - a. Introduction of Village Administrator, Gabe Altenbernd
 - b. Consider Bank Account Information & Check Registers for June 2026
 - c. Electric Superintendent Report
 - d. Water Superintendent Report
 1. Update on Nesheim Neighborhood Project Punch List and Final Report
 - e. Wastewater Superintendent Report
 1. Consider the Wastewater Rate Increase as Suggested by Village Auditors
- 5) Meeting adjournment.

***Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.
- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do

so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at niki.erickson@mounthorebwi.info (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



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UTILITY COMMISSION AGENDA Tuesday, June 9, 2026 at 5:30 PM

DRAFT MEETING MINUTES

- 1) Call to order
The Utility Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Commission President Temby called the meeting to order at 5:30pm.
 - a. Roll Call
Present were Board Trustees Tim White and Michelle Kelley, Commission members Jack Temby, Ed Glover, Mike McNall, Ken Scott, and Teri Vierima. Also present were Interim Village Administrator Jon Hochkammer and Finance Director/Treasurer Denise Schwenn.
- 2) Public Comments on Non-Agenda Items*
None.
- 3) Consent Agenda
 - a. Consideration of May 12, 2026 Meeting Minutes
McNall moved, Glover seconded a motion to approve the meeting minutes of May 12, 2026. Motion carried by voice vote.
- 4) Agenda Items
 - a. 2025 Utility Audit Presentation by Baker Tilly
Bethany Ryers, Principal CPA for Baker Tilly provided a review of the 2025 Utilities Audit. Ryers discussed the auditor's required 'deliverables', including the Audited Financial Statements, Reporting and Insights from 2025 audit (a report of auditor responsibilities, found internal control matters, and other required reporting communications), and Financial Metrics or trends, which consists of a review of the 2025 operating results, unrestricted cash reserves and capital investment activity. Ryers' report broke this information down for each utility. Ryers suggested the Commission consider a conventional rate case process to generate overall rate increases. She suggested that a review of expected costs vs. expected revenues in budgeting be used to gauge the need for a rate increase.
 - b. Consider Bank Account Information & Check Registers for May 2026

Glover moved; White seconded a motion to approved the bank account information and check registers for May 2026. Motion carried.

c. Electric Superintendent Report

Electric Superintendent Schmitz reviewed the department report for May 2026.

d. Water Superintendent Report

Water Superintendent Schult reviewed the department report for May 2026.

e. Wastewater Superintendent Report

Wastewater Superintendent Brace reviewed the department reports for May 2026. Brace also reviewed the CMAR (Compliance Maintenance Annual Report) for 2025, discussed the process for this review and ongoing areas of impact or need as it relates to CMAR. Brace noted that he plans to begin the bidding process for the Stuart Park Force Main project in June. He also confirmed for the Commission that the potential Durtchi (25-unit) development could be supported by current treatment facility capacity.

Commission member Ken Scott requested an update on the status of the Nesheim Neighborhood project from 2025 and the subsequent 2026 close-out process. Superintendent Schult addressed this concern, sharing that it is anticipated to be finalized in Summer 2026. After continued discussion, it was established that staff will work with SmithGroup to ensure that a proper final report is prepared, and communication efforts are stepped up to ensure that all affected residents are notified when this is completed.

f. Resolution 2026-10 Adopting the Compliance Maintenance Annual Report (CMAR Report Year 2025)

Wastewater Superintendent Brace reviewed the CMAR (Compliance Maintenance Annual Report) for 2025, discussed the process for this review and ongoing areas of impact or need as it relates to CMAR.

After brief discussion, White moved, Vierima seconded a motion to approve adoption of Resolution 2026-10, "Adopting the Compliance Maintenance Annual Report". Motion carried.

Following the approval of this motion, Ed Glover made official commendation to Superintendent Brace and his staff regarding the excellent CMAR results and their work on this accomplishment.

g. Consider Proposal to Update Village Utility Office Hours

Finance Director/Treasurer Schwenn provided a brief summary of the request to change Village/Utility front desk office hours on Fridays from 7AM-NOON to 7AM-11AM. McNall moved, Scott seconded a motion to approve the office hours change request. Motion carried.

5) Meeting adjournment.

There being no further business before the Commission; Vierima moved, White seconded a motion to adjourn the meeting at 6:27pm. Motion carried.

Minutes submitted by Denise Schwenn, Finance Director/Treasurer.



AGENDA ITEM REPORT

MEETING DATE	PREPARED BY
July 14, 2026	
AGENDA ITEM # 4.a	
Introduction of Village Administrator, Gabe Altenbernd	
BACKGROUND	
RECOMMENDATION	
ATTACHMENTS	
None	

**MOUNT HOREB UTILITIES
FOR THE MONTH ENDING 06/30/26**

Checking Account Information

Transfers In/(Out):

Sales Tax Payment	\$ (7,352.89)
Transfer from Village - sales tax	\$ 549.28
WPPI Monthly Payment	\$ (409,275.51)
Transfer to Village - Vouchers	\$ (288,408.86)
Transfer to Village - Payroll	\$ (156,473.22)
Transfer to Village - Garb/Recyc, Ins, PILOT, Interfund	\$ -
Transfer to Special Funds	\$ -
WDOR License fee assessment	\$ -
Safe Drinking Water Loan-Expense Reimbursement	\$ -

Checking Account Balance

Electric Utility	1,373,997.53
Water Utility	2,042,420.86
Sewer Utility	3,378,450.65
Total Checking Account Balance	6,794,869.05

Special Funds Account Information
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Transfers In/Out:

None

Special Funds Account Balance

Electric Utility-General	608,410.27 *
Electric Utility-Special Redemption Fund	462,722.43
Electric Utility-Depreciation Reserve Fund	2,451,538.89 *
Electric Utility-Debt Service Reserve Fund	-
Electric Utility-Construction Fund	83,994.18
Electric Utility Balance	\$ 3,606,665.77

Water Utility-General	(14,208.38)
Water Utility-Special Redemption Fund	33,723.50
Water Utility-Verizon Security Deposit	15,704.12
Water Utility-Depreciation Reserve Fund	516,216.94
Water Utility-Debt Service Reserve Fund	404,791.70
Water Utility Balance	\$ 956,227.88

Sewer Utility-General	(2,111,723.96)
Sewer Utility-Special Redemption Fund	267,317.23
Sewer Utility-Debt Service Reserve Fund	-
Sewer Utility-Environmental Impact Fee	54,399.88
Sewer Utility-Replacement Fund	1,764,145.63
Sewer Utility-Depreciation Reserve Fund	415,297.49
Sewer Utility Balance	\$ 389,436.27

