

HISTORIC PRESERVATION COMMISSION AGENDA

Wednesday, June 24, 2026 at 6:00 PM

Minutes

1) Call to order

Chair Marc Schellpfeffer called the meeting to order at 6:00 pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI.

Members Present: Jill Schuettepelz, Destinee Udelhoven

Members Absent: Curtis Johnson, Ted McMillan

Others Present: Assistant Clerk Jean Culberson

2) Public Comments on Non-Agenda Items

None.

3) Agenda Items

a. Consideration of May 27, 2026 Meeting Minutes

Udelhoven Motioned to approve the May 27, 2026 meeting minutes. Schuettepelz seconded and Motion carried by unanimous voice vote.

b. Update on Plaques - Dahle House and Evans Building

The plaques have not arrived. Schellpfeffer will work with the Village Board on presenting the plaques and informing the owners.

c. Update on the Property Survey that Urbana is undertaking for the Village

Urbana will attend and update the Commission at the July meeting. A draft of the report is planned for November and the final in February of 2027.

d. Upcoming Committee Priorities/Goals

The Commission discussed the two group/conferences. The Wisconsin Association of Historic Preservation Commission with an annual fee of \$40 and The Wisconsin Historical Society Local History & Historic Preservation Conference in Milwaukee. Further discussion took place on resources, awards and budget.

The Commission discussed the DMU zoning code and the creating of the Historic District. Schellpfeffer to include in the July agenda the DMU zoning code, zoning map and HPC application. Udelhoven Motioned to joining the Wisconsin Association of Historic Preservation Commission with an annual fee of \$40. Schuettepelz seconded and Motion carried by unanimous voice vote.

e. Discussion on HPC webpage

Udelhoven to create a list of items and links for the website page.

4) Future agenda items

- HPC Role to the Downtown Mixed Use (DMU) code
- Budget Items
- Administrative Zoning Code amendment
- Preservation Plan

5) Meeting adjournment.

Schuettepelz Motioned and Udelhoven seconded to Meeting adjournment at 6:45pm.
Motion carried by unanimous voice vote.

Minutes by Clerk Jean Culberson