



VILLAGE OF MOUNT HOREB

E. Main Street

Mount Horeb, WI 53572

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PARKS, RECREATION, AND FORESTRY COMMISSION AGENDA

Tuesday, July 28, 2026 at 5:30 PM

Municipal Building Board Room

138 E. Main Street

Mount Horeb, WI

- 1) Call to order
- 2) Roll Call
- 3) Public Comments on Non-Agenda Items*
- 4) Consent Agenda
 - a. Consideration of June 23, 2026 Meeting Minutes
- 5) Agenda Items
 - a. Consider 2027-2031 capital budget requests
- 6) Department Reports
 - a. Recreation Director's Report
 - b. Public Services Director's Report
- 7) Future agenda items
- 8) Set Next Meeting Date and Time
- 9) Meeting adjournment

***Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.
- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at niki.erickson@mounthorebwi.info (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.



AGENDA ITEM REPORT

MEETING DATE

July 28, 2026

PREPARED BY

Jeff Gorman, Public Services
Director

AGENDA ITEM # 4.a

Consideration of June 23, 2026 Meeting Minutes

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. prf minutes 6.23.26

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

June 23, 2026, 5:30pm, Municipal Building Board Room

PRESENT: Kelley, White, Hogseth, Healy, Adler, Grabe

ABSENT: Webber

PUBLIC COMMENTS ON NON-AGENDA ITEMS: No comments

OTHERS PRESENT: Gorman, Dudley-Village of Mount Horeb

CONSIDERATION OF THE MAY 26, 2026 MEETING MINUTES

Healy moved, White seconded to approve the minutes. Motion carried.

CONSIDER THE ISSUE OF SALE/TRANSFER OF VILLAGE OWNED LAND FOR STORMWATER PURPOSES

Developer Brian Durtschi was present to discuss his proposed Hidden Ridge Development which is adjacent to Jaycee Park. Brian would like to use a .27-acre portion of Jaycee Park for stormwater purposes, in addition to a portion of his Hidden Ridge Development. The stormwater area would be a dry basin. Village Attorney, Kleinmeier, determined that this portion of the park was not dedicated park land, but simply Village-owned land.

In exchange for the use of the Village land, Durtschi would donate a similar-sized portion of his development from lots 2,3 and 4 to the Village to expand Jaycee Park. Questions from the Commission included sidewalks, access to the park and grading along the park.

Adler moved to accept a land donation from the rear of lots 2,3 and 4 in exchange for Durtschi using the small triangular portion of Jaycee Park for stormwater purposes, with the condition that the Village does not incur grading costs as a result. The Village would also agree to maintain all property in its ownership, including the dry basin. Discussion ensued regarding what type of vegetation would make up the stormwater area, turf or natural plantings. Grabe seconded Adler's motion. Motion carried.

UPDATE ON THE MOUNT HOREB RECREATION COMPLEX FUNDRAISING AGREEMENT

Gorman informed the Commission that the Village Board did not feel comfortable with some of the language in the agreement. Hochkammer and Gorman met with Cooley following the Village Board meeting and Cooley was going to prepare a revised agreement prior to the July 8 Village Board meeting.

UPDATE ON THE GRUNDAHL PARK CONCESSION, RESTROOM AND STORAGE BUILDING

Adler stated there is not much to update. We are waiting for Wyser Engineering to finish up their site plan.

RECREATION DIRECTOR'S REPORT

Dudley reviewed her report.

PUBLIC SERVICES DIRECTOR'S REPORT

Gorman reviewed his report.

FUTURE AGENDA ITEMS

- Fundraising agreement
- Grundahl concession building
- Capital budget requests
- Guide for members of this committee
- Discussion on trails
- Review publicly owned land

NEXT MEETING DATE AND TIME

July 28, 2026 at 5:30 pm

ADJOURNMENT

White moved, Healy seconded to adjourn at 6:40pm.