Total Special Funds Investment Account \$ 4,952,329.92

W/T Bond payments - Water & Wastewater Bond Interest	\$ -
Transfer to Village-2025 Interfund TrueUp	\$ -
Transfer from Village -	\$ -
Bond Issuance, Waterworks System Revenue Bond	\$ -

*RECORDED VALUE PRIOR TO PROFILE 60 CALCULATION; DJS

Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
26061901									
A-1 SEWER SERVICE INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	9533-42733	910-556200-30	200.00	200.00	SHOP CATCH BASINS
06/26	06/19/2026	26061901	2461	U.S. BANK	9533-42733	920-563200-30	50.00	50.00	SHOP CATCH BASINS
Total A-1 SEWER SERVICE INC:								250.00	
ADOBE SYSTEMS INCORPORATED									
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-347383	930-583100-30	19.99	19.99	ACROBAT PRO
Total ADOBE SYSTEMS INCORPORATED:								19.99	
AMAZON.COM LLC									
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-111-141	910-556200-30	232.50	232.50	2.5" HOLE SEALS
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-111-447	910-556200-30	36.00	36.00	EARPLUGS
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-111-447	920-563200-30	9.00	9.00	EARPLUGS
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-111-597	910-556200-30	25.24	25.24	ST LIGHT FUSES
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-111-759	910-556200-30	167.64	167.64	CUTTER BLADES, PLASTIC WE
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-111-913	910-556200-30	44.74	44.74	FUSES
Total AMAZON.COM LLC:								515.12	
Central States Water Environment									
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-051226	930-585430-30	45.00	45.00	ATTENDEE REGISTRATION FO
Total Central States Water Environment:								45.00	
CONSTRUCTION FABRICS & MATERIALS CORP									
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-216394	910-110712-000	955.84	955.84	EMAT N RD
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-216507	910-110712-000	955.84	955.84	EMAT
Total CONSTRUCTION FABRICS & MATERIALS CORP:								1,911.68	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
ELECTRICAL TESTING LABORATORY LLC									
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-45161	910-556200-30	296.00	296.00	BLANKET AND HOSE TESTING
Total ELECTRICAL TESTING LABORATORY LLC:								296.00	
GEMPLER'S - DIV OF GHC SPECIALTY BRANDS									
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-SO508	930-583100-30	206.14	206.14	PAINT, FLAGS, AND VESTS
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-SO508	930-582710-30	253.30	253.30	GLOVES AND PAPER TOWELS
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								459.44	
KIMBALL MIDWEST									
06/26	06/19/2026	26061901	2461	U.S. BANK	104494679	910-556200-30	454.74	454.74	PAINT AND CUTTING DISK
06/26	06/19/2026	26061901	2461	U.S. BANK	104494679	920-562300-30	286.62	286.62	PAINT AND CUTTING DISK
Total KIMBALL MIDWEST:								741.36	
MADISON GAS & ELECTRIC									
06/26	06/19/2026	26061901	2461	U.S. BANK	6917-840049	910-556200-30	456.40	456.40	ELECTRIC
06/26	06/19/2026	26061901	2461	U.S. BANK	6917-840049	920-564100-30	225.53	225.53	WATER
06/26	06/19/2026	26061901	2461	U.S. BANK	6917-840049	930-582100-20	623.25	623.25	SEWER
Total MADISON GAS & ELECTRIC:								1,305.18	
MADISON SPRING INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	6218-111935	910-593300-30	32.14	32.14	GLAD HAND SEALS
Total MADISON SPRING INC:								32.14	
MIDWEST METER INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-018892	920-134600-00	243.86	243.86	GASKETS AND BOLTS FOR ME
Total MIDWEST METER INC:								243.86	
MOUNT HOREB AUTO SUPPLY INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-639771	910-593300-30	23.59	23.59	COOLANT AND WIPER FLUID
06/26	06/19/2026	26061901	2461	U.S. BANK	7232-051226	930-583200-30	8.59	8.59	GASKET MAKER FOR OAK TRE
06/26	06/19/2026	26061901	2461	U.S. BANK	7232-051226	930-583100-30	28.36	28.36	FILTERS FOR OAK TREE L/S

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total MOUNT HOREB AUTO SUPPLY INC:								60.54	
O'REILLY AUTO PARTS									
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-4406-4	930-582800-30	9.09	9.09	ROCKER SWITCH
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-4406-4	930-582800-30	9.09-	9.09-	ROCKER SWITCH
Total O'REILLY AUTO PARTS:								.00	
PREMIER COOPERATIVE									
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-200102	910-110712-000	36.00	36.00	GRASS SEED
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-200358	910-110712-000	36.00	36.00	GRASS SEED
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-385806	910-557200-30	279.98	279.98	GRASS SEED
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-391217	910-556200-30	27.99	27.99	GRASS SEED
06/26	06/19/2026	26061901	2461	U.S. BANK	6218-391341	910-556200-30	2.69	2.69	NYLON CLAMP
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-627608	930-582800-30	253.00	253.00	DEF FLUID FOR VACTOR
06/26	06/19/2026	26061901	2461	U.S. BANK	7232-051426	930-582710-30	22.32	22.32	ICE FOR SAMPLES
06/26	06/19/2026	26061901	2461	U.S. BANK	7232-052826	930-585600-30	20.27	20.27	CLEANING SUPPLIES
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-052126	930-582800-30	6.15	6.15	ROCKER SWITCH
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-1239TI	920-593000-30	69.99	69.99	50# BAG GRASS SEED MAIN R
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-1239TI	910-556200-30	70.00	70.00	50# BAG GRASS SEED MAIN R
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-301864	920-562300-30	15.39	15.39	LIGHT BULBS TOWER #3
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-808000	920-565300-30	9.99	9.99	POWER CORD NEW METER WE
06/26	06/19/2026	26061901	2461	U.S. BANK	9992-1b	910-593300-30	19.41	19.41	GAS FOR GAS CAN
06/26	06/19/2026	26061901	2461	U.S. BANK	9992-200221	910-110712-000	36.00	36.00	GRASS SEED
Total PREMIER COOPERATIVE:								905.18	
RINGCENTRAL INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	4019-INV844	930-585100-30	429.23	429.23	PHONE SERVICE
06/26	06/19/2026	26061901	2461	U.S. BANK	4019-INV844	930-585100-30	428.85	428.85	PHONE SERVICE
06/26	06/19/2026	26061901	2461	U.S. BANK	4019-INV844	930-585100-30	345.30	345.30	PHONE SERVICE
Total RINGCENTRAL INC:								1,203.38	
SLOAN IMPLEMENT COMPANY INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-433838	930-583400-30	10.95	10.95	SPRAY LUBRICANT
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-435264	930-583400-30	318.20	318.20	MOWER/TRIMMER/LUBE

