



Administrative Offices
Municipal Building - 138 East Main Street
Mount Horeb, Wisconsin 53572
608.437.6884 | mounthorebwi.info

FINANCE AND PERSONNEL COMMITTEE AGENDA

Wednesday, September 2, 2026 at 5:30 PM

Municipal Building Board Room
138 E. Main Street
Mount Horeb, WI

- 1) Call to order
- 2) Roll Call
- 3) Public Comments on Non-Agenda Items*
- 4) Consent Agenda
 - a. Consideration of June 3, 2026 Meeting Minutes
 - b. Consideration of August 5, 2026 Meeting Minutes
- 5) Agenda Items
 - a. Consider approval of the Urban Forestry Special Charge
 - b. Consider approval of the Fire Protection Special Charge
 - c. Consider approval of the Snow and Ice Removal Special Charge
 - d. Consider approval of the Deputy Administrator / Community Development Director Position Description
 - e. Discussion on Internship Program Opportunities
- 6) Reports
 - a. Finance Director Report
 - b. Human Resources Manager Report
- 7) Future agenda items
 - a. Review Upcoming Meeting Dates & Times
- 8) Meeting adjournment.

***Public Comment Policy**

Members of the public are invited to speak at meetings of all Mount Horeb Public Bodies. To comment, please complete a Public Comment Form at the Meeting Room entrance and submit it to staff before the meeting begins. Comments are limited to **three minutes**, must be made from the podium, and the speaker must return to the audience after speaking.

- **Non-agenda item comments** are heard at the start of the meeting. Public Body members and staff will not engage in discussion during public comment but may consider topics for future agendas.

- **Agenda item comments** are heard during the relevant item, after the proposers or staff present the item and before Public Body discussion. All public comments on the item will be heard before any discussion by the Public Body.

Members of the public will only be allowed to speak outside these public comment times if they are invited by the meeting chair to share additional information requested by the Public Body. If so invited to speak, the member of the public must do so from the podium.

Written comments are also welcome. Written comments shall include the name and address of the submitter and should be submitted to the Deputy Treasurer/Governance Coordinator by email at niki.erickson@mounthorebwi.info (subject line: *Public Comment Request-Name of Public Body*) or delivered by to the Village at: 138 E Main Street, Mount Horeb WI, 53572, ATTN *Public Comment Request-Name of Public Body*.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.