AGENDA ITEM REPORT

MEETING DATE

July 28, 2026

PREPARED BY

Jeff Gorman, Public Services
Director

AGENDA ITEM # 5.a

Consider 2027-2031 capital budget requests

BACKGROUND

RECOMMENDATION

ATTACHMENTS

1. capital improvement plan PARKS 27.31
2. capital requests PRF 27

Mount Horeb Public Services Dept.
Capital Improvement Plan - Parks, Recreation and Forestry Commission
2027-2031

ITEM	2026	2027	2028	2029	2030	2031
Update Comp. Outdoor Recreation Plan		30,000				
Playground equipment replacement-Himsel Park		100,000				
Purchase wide area mower (11')		70,000				
Aquatic Center Improvements:						
-Replace shingles			25,000			
-Paint bathhouse floors		10,000				
-Plumbing repairs/valve replacements		??				
-Replace rusty metal doors & frames - chemical rooms		12,000				
-Resurface waterslide		26,000				
-Replace two lifeguard chairs			??			
-Replace robot vacuum			5,000			
-Bathhouse exterior staining			7,500			
Playground equipment replacement-Lions			100,000			
Waltz Park shelter exterior staining		5,000				
Replace 2019 Kubota utility vehicle				15,000		
Playground equipment replacement-Foster Park	74,000					
Pool painting - Wading/Plunge pools	12,000					
Liberty shelter - prep and restrain all wood	5,000					
Waltz Park - Replace park sign	5,000					
Waltz shelter - replace roof	15,000					
Grundahl Park ball diamond shelter/storage	417,000					
Grundahl Park ball diamond improvements				20,000		
Replace 2020 Ford F450 chipper truck					85,000	
Replace 2021 Ford F350 w/ plow and salt spreader						100,000
Tennis Court maint.				3,000		60,000
Mount Horeb Recreation Complex						
TOTALS	528,000	253,000	137,500	38,000	85,000	160,000



Village of Mount Horeb

Public Services Department

138 E Main St
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2027 CAPITAL BUDGET REQUESTS **PARKS, RECREATION AND FORESTRY COMMISSION**

UPDATE THE COMPREHENSIVE OUTDOOR RECREATION PLAN \$30,000

Our previous CORP expired in 2025. In the past, this has been a very helpful planning document for park development and upgrades. This is especially important with the Mount Horeb Recreation Complex future development.

PLAYGROUND EQUIPMENT REPLACEMENT – HIMSEL PARK \$100,000

The existing playground equipment is 30 years old and is in need of replacement.

PURCHASE 11' WIDE-AREA MOWER \$70,000

We would like to purchase this equipment to be more efficient and lower the time that it takes to mow our park areas. We have a difficult time keeping up with our parks mowing. We mow approximately 40 acres of turf.

WALTZ PARK SHELTER POWER WASHING AND STAINING \$5,000

The wood trim, fascia and roof decking are in need of staining

AQUATIC CENTER IMPROVEMENTS:

1. RESTORATION OF WATERSLIDE \$26,000

The gelcoat is starting to flake and chip. Fischer Brothers did an in-season repair this year but full restoration of the inside of the flume is needed prior to next season.

2. PAINT BATHHOUSE FLOORS \$10,000

The floors are in need of painting. An epoxy paint is necessary due to the wet floors and showers.

3. PLUMBING REPAIRS ???

There are some unions and valves that are rusty and in need of replacement. These are mostly in the basement mechanical room.

4. REPLACE RUSTY DOORS AND FRAMES \$12,000

There are three doors and frames for the two chemical storage rooms that are very rusty. Price includes removal, install and all hardware.