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total SLOAN IMPLEMENT COMPANY INC:								329.15	
T AND J LANDSCAPING SUPPLY LLC									
06/26	06/19/2026	26061901	2461	U.S. BANK	6218-0971	910-110712-000	61.80	61.80	E MAT ROLL
06/26	06/19/2026	26061901	2461	U.S. BANK	6218-11	910-110712-000	309.00	309.00	EMAT FOR N RD
06/26	06/19/2026	26061901	2461	U.S. BANK	6218-12	910-110712-000	74.16	74.16	EMAT STAPLES
06/26	06/19/2026	26061901	2461	U.S. BANK	6218-4	910-110712-000	185.40	185.40	EMAT STAPLES
Total T AND J LANDSCAPING SUPPLY LLC:								630.36	
UNITED STATES CELLULAR CORPORATION									
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-080449	910-592100-30	63.00	63.00	TABLETS
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-080449	920-110790-000	205.86	205.86	TABLETS/PHONE
06/26	06/19/2026	26061901	2461	U.S. BANK	2527-080449	930-583100-30	50.98	50.98	TABLETS/PHONE
Total UNITED STATES CELLULAR CORPORATION:								319.84	
USA BLUE BOOK									
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-INV010	930-582710-30	518.22	518.22	PHOS & AMM POWDER PILLOW
Total USA BLUE BOOK:								518.22	
VIKING HARDWARE INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	6417-060126	930-583400-30	13.99	13.99	AIR FILTER FOR PUSH MOWER
06/26	06/19/2026	26061901	2461	U.S. BANK	6816-400768	920-565300-30	16.37	16.37	WELL #6 METER INSTALL
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-051426	930-583400-30	29.99	29.99	WEED KILLER
06/26	06/19/2026	26061901	2461	U.S. BANK	7559-052826	930-583400-30	9.98	9.98	WASP SPRAY
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-400751	920-565300-30	77.90	77.90	WELL #6 METER INSTALL
Total VIKING HARDWARE INC:								148.23	
WI DNR - ENVIRONMENTAL FEES									
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-WU119	920-593000-30	128.13	128.13	ANNUAL DNR WATER USE FEE
Total WI DNR - ENVIRONMENTAL FEES:								128.13	
WIEDENBECK INC									
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-87460	910-556200-30	662.21	662.21	CHAINS AND BINDERS
06/26	06/19/2026	26061901	2461	U.S. BANK	1609-87460	920-562300-30	165.55	165.55	CHAINS AND BINDERS

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total WIEDENBECK INC:								827.76	
WISCONSIN STATE LABORATORY OF HYGIENE									
06/26	06/19/2026	26061901	2461	U.S. BANK	7887-843719	920-564100-30	2,559.00	2,559.00	INORGANIC AND FLUORIDE
Total WISCONSIN STATE LABORATORY OF HYGIENE:								2,559.00	
Total 26061901:								13,449.56	
Grand Totals:								13,449.56	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110712-000	2,650.04	.00	2,650.04
910-211100-000	.00	5,744.31-	5,744.31-
910-556200-300	2,676.15	.00	2,676.15
910-557200-300	279.98	.00	279.98
910-592100-300	63.00	.00	63.00
910-593300-300	75.14	.00	75.14
920-110790-000	205.86	.00	205.86
920-134600-000	243.86	.00	243.86
920-211100-000	.00	4,063.19-	4,063.19-
920-562300-300	467.56	.00	467.56
920-563200-300	59.00	.00	59.00
920-564100-300	2,784.53	.00	2,784.53
920-565300-300	104.26	.00	104.26
920-593000-300	198.12	.00	198.12
930-211100-000	9.09	3,651.15-	3,642.06-
930-582100-200	623.25	.00	623.25
930-582710-300	793.84	.00	793.84
930-582800-300	268.24	9.09-	259.15
930-583100-300	305.47	.00	305.47
930-583200-300	8.59	.00	8.59
930-583400-300	383.11	.00	383.11
930-585100-300	1,203.38	.00	1,203.38

GL Account	Debit	Credit	Proof
930-585430-300	45.00	.00	45.00
930-585600-300	20.27	.00	20.27
Grand Totals:	13,467.74	13,467.74-	.00

Dated:

Mayor:

City Council:

City Recorder:

Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
136289									
06/26	06/04/2026	136289	55460	BAKER TILLY US, LLP	BT3630346	910-592300-20	8,900.00	8,900.00	2025 GEN UTILITY AUDIT SVCS
06/26	06/04/2026	136289	55460	BAKER TILLY US, LLP	BT3630346	920-592300-20	7,300.00	7,300.00	2025 GEN UTILITY AUDIT SVCS
06/26	06/04/2026	136289	55460	BAKER TILLY US, LLP	BT3630346	930-585200-20	4,800.00	4,800.00	2025 GEN UTILITY AUDIT SVCS
Total 136289:								21,000.00	
136291									
06/26	06/04/2026	136291	3172	CREATIVE SIGNWORKS	1684	920-593300-30	264.00	264.00	VINYL DECALS FOR TRUCKS
Total 136291:								264.00	
136294									
06/26	06/04/2026	136294	8241	DELUXE DISTRIBUTORS	5820	910-593300-30	493.22	493.22	TRUCK WASH
06/26	06/04/2026	136294	8241	DELUXE DISTRIBUTORS	5820	920-593300-30	123.30	123.30	TRUCK WASH
Total 136294:								616.52	
136299									
06/26	06/04/2026	136299	31268	MARTELLE WATER TREATMEN	31591	920-563100-30	2,804.76	2,804.76	BULK CHEMICALS FOR WELLS
Total 136299:								2,804.76	
136300									
06/26	06/04/2026	136300	96766	MIDDEC TOPSOIL INC	262088	920-565200-30	100.00	100.00	TOP SOIL
06/26	06/04/2026	136300	96766	MIDDEC TOPSOIL INC	262088	910-110712-000	658.00	658.00	TOP SOIL
Total 136300:								758.00	
136301									
06/26	06/04/2026	136301	33190	MOUNT HOREB TELEPHONE C	10721952	910-592100-30	211.16	211.16	MUNI BLDG PHONE/INTERNET
06/26	06/04/2026	136301	33190	MOUNT HOREB TELEPHONE C	10721952	920-592100-30	158.37	158.37	MUNI BLDG PHONE/INTERNET
06/26	06/04/2026	136301	33190	MOUNT HOREB TELEPHONE C	10721952	930-585100-30	158.37	158.37	MUNI BLDG PHONE/INTERNET

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
06/26	06/04/2026	136301	33190	MOUNT HOREB TELEPHONE C	10725206	910-592100-30	191.45	191.45	ELECTRIC/WATER PHONE/INTE
06/26	06/04/2026	136301	33190	MOUNT HOREB TELEPHONE C	10725206	920-592100-30	127.63	127.63	ELECTRIC/WATER PHONE/INTE
Total 136301:								846.98	
136303									
06/26	06/04/2026	136303	41010	PUBLIC SERVICE COMMISSION	2604-I-03930	910-592300-20	736.10	736.10	DC FAST CHARGER RATE
Total 136303:								736.10	
136304									
06/26	06/04/2026	136304	261	STUART C IRBY CO	S014503687	910-556200-30	287.79	287.79	BLADES
Total 136304:								287.79	
136310									
06/26	06/10/2026	136310	274	MIDDLETON MOTORS INC	55894	930-582800-30	42,591.62	42,591.62	2026 FORD F-150
Total 136310:								42,591.62	
136312									
06/26	06/10/2026	136312	96804	NICHOLAS LANGHOLFF	2026-06-09	910-223200-00	85.80	85.80	UTILITY OVERPAYMENT REFUN
Total 136312:								85.80	
136313									
06/26	06/10/2026	136313	96320	OPEN POINT LLC	1955	910-592300-20	1,450.00	1,450.00	OPENPOINT
Total 136313:								1,450.00	
136316									
06/26	06/10/2026	136316	261	STUART C IRBY CO	S014604667	910-115400-000	70,075.59	70,075.59	70,000' 1/0 WIRE
Total 136316:								70,075.59	
136317									
06/26	06/10/2026	136317	521	THE O'BRION AGENCY LLC	101933	910-592100-30	16.80	16.80	2 CASES OF PAPER
06/26	06/10/2026	136317	521	THE O'BRION AGENCY LLC	101933	920-592100-30	12.60	12.60	2 CASES OF PAPER
06/26	06/10/2026	136317	521	THE O'BRION AGENCY LLC	101933	930-585100-30	12.60	12.60	2 CASES OF PAPER

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 136317:								42.00	
136319									
06/26	06/10/2026	136319	58040	WI DNR - ENVIRONMENTAL FEE	26ESR02953	930-585500-20	2,524.32	2,524.32	NR101 FEES
Total 136319:								2,524.32	
136321									
06/26	06/18/2026	136321	2256	ANDERSON LAWN SERVICE LL	9863	910-556200-30	400.00	400.00	MAY MOWING
06/26	06/18/2026	136321	2256	ANDERSON LAWN SERVICE LL	9863	920-563200-30	360.00	360.00	MAY MOWING
Total 136321:								760.00	
136324									
06/26	06/18/2026	136324	5651	CENEX FLEETCARD-(UTILITIES	338194CL	910-593300-30	2,478.38	2,478.38	MAY FUEL
06/26	06/18/2026	136324	5651	CENEX FLEETCARD-(UTILITIES	338194CL	920-593300-30	482.06	482.06	MAY FUEL
Total 136324:								2,960.44	
136325									
06/26	06/18/2026	136325	5652	CENEX FLEETCARD-(WASTE W	338195CL	930-582800-30	825.25	825.25	FLEET FUEL
Total 136325:								825.25	
136327									
06/26	06/18/2026	136327	6641	COMPUTER & NETWORKING S	7847	930-585100-30	205.00	205.00	DATA BACK-UP SERVICE
Total 136327:								205.00	
136328									
06/26	06/18/2026	136328	96674	CUMMINS INC	4Q-2605124	930-583200-30	699.60	699.60	BROOKWOK GENERATOR RE
Total 136328:								699.60	
136332									
06/26	06/18/2026	136332	13855	FINK'S PAVING & EXCAVATING I	5982	920-565100-30	430.18	430.18	FINKS STONE 7.25

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 136332:								430.18	
136334									
06/26	06/18/2026	136334	96060	JIM / SHIRLEY BUECHNER	2026-06	910-223200-00	580.16	580.16	UTILITY REFUND
Total 136334:								580.16	
136337									
06/26	06/18/2026	136337	96766	MIDDEC TOPSOIL INC	262915	910-110712-000	758.00	758.00	KELENY TOP SOIL INC
Total 136337:								758.00	
136341									
06/26	06/18/2026	136341	33190	MOUNT HOREB TELEPHONE C	10726995	930-585100-30	3,888.12	3,888.12	PHONE SERVICE INSTALL, PRO
Total 136341:								3,888.12	
136342									
06/26	06/18/2026	136342	33130	MOUNT HOREB UTILITIES	2026-06 UTI	910-556200-30	218.25	218.25	ELECTRIC
06/26	06/18/2026	136342	33130	MOUNT HOREB UTILITIES	2026-06 UTI	920-562200-20	8,499.06	8,499.06	WATER
06/26	06/18/2026	136342	33130	MOUNT HOREB UTILITIES	2026-06 UTI	930-582100-20	9,755.70	9,755.70	SEWER
Total 136342:								18,473.01	
136345									
06/26	06/18/2026	136345	96769	SHARE CORPORATION	340551	910-556200-30	1,562.35	1,562.35	WIPES AND GLASSES
06/26	06/18/2026	136345	96769	SHARE CORPORATION	340971	910-556200-30	176.51	176.51	CUT-OFF WHEELS
Total 136345:								1,738.86	
136346									
06/26	06/18/2026	136346	261	STUART C IRBY CO	S014601774.	910-115410-000	962.50	962.50	HOT LINE CLAMPS
Total 136346:								962.50	
136349									
06/26	06/18/2026	136349	96464	VERONA SAFETY SUPPLY	133337	910-556200-30	664.39	664.39	HARNESS