Village of Mount Horeb

Recreation Department

105 North Grove Street
Mount Horeb, WI 53572

Phone (608) 437-3400 | Email: jill.dudley@mounthorebwi.info

PARKS, RECREATION, AND FORESTRY COMMISSION

July 28, 2026

Recreation Director's Report

1. July Program Numbers:

<u>Program Name</u>	<u>2026 Participants</u>	<u>2025 Participant Numbers</u>
Adult Tennis	5	N/A (new program)
Cheerleading Camp	56	81
Clay July Classes	35	40
Escooter/Ebike Safety Courses	35	N/A (new offering)
Kayak Classes	14	11
Kids Camp (Sess. 3)	21	12
Kids Camp (Sess. 4)	17	8
Line Dancing Sess. 2	13	N/A (new program)
Pottery July Classes	10	22
Swim Lessons (Sess. 3)	104	120
Swim Lessons (Sess. 2)	107	112
Tree Climbing	25	21
Water Exercise (Sess. 4&5)	36	17
YEL! Coding	5	6
YEL! Video Game Design	4	12
Yoga Sess. 1 & 2 (NEW)	32	N/A (new program)
Youth Pickleball	4	N/A (new program)
Youth Soccer	269	292
Youth Tennis	34	N/A (new program)

- Upcoming August Programs: Adult Intermediate Tennis, Art Cart EXTRA, Cheerleading Camp, Kayak Classes, Line Dancing (Sess. 2), Clay/Pottery Classes, Rec Soccer, Smiling Trolls Summer Camp (Sess. 3 & 4), Swim Lessons (Sess. 3 & 4), Tree Climbing (7/30), Water Exercise (Sess. 3 & 4), YEL Classes (coding, video game design, fencing, mad scientist, and project runway), Youth Pickleball, Youth Tennis, and Youth Volleyball Camp.
- Our free Art Cart EXTRA event, a partnership with the Madison Museum of Contemporary Arts, was held on Saturday, July 18 from 1:00–4:00 p.m. at Grundahl Park. We had around 22 participants who all had a great time exploring their creativity and creating their own works of art.
- Our Jurassic Splash Bash is set for Thursday, July 23 from 1-5pm at the Aquatic Center. We will have music from a DJ, inflatable water slide, games, temporary tattoos, and door prizes. Kona Ice will also be on-site selling frozen goodies.

5. We currently have 57 paid shelter rentals and seven community center rentals for 2026. Reservations have remained steady throughout the season, providing a consistent source of revenue while helping residents and visitors make use of our park facilities.
6. This year, we sold 258 family pool passes and 62 individual pool passes. Last year, we sold 276 family passes and 74 individual passes. While pass sales are down slightly compared to last year, I also anticipate that admissions revenue will be lower due to the number of weather and air-quality-related pool closures this season.
7. This summer we partnered with the Mount Horeb Police Department and Mount Horeb Area School District to offer free e-scooter/e-bike safety courses. With the increasing use of these forms of transportation by children and the safety concerns that have been identified, we were pleased to help provide these opportunities for families.
8. The Booking Director for the Kingdom of Wonders Medieval Circus recently reached out about bringing their Big Top circus to Mount Horeb. They are currently scheduling locations for August 2026, and we are seriously considering hosting this event. One of the most appealing aspects is that admission is free, allowing all families a chance to enjoy a unique evening of live entertainment together.
9. We are currently working on our Fall Activity Guide in Canva and anticipate having it completed and distributed via email by August 7. Online registration will begin on Monday, August 10. The guide will include a variety of programs, activities, and events available for residents throughout the fall season.



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PARKS, RECREATION AND FORESTRY COMMISSION

July 28, 2026

PUBLIC SERVICES DIRECTOR'S REPORT

1. We had some issues with the gelcoat chipping on the waterslide in about 6 locations. Fischer Brothers was able to come quickly and make repairs. The water slide was down for two days while the gelcoat cured and was sanded.
2. JUNE 10 Storm Update: We have removed approximately 11 trees due to the storm and have 5 more to remove. Dubuque Hardwood ground up our brush pile at the compost site and hauled away 23 semi-trailer loads of debris at a cost of \$15,100. I am hoping to receive some funds from Wisconsin Emergency Management, but have not received any updates since June.
3. Our crew measured out and painted 8 soccer fields for the Rec Dept's summer soccer program.
4. The Foster Park playground equipment installation is scheduled for August 17. Our crew will be removing the old equipment and excavating the site prior to the installation.