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 136349:								664.39	
136350									
06/26	06/18/2026	136350	57689	WESTRUM LEAK DETECTION I	6117	920-565100-30	4,950.00	4,950.00	ANNUAL LEAK SURVEY
Total 136350:								4,950.00	
136357									
06/26	06/25/2026	136357	13855	FINK'S PAVING & EXCAVATING I	6545	920-565100-30	3,150.00	3,150.00	BLACKTOP PATCHES MAIN BRE
Total 136357:								3,150.00	
136358									
06/26	06/25/2026	136358	993	GENERAL CODE LLC	PG00004690	910-593000-30	341.00	341.00	CODE ANALYSIS SUPPL PROJ 5
06/26	06/25/2026	136358	993	GENERAL CODE LLC	PG00004690	920-593000-30	341.00	341.00	CODE ANALYSIS SUPPL PROJ 5
06/26	06/25/2026	136358	993	GENERAL CODE LLC	PG00004690	930-585600-30	341.00	341.00	CODE ANALYSIS SUPPL PROJ 5
Total 136358:								1,023.00	
902152									
06/26	06/04/2026	902152	5090	BYTEC RESOURCE MANAGEM	0024151-IN	930-582510-30	33,757.97	33,757.97	BIOSOLIDS HAULING
Total 902152:								33,757.97	
902155									
06/26	06/04/2026	902155	96725	INSOURCE SOFTWARE SOLUTI	08811	920-139710-00	1,450.00	1,450.00	SCADA SYSTEM SOFTWARE
Total 902155:								1,450.00	
902156									
06/26	06/04/2026	902156	23408	J & R UNDERGROUND LLC	44317	910-110712-000	16,840.40	16,840.40	BORING TOWN HALL RD AND G
Total 902156:								16,840.40	
902159									
06/26	06/04/2026	902159	48768	STRAND ASSOCIATES INC	0237866	930-583100-30	653.70	653.70	GIS UPDATES
06/26	06/04/2026	902159	48768	STRAND ASSOCIATES INC	0238431	930-110791-000	5,362.12	5,362.12	STEWART PARK EAST FORCE
06/26	06/04/2026	902159	48768	STRAND ASSOCIATES INC	0238733	930-585500-20	4,410.44	4,410.44	ADAPTIVE MANAGEMENT ANN

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 902159:								10,426.26	
902165									
06/26	06/10/2026	902165	3099	CLASSY CLEANERS	3035	910-593000-30	138.40	138.40	ELECTRIC
06/26	06/10/2026	902165	3099	CLASSY CLEANERS	3035	920-593000-30	34.60	34.60	WATER
Total 902165:								173.00	
902169									
06/26	06/10/2026	902169	3150	JONES EXCAVATING SOLUTION	1689	920-565100-30	1,629.00	1,629.00	BROKEN MAIN GARFIELD ST.
Total 902169:								1,629.00	
902171									
06/26	06/10/2026	902171	44670	RESCO	3114659	910-115410-000	752.80	752.80	GROUND CLAMP, CASE GROU
06/26	06/10/2026	902171	44670	RESCO	3114659	910-556200-30	197.70	197.70	TAPE
Total 902171:								950.50	
902173									
06/26	06/18/2026	902173	2106	AQUACHEM OF AMERICA INC	13189AQ	930-582500-30	1,827.00	1,827.00	POLYMER FOR BIOSOLIDS
Total 902173:								1,827.00	
902174									
06/26	06/18/2026	902174	4045	BORDER STATES INDUSTRIES I	932498595	910-557300-30	187.50	187.50	INSERTS
06/26	06/18/2026	902174	4045	BORDER STATES INDUSTRIES I	932498595	910-556200-30	334.00	334.00	TIES
06/26	06/18/2026	902174	4045	BORDER STATES INDUSTRIES I	932498595	910-115400-000	1,596.80	1,596.80	ELBOWS
06/26	06/18/2026	902174	4045	BORDER STATES INDUSTRIES I	932514230	910-556200-30	292.58	292.58	JR AND SR LOCKS
Total 902174:								2,410.88	
902178									
06/26	06/18/2026	902178	14485	FORSTER ELECTRICAL ENGIN	27630	910-110712-000	1,447.50	1,447.50	M25-25E
06/26	06/18/2026	902178	14485	FORSTER ELECTRICAL ENGIN	27632	910-592300-20	585.00	585.00	DT SUB TESTING
06/26	06/18/2026	902178	14485	FORSTER ELECTRICAL ENGIN	27648	910-110712-000	2,698.63	2,698.63	M25-21F
06/26	06/18/2026	902178	14485	FORSTER ELECTRICAL ENGIN	27681	910-110712-000	907.50	907.50	TOWN HALL RD PROJECT

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 902178:								5,638.63	
902180									
06/26	06/18/2026	902180	1137	INFOSEND INC	311439	910-592300-20	804.34	804.34	UTIL BILL PRINTING/MAILING
06/26	06/18/2026	902180	1137	INFOSEND INC	311439	920-592300-20	603.26	603.26	UTIL BILL PRINTING/MAILING
06/26	06/18/2026	902180	1137	INFOSEND INC	311439	930-585200-20	603.26	603.26	UTIL BILL PRINTING/MAILING
Total 902180:								2,010.86	
902183									
06/26	06/18/2026	902183	44670	RESCO	3115506	910-556200-30	1,509.52	1,509.52	STRAP HOIST
Total 902183:								1,509.52	
902184									
06/26	06/18/2026	902184	484	STATEWIDE ENERGY EFFICIEN	2026-06	910-225300-00	2,594.82	2,594.82	ENERGY EFFICIENCY PROGRA
Total 902184:								2,594.82	
902185									
06/26	06/18/2026	902185	48768	STRAND ASSOCIATES INC	0239507	930-110791-000	3,202.12	3,202.12	STEWART PARK EAST FORCE
Total 902185:								3,202.12	
902186									
06/26	06/18/2026	902186	96774	VESTIS UNIFORMS AND WORK	6140805843	930-585600-30	125.83	125.83	UNIFORM SERVICES
Total 902186:								125.83	
902189									
06/26	06/25/2026	902189	31623	ICS MEDICAL ANSWERING SER	2519000471	910-592100-30	138.90	138.90	TELEPHONE ANSWERING SVC
06/26	06/25/2026	902189	31623	ICS MEDICAL ANSWERING SER	2519000471	920-592100-30	104.17	104.17	TELEPHONE ANSWERING SVC
06/26	06/25/2026	902189	31623	ICS MEDICAL ANSWERING SER	2519000471	930-585100-30	104.17	104.17	TELEPHONE ANSWERING SVC
06/26	06/25/2026	902189	31623	ICS MEDICAL ANSWERING SER	2519000481	910-592100-30	82.40	82.40	TELEPHONE ANSWERING SVC
06/26	06/25/2026	902189	31623	ICS MEDICAL ANSWERING SER	2519000481	920-592100-30	61.80	61.80	TELEPHONE ANSWERING SVC
06/26	06/25/2026	902189	31623	ICS MEDICAL ANSWERING SER	2519000481	930-585100-30	61.80	61.80	TELEPHONE ANSWERING SVC

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 902189:								553.24	
902192									
06/26	06/25/2026	902192	48768	STRAND ASSOCIATES INC	0240179	930-585500-20	1,139.67	1,139.67	ADAPTIVE MANAGEMENT ANN
Total 902192:								1,139.67	
26061501									
06/26	06/15/2026	26061501	58071	WI DEPT OF REVENUE	20260615	910-224100-00	7,352.89	7,352.89	SALES TAX PAYMENT-MAY
Total 26061501:								7,352.89	
Grand Totals:								279,744.58	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110712-000	23,310.03	.00	23,310.03
910-115400-000	71,672.39	.00	71,672.39
910-115410-000	1,715.30	.00	1,715.30
910-211100-000	.00	129,709.13-	129,709.13-
910-223200-000	665.96	.00	665.96
910-224100-000	7,352.89	.00	7,352.89
910-225300-000	2,594.82	.00	2,594.82
910-556200-300	5,643.09	.00	5,643.09
910-557300-300	187.50	.00	187.50
910-592100-300	640.71	.00	640.71
910-592300-200	12,475.44	.00	12,475.44
910-593000-300	479.40	.00	479.40
910-593300-300	2,971.60	.00	2,971.60
920-139710-000	1,450.00	.00	1,450.00
920-211100-000	.00	32,985.79-	32,985.79-
920-562200-200	8,499.06	.00	8,499.06
920-563100-300	2,804.76	.00	2,804.76
920-563200-300	360.00	.00	360.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
920-565100-300	10,159.18	.00	10,159.18
920-565200-300	100.00	.00	100.00
920-592100-300	464.57	.00	464.57
920-592300-200	7,903.26	.00	7,903.26
920-593000-300	375.60	.00	375.60
920-593300-300	869.36	.00	869.36
930-110791-000	8,564.24	.00	8,564.24
930-211100-000	.00	117,049.66-	117,049.66-
930-582100-200	9,755.70	.00	9,755.70
930-582500-300	1,827.00	.00	1,827.00
930-582510-300	33,757.97	.00	33,757.97
930-582800-300	43,416.87	.00	43,416.87
930-583100-300	653.70	.00	653.70
930-583200-300	699.60	.00	699.60
930-585100-300	4,430.06	.00	4,430.06
930-585200-200	5,403.26	.00	5,403.26
930-585500-200	8,074.43	.00	8,074.43
930-585600-300	466.83	.00	466.83
Grand Totals:	279,744.58	279,744.58-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"



We are Publicly Owned and Operated

Mount Horeb Utilities

Jordan Schmitz
Electric Superintendent
301 Blue Mounds. Mt. Horeb, WI 53572
(608) 437-3300 or (608) 437-3084

Electric: June 2026

- 2 New Underground Services
- 3 outages (1- Animal, 1- Severe Storm, 1- Unknown)
- OMS (Outage Management System) is live currently, instructions will be in July billing
- Crew continued changing out old wire in parts of town
- Sensus metering communication upgrade has been completed
- Town Hall Rd overhead to underground project wrapped up
- Secondary extension
- Continued cleaning up branches from storm through the month
- Crew began pulling wire at North Rd



We are Publicly Owned and Operated

Mount Horeb Water Utility

Brian Schult

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9431 or (608) 437-3084

Direct (608) 437-9431

Cell # (608) 636-5763

In the month of June Chris from L&R meter service was here for 4 days testing 16 of our large meters that were due to be tested and 16 of our RPZ's that are tested by Chris annually.

Parisi Construction has begun the street project on First St. from Front St. to Carver St. and Henry St. They have installed temporary water services on Henry St. where they started putting in new water main from Parkway to First St.

We did our 20 lead and copper water samples that are taken from DNR approved sites in the village. This sample is taken every 3 years from these locations.

We sent out our annual notice of unknown service line material. This letter is notifying home owner of potential unknown pipes that could be connected to there home or business from our system. What we need to do as a Utility is vac down at the existing curb stop to determine what type of pipe is coming from the water main to the curb stop and what goes from the curb stop to the property.

The new pipe casing for well #5 has been delivered and we are waiting for CTW to come back and get the well back up and running.

We had a broken water main on West Garfield behind the co-op that we repaired.

We did our 9 bacti samples and 1 fluoride split sample and we also did Synthetic Organics samples that was pulled at well #6 and had to be shipped to Davies Lab in LaCrosse.

Thank You,

Brian Schult



AGENDA ITEM REPORT

MEETING DATE

July 14, 2026

PREPARED BY

AGENDA ITEM # 4.d.1

Update on Nesheim Neighborhood Project Punch List and Final Report

BACKGROUND

During the UC meeting of 6/9/26, Ken Scott requested information regarding the status of the finalization and punch list steps for the Nesheim Project. During the ensuing discussion, it was requested that staff ask Smithgroup to help in the preparation of some kind of report to the UC and to residents regarding the issues with project progress, resolution timeline, etc. This placeholder is being made to ensure we provide feedback for the progress of this request. DJS

Additional note from Heather Brose, Civil Engineer, Smithgroup: As Brian noted, SmithGroup will do a final inspection following the Contractor's completion of the punch list to make sure everything was completed. It may be relevant to let the utility commission know that due to the grant funding, this project will also be inspected by a Construction Management Engineer from the Wisconsin DNR following the Contractor's satisfactory completion of the punch list."

RECOMMENDATION

ATTACHMENTS

1. MEM 2026-0701 Punch List CONTRACT 25-100 Nesheim 2026

PROJECT	Nesheim Water Main Rehabilitation Contract 25-100: Nesheim Trail Orchard Lane Oak Tree Drive Shady Court Ravine Road Long View Avenue Mound View Circle Oak Tree Court	DATE OF VISIT	5/15/2026
PROJECT NO.	14940.000	TIME / WEATHER	2:45 PM / 72° SUNNY
SUBJECT	PUNCH LIST	CONTRACTOR	S&L Underground
PREPARED BY	S. Pelletier	OWNER	Village of Mount Horeb

ISSUE DATE OF REPORT 7/1/2026

NAME	COMPANY	EMAIL
Matt Kundert	S&L Underground	mattk@slunderground.com
Dan Brice	S&L Underground	danb@slunderground.com
Jon Hockhammer	Village of Mount Horeb	Jon.Hochkammer@mounthorebwi.info
Jeff Gorman	Village of Mount Horeb	Jeff.Gorman@mounthorebwi.info
Brian Schult	Village of Mount Horeb	Brian.Schult@mounthorebwi.info
Michael Brace	Village of Mount Horeb	Michael.Brace@mounthorebwi.info
Jordan Schmitz	Village of Mount Horeb	Jordan.Schmitz@mounthorebwi.info
Rob Wright	SmithGroup	robert.wright@smithgroup.com
Heather Brose	SmithGroup	heather.brose@smithgroup.com
Josh Bilau	SmithGroup	josh.bilau@smithgroup.com
Sarah Pelletier	SmithGroup	sarah.pelletier@smithgroup.com

Nesheim Trail

1. Cracked curb slab at 100+85. Repair.



a.

2. Reseed area around Fire hydrant at Nesheim Trl and W Main St intersection.



a.

3. Raise 500-504 W Main St curb boxes. Curb box lid comes out of the coupling. Repair. Reseed Area.



a.

4. Pavement issue in front of 101 Nesheim Trail STA 103+15.



a.

5. Reseed behind curb at 101 Nesheim Trail STA 103+15.



a.

6. Chipped curb head and flag at 105 Nesheim Trl Service STA 105+25. Repair.



a.



b.

7. Regrade hole behind curb at Nesheim Trl Hydrant STA 106+80, reseed surrounding area.



a.

8. Chipped Flag of Curb at Nesheim Trl and Oak Tree Dr fire hydrant STA 108 +40. Repair.



a.

9. Reseed around 113 Nesheim Trl service.



a.

10. Chipped flag of curb at 208 Nesheim Trail STA 110+10. Repair.



a.

11. Reseed area surrounding 208 Nesheim Trail water service STA 110+10.



a.

12. Reseed around Nesheim Trl hydrant STA 110+60



a.

13. Remove and replace concrete driveway slab around curb stop at 305 Nesheim Trl. Chipped slabs and curb stop partially covered by dry slurry needs to be raised.



14. Contractor shall reinstall Yield/Street signs and post in Nesheim-Long View intersection. Salvaged signs and post were not returned to Village Public Works during construction.



a.

15. Low curb slab holding water at 309 Nesheim Trl STA 114+20. Direction during construction was to raise curb and reject water across Nesheim Trl. Remove and replace curb to address drainage issues.



a.

16. 317 Nesheim Trail service has been modified and includes a water lid with a curb stop head sealed to the interior with silicone. Rod will not turn. Repair, replace curb stop head with appropriate fitting, and ensure water service is flush with surrounding grade



a.

17. Clean up restoration at 317 Nesheim Trl. Contractor shall supply additional landscape stone to match existing. Village received a complaint from resident.



a.

Orchard Lane

18. Reseed behind curb at STA 201+10



a.

19. Special waterway curb chipped at W Main St and Orchard Ln intersection. Repair.



a.



b.

20. Uncover curb stop at 101 Orchard Ln. Set to be flush with surrounding driveway grade.



a.

21. Reseed behind curb at service for 103 Orchard Ln; Village received concerns from resident.



a.

Oak Tree Drive

22. Area appears to have no seed around service for 106 Nesheim Tral (STA 301+90). Area behind curb eroding.



Shady Court

23. Repair damaged curb flag at STA 700+ 85



a.

Ravine Road

24. Repair damaged curb corner at STA 313+45



a.

25. Repair broken curb head at STA 311+60



a.

Longview Avenue

26. Remove and replace sunken curb slab at STA 403+80; ensure drainage through flowline.



a.

27. Repair cracked curb slab north of 105 Long View Ave driveway



a.

Mound View Circle

28. Repair damaged pavement in front of 103 Mound View Circle driveway.



a.

29. Re-grade and reseed behind curb north of Mound View Circle fire hydrant.



a.

30. Remove and replace damaged special waterway curb at the bottom of Mound View Circle



a.

Oak Tree Court

31. Restore landscaping stones to original locations at 203 Oak Tree Court; Village received concerns from resident.



a.

32. Fully uncover force main valves at STA 601+25



a.

33. Accumulated sediment in drainage path towards Oak Tree Circle flume on west side of cul-de-sac. Remove and replace low curb slab.



a.



b.

Additional Comments from Village Water Utility

34. 500-504 W Main Street

- Curb box lid comes out of coupling

35. 214 Nesheim Trail

- Whole pipe turns when rod is turned

36. 309 Nesheim Trail

- Rod will not turn

37. 101 Long View Avenue

- Rod will not turn

38. 317 Nesheim Trail

- Rod will not turn

39. 216 Nesheim Trail

- Curb box is too tall

40. 102 Ravine Rd

- Curb box need to be raised

41. 104 Ravine Rd

- Curb box needs to be raised

42. 106 Ravine Rd

- Curb box needs to be raised

43. 112 Oak Tree Drive

- Whole pipe turns when rod is turned

44. 101 Shady Ct

- Curb box lid comes out of coupling

45. 100 Mound View Cir

- Curb box lid can't be found

46. STA 600+25 Hydrant

- Valve needs to be raised.



Mount Horeb Wastewater

Monthly Report for June 2026

Submitted 07/09/2026

The plant is running well, we are operating below all permitted limits. The summer heat has impacted our treatment process, as it typically does, but we've maintained thus far without the use of chemicals.

We completed our semi-annual cleaning of lift station wet wells, clearing them of grease and other debris. Regular cleanings like this help reduce both, build-up in the system as well as down time due to clogged pumps.

We had eight man holes rehabbed in the Village; there are eight more to be done later this month along with approximately 2000' of sanitary main lining.

We upgraded our remote alarm/alert system; our previous program was reaching its end-of-life and was beginning to become unreliable so we've updated to the latest iteration and it has been very reliable in the first few weeks.

Staff received training on the proper set-up and use of our new fall protection system; the local manufacturer's rep came to the facility and walked the guys through how to assemble, use, and maintain it.

We took delivery of our 2026 Ford F-150 work truck, this truck replaces our 2016 which slated for auction later this month. This will be our last vehicle purchase for the foreseeable future.

Staff cleaned 2100' of sanitary mains, televised 1100,' and inspected 2 manholes.

There were two call outs in June, both related to equipment issues at the treatment facility, and each has since been remedied.



Monthly Wastewater Utility Operations Report

June 2026

Submitted to the Utility Commission 07/09/2026

Monthly average influent flow: 518,000 gpd Design average flow: 790,000 gpd

Biological Oxygen Demand (5 day)

BOD5 Influent: **260.5** mg/l mo. average Daily maximum: **363** mg/l

Effluent: **.63** mg/l mo. average Daily maximum: **3** mg/l

Permit limit: 15 mg/l mo. average Times exceeded **0**

Total Suspended Solids

TSS- Influent: **409.2** mg/l mo. average Daily maximum: **611** mg/l

Effluent: **2.9** mg/l mo. average Daily maximum: **4.6** mg/l

Permit limit: 15 mg/l mo. average Times exceeded: **0**

Ammonia Nitrogen- Effluent monthly average: **<.08** mg/l

Permit limit: 1.0 mg/l monthly average Times exceeded: **0**

Total Phosphorus- Effluent monthly average: **.34** mg/l

Permit limit: 1.0 mg/l monthly average Times exceeded: **0**

Six Month Rolling Avg (May-Oct): **.34** mg/L

Six Month Avg Limit: .60 mg/L

Chloride- Effluent weekly average: **324.3** mg/l (4 consecutive samples for the week)

Permit limit: 520 mg/l weekly average Times exceeded: **0**

Dissolved Oxygen- Effluent daily minimum: **8.05** mg/l

Permit limit: 6 mg/l daily minimum Times exceeded: **0**

E.Coli – Effluent geometric mean: **5.0** #/100ml

Permit Limit: 126 #/100ml Times exceeded: **0**



AGENDA ITEM REPORT

MEETING DATE

July 14, 2026

PREPARED BY

AGENDA ITEM # 4.e.1

Consider the Wastewater Rate Increase as Suggested by Village Auditors

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. Email-Bethany Ryers_ Wastewater Rate Increase Process Inquiry

From: [Ryers, Bethany](#)
To: [Denise Schwenn](#)
Cc: [Alyssa Gaffney](#); [Michael Brace](#)
Subject: RE: Wastewater Rate Increase - Process Inquiry
Date: Thursday, July 9, 2026 3:31:11 PM
Attachments: [image003.png](#)
[image005.png](#)
[image006.png](#)

Hi Denise,

Below is the general tasks/process we would go through related to a sewer rate study. It generally consists of three parts: preparing the forecast of costs (revenue requirement), calculating the cost of service, and then creating the rates from the cost of service.

Task #	Sewer Rate Study Task/Activities
1.	Obtain and analyze historical information, document significant assumptions regarding growth and costs, summarize and classify nonroutine plant additions and forecast sales for the 2027 test year.
2.	Populate forecast of statements of income, and other related forecast schedules from information and assumptions supplied by management for the 2027 test year to support the rate study.
3.	Prepare a cost of service study allocating the components of the revenue requirement to rate the design parameters (volume, strength and fixed).
4.	Develop proposed rates based upon the cost of service study and management directions.
5.	Provide draft schedules to management for their review. Incorporate management's comments.
6.	Meet with the governing body to review the study.
7.	Prepare the final rate study and provide assistance with implementation of the new rate structure.

The timeline will depend on when information is available. I would say on average 2-3 months from when information is available to the final report. Remember, the sewer utility is not regulated, so you do not have to go through a formal process.

If you would like us to prepare the rate study, it would be around \$15,000 to \$20,000. Let me know if you would like me to send a formal engagement letter.

Does that answer your question or provide you enough information to share with the Commission?

Thanks!

Bethany Ryers, CPA
Principal

T: 608 240-2382 | **M:** 815 275-1823

bethany.ryers@bakertilly.com



4807 Innovate Ln. | PO Box 7398 | Madison, WI 53707 | USA

From: Denise Schwenn <Denise.Schwenn@mounthorebwi.info>
Sent: Wednesday, July 8, 2026 4:43 PM
To: Ryers, Bethany <Bethany.Ryers@bakertilly.com>
Cc: Alyssa Gaffney <alyssa.gaffney@mounthorebwi.info>; Michael Brace <michael.brace@mounthorebwi.info>
Subject: RE: Wastewater Rate Increase - Process Inquiry

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Perfect! Thank you so much!

From: Ryers, Bethany <Bethany.Ryers@bakertilly.com>
Sent: Wednesday, July 8, 2026 4:38 PM
To: Denise Schwenn <Denise.Schwenn@mounthorebwi.info>
Cc: Alyssa Gaffney <alyssa.gaffney@mounthorebwi.info>; Michael Brace <michael.brace@mounthorebwi.info>
Subject: RE: Wastewater Rate Increase - Process Inquiry

Hi Denise!

You got the right person! Let me see what I can pull together and send it to you this week.

Thanks!

Bethany Ryers, CPA

Principal

T: 608 240-2382 | M: 815 275-1823
bethany.ryers@bakertilly.com



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From: Denise Schwenn <Denise.Schwenn@mounthorebwi.info>
Sent: Wednesday, July 8, 2026 3:31 PM
To: Ryers, Bethany <Bethany.Ryers@bakertilly.com>
Cc: Alyssa Gaffney <alyssa.gaffney@mounthorebwi.info>; Michael Brace <michael.brace@mounthorebwi.info>
Subject: Wastewater Rate Increase - Process Inquiry

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Hi Bethany,

Based on your recent Audit review and recommendation, I have added the topic for discussion of a wastewater rate increase to the 7/14/26 Utility Commission (UC) meeting agenda. With that, I'd like to provide the UC with a brief summary of the **process** for initiating an increase. Can you help me find or create a general timeline or procedure for a Wastewater utility rate increase?

I've copied Alyssa Gaffney our Utility Manager, and Mike Brace our Wastewater Superintendent; just to keep them in the loop.

If we should be contacting someone else instead, please let me know.

Thanks!

Denise

Denise J. Schwenn
Finance Director / Treasurer
Village of Mount Horeb
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Mount Horeb, WI 53572
Telephone: (608) 437-9408
Population: 7,754 (April 1, 2020 Census)
website: www.mounthorebwi.info